

**VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
April 11, 2017
REGULAR COUNCIL MEETING
HELD IN THE VILLAGE OF SPRING LAKE
COUNCIL CHAMBERS
AT 7:30 P.M.**

PRESENT

Mayor:	Rainbow Williams
Deputy Mayor:	John Roznicki
Councillors:	Bonnie Hall Bonnie Flesher Jason Shewchuk
Administrator:	Emily House
Public Works Supervisor:	Randy Denby
Auditor:	Jon Timms, Seniuk and Company

Seven members of the public were present.

1. CALL TO ORDER

Mayor Williams called the April 11, 2017 Regular Council meeting to order at 7:30 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – April 11, 2017

Motion 2015-247 MOVED BY Deputy Mayor Roznicki that Village Council adopt the April 11, 2017 Regular Council Meeting Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting Minutes – March 14, 2017

Motion 2015-248 MOVED BY Councillor Hall that Village Council adopt the March 14, 2017 Regular Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY

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4 PRESENTATIONS

4.1 Seniuk and Company, 2016 Audited Financial Statements

Mr. Jon Timms from Seniuk and Company presented the 2016 Audited Financial Statements to Council.

Motion 2015-249 MOVED BY Councillor Shewchuk that Village Council approve the 2016 Audited Financial Statements.

CARRIED UNANIMOUSLY

4.2 W & C Hohnstein, Re: Property Tax Assessment Process

Council was asked to explain the role of the municipality in the Property Tax Assessment Process. Council explained that the Village is a member of the Capital Regional Assessment Services Commission (CRASC) who contracts with companies that provide assessment services for them. CRASC provides annual assessments and Assessment Review Board hearings for the Village. Council directed the Hohnstein's to the Village's Assessor for a more in-depth discussion regarding the process in which properties are assessed.

. 4.3 A. MacCormack, Re: Relocation of Mailboxes

Mr. MacCormack requested that the mailboxes located by Spring Lake Ranch either be relocated to the Range Road 20 entrance or the Village pave in front of the mailboxes where they are currently located. Council explained that these mailboxes are slated to be moved to the Range Road 20 entrance and that Administration has contacted Canada Post to do this; however, this has been delayed with the change in addresses and mailboxes in rural Parkland County. They are still aware that these mailboxes are to be relocated and they will proceed with this when time allows. The Village will put a load of gravel in front of these mailboxes to help with the mud/water problem if they are not moved in the next few weeks.

5 DELEGATIONS

(none)

6 CORRESPONDENCE

6.1 Information Correspondence

- April 6, 2017, March 2017 Payments of Accounts
- March 14, 2017, Parkland County, Re: February 2017 Enforcement Services Activity Report
- February 28, 2017, Alberta Municipal Affairs, 2016 Operating Spending Plan
- March 13, 2017, Yellowhead Regional Library, Re: 2016 Annual Report
- March 27, 2017, Services Alberta, Re: Supernet

6.2 Other Correspondence

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(none)

Motion 2015-250 MOVED BY Councillor Flesher to accept and file the above correspondence for information purposes.

CARRIED UNANIMOUSLY

7. REPORTS

7.1 Assessment – Deputy Mayor John Roznicki

No report

7.2 Yellowhead Regional Library – Councillor Bonnie Hall

Reports in Correspondence Section of the Agenda. An orientation is scheduled for May and Councillor Hall will be in attendance.

7.3 Environmental Advisory Committee – Councillor Jason Shewchuk

The EAC Meeting was held on March 28, 2017. EAC Report attached. Next meeting is scheduled for June.

7.4 Art Advisory Committee – Deputy Mayor John Roznicki

No report.

7.5 Administration – Emily House

The Alberta Provincial Budget was released on March 16, 2017. Our MSI Operating and Capital funding has remained the same as 2016. The Village will be receiving \$19,116 in operating funding and \$248,716 in capital funding this year. We also received our school requisition and this has increased by \$20,000.

The Village also received notification that our STEP application was approved so the Village will be receiving \$5,250 this year that will be applied to wages for the Village's summer student employment.

7.6 Public Works – Randy Denby

The mowers are serviced and ready to go for the summer. Public Works have been performing culvert and ditch maintenance. The removal of skating rink and old shop will commence soon.

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8. NEW BUSINESS ITEMS

8.1 2017 Tri-Minicipal Rain Barrel Program Funding

Councillor Shewchuk updated Council on the Tri-Municipal Rain Barrel Program. The rain barrels will be sold on May 14, 2017 at the Spruce Grove Rona at a cost of \$54.99.

Motion 2015-251 MOVED BY Councillor Shewchuk to approve the participation and to contribute 10% of advertising costs for the Tri-Municipal Rain Barrel Program.
CARRIED UNANIMOUSLY

8.2 CAO Performance Review Policy

Councillor discussed creating and adopting a CAO Performance Review Policy.

Motion 2015-252 MOVED BY Councillor Hall to direct Administration to draft a CAO Performance Review Policy.
CARRIED UNANIMOUSLY

8.3 2017 CRASC ARB Panelist Appointment

Council was presented with the list of names to appoint to the CRASC Assessment Review Board.

Motion 2015-253 MOVED BY Deputy Mayor Roznicki that Village Council appoint the following people to the Assessment Review Board:

- Bennett, Judy
- Chartrand, Darlene
- Chauvet, Paul
- Dennett, Jack
- Graff, Russell
- Groszko, Tina
- Hennig, Stewart
- Knowles, Richard
- Normandeau, Guy
- Ralph, Raymond
- Ross, Dianne

CARRIED UNANIMOUSLY

8.4 Meeting Room Rentals

Council was presented with a draft rental agreement as several small local groups have requested to rent the meeting room within the Village Office. Carry forward to May Council Meeting.

9. BYLAWS AND POLICIES

(none)

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10. UNFINISHED BUSINESS

10.1 Lakeside/Bauer Intersection Upgrade and Outdoor Arena Projects

Council discussed the cost estimates that the Engineer prepared for these projects. Administration informed Council that they are currently working on a sponsorship package for the arena.

10.2 Garbage and Recycling Service

Administration updated Council that a catch-up invoice of approximately \$12,000 has been paid and that we have follow-up on waste service companies regarding the status of the quotes requested.

11. ADDITIONS

(none)

12. PUBLIC QUESTION AND ANSWER

Council was presented with questions and comments regarding the decommission of the closed gas station within the Village boundaries, tax roll information, and culvert and ditch maintenance.

Motion 2015-254 MOVED BY Councillor Shewchuk to in-camera at 9:11 pm.

CARRIED UNANIMOUSLY

13. IN-CAMERA SESSIONS

13.1 Land Matter

13.2 Legal Matter

Motion 2015-255 MOVED BY Councillor Flesher to come out of in-camera at 9:12pm.

CARRIED UNANIMOUSLY

No motions arose from the in-camera session.

14. ADJOURNMENT

Motion 2015-256 MOVED BY Councillor Hall that the Regular Council Meeting be adjourned at 9:12pm.

CARRIED UNANIMOUSLY

Mayor

Administrator