VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
December 12, 2017
REGULAR COUNCIL MEETING
HELD IN THE VILLAGE OF SPRING LAKE
COUNCIL CHAMBERS
AT 7:30 P.M.

PRESENT

Mayor:	John Roznicki
Deputy Mayor:	Jason Shewchuk
Councillors:	Bonnie Hall Adam MacCormack Melanie Sera
Administrator:	Emily House
Public Works Supervisor:	Randy Denby

Five members of the public were present.

1. *CALL TO ORDER*

Mayor Roznicki called the December 12, 2017 Regular Council meeting to order at 7:31 p.m.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – December 12, 2017

Motion 2015-328 MOVED BY Councillor MacCormack that Village Council adopt the December 12, 2017 Regular Council Meeting Agenda as presented.

CARRIED UNANIMOUSLY

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Regular Council Meeting Minutes – November 14, 2017

Motion 2015-329 MOVED BY Deputy Mayor Shewchuk that Village Council adopt the November 14, 2017 Regular Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY

3.2 Budget Meeting Minutes – December 5, 2017

Motion 2015-330 MOVED BY Councillor Hall that Village Council adopt the December 5, 2017 Budget Meeting Minutes as presented.

CARRIED UNANIMOUSLY

UNADOPTED

4 PRESENTATIONS

4.1 K. DeSouza, Resident, Re: SECOR

Ms. DeSouza, Resident, spoke to Council regarding developing a Health and Safety Program for staff that follows the SECOR standard. Administration indicated that they have a Health and Safety Program in place and that a Safety Audit had been done on the Village.

Motion 2015-331 MOVED BY Councillor Sera that Village Council direct Administration to carried forward this item to the September 2018 Regular Council Meeting.

CARRIED UNANIMOUSLY

5 DELEGATIONS

(none)

6 CORRESPONDENCE

6.1 Information Correspondence

- December 7, 2017, November 2017 Payments of Accounts
- November 22, 2017, Parkland County, Re: October 2017 Enforcement Services Activity Report
- November 7, 2017, Town of Taber, Re: Cannabis Act

6.2 Other Correspondence

(none)

Motion 2015-332 MOVED BY Councillor Hall to accept and file the above correspondence for information purposes.

CARRIED UNANIMOUSLY

7. REPORTS

7.1 Assessment – Councillor Sera

No report

7.2 Yellowhead Regional Library – Mayor John Roznicki

No report.

UNADOPTED

7.3 Environmental Advisory Committee – Councillor Adam MacCormack

Report attached. Next meeting scheduled for April 3, 2018.

7.4 Art Advisory Committee – Mayor John Roznicki

No report.

7.5 Administration – Emily House

A meeting was scheduled with Parkland County for December 13, 2017 to begin the process of creating IDP's and other intermunicipal requirements of the MGA; however, it was cancelled and will be rescheduled in the first few months of January.

The 2018 Santa Run was held on Sunday, December 10, 2017 and it was a great success.

Currently, Administration is working an Administrative Work Plan that shows includes requirements of the amended MGA, a list of Bylaws/Policies to be reviewed, and pre-year end.

In the past month some of the important projects Administration completed and/or worked on was the 2018 Budget, submitted grant applications, sent out tax arrear notices, updated the January to June 2018 TIPPs Program and sent out notices for the same, the Administrative Work Plan, reorganized the Administrative Office, and purchased a new computer for the office.

7.6 Public Works – Randy Denby

Public Works have updated their first aid course. Lights on the rink are operational; however, due to the warm weather, the rink will need to reflooded. Roads will be plowed in the next few days to alleviate some of the slush that has accumulated. Public Works will be putting together their 2018 Work Plan.

8. NEW BUSINESS ITEMS

8.1 2018 Preliminary Budget

Council was presented with the 2018 Preliminary Budget. Discussions took place regarding extra Council Committee meetings and Policy #2014-01 Community Sustainability Residential Development Tax Incentive Program. Council directed Administration to amend the Policy to include an expiry date of December 31, 2018.

Motion 2015-333 MOVED BY Deputy Mayor Shewchuk to approve the 2018 Preliminary Budget as presented.

CARRIED UNANIMOUSLY

UNADOPTED

8.2 Elected Officials Training

Council discussed the Elected Officials Training that all members of Council participated in on December 7 and 8, 2017 in Westlock. Administration has indicated that they will present an Administrative Work Plan to Council for 2018.

9. BYLAWS AND POLICIES

(none)

10. *UNFINISHED BUSINESS*

10.1 Community Building Project
Carry forward to March 2018 Council Meeting.

11. ADDITIONS

(none)

12. PUBLIC QUESTION AND ANSWER

Council was presented with any questions and comments regarding the 2018 Budget and notice of changes to Policy #2014-01 Community Sustainability Residential Development Tax Incentive Program.

Motion 2015-334 MOVED BY Councillor MacCormack to in-camera at 8:45 pm.
CARRIED UNANIMOUSLY

13. *IN-CAMERA SESSIONS*

13.1 Land Matter

13.2 Legal Matter

Motion 2015-335 MOVED BY Councillor Sera to come out of in-camera at 8:48 pm.
CARRIED UNANIMOUSLY

No motions arose from the In-Camera Session.

UNADOPTED

14. ***ADJOUNMENT***

Motion 2015-336 MOVED BY Councillor Hall that the Regular Council Meeting be adjourned at 8:49 pm.

CARRIED UNANIMOUSLY

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Mayor

_____
Administrator

UNADOPTED