

**VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
December 11, 2018
REGULAR COUNCIL MEETING
HELD IN THE VILLAGE OF SPRING LAKE
COUNCIL CHAMBERS
AT 7:30 P.M.**

PRESENT

Mayor: Jason Shewchuk

Deputy Mayor: Adam MacCormack

Councillors: Bonnie Hall
John Roznicki
Melanie Sera

Administrator: Emily House

Public Works Supervisor: Randy Denby

Administrative Assistant: Janet Zaplotinsky

Three members of the public was present

1. CALL TO ORDER

Mayor Shewchuk called the December 11, 2018 Regular Council meeting to order at 7:30 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – December 11, 2018

Motion 2018-141 MOVED BY Councillor Roznicki that Village Council adopt the December 11, 2018 Regular Council Meeting Agenda with the following additions:

13.2 Human Resources – Review – FOIP Section 17 and 19

CARRIED UNANIMOUSLY

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting Minutes – November 13, 2018

Motion 2018-110 MOVED BY Councillor Sera that Village Council adopt the November 13, 2018 Regular Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY

3.2 Special Council Meeting (Budget 2019) Minutes – November 20, 2018

Motion 2018-110 MOVED BY Councillor Hall that Village Council adopt the November 20, 2018 Special Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY

**VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
December 11, 2018
REGULAR COUNCIL MEETING
HELD IN THE VILLAGE OF SPRING LAKE
COUNCIL CHAMBERS
AT 7:30 P.M.**

4 PRESENTATIONS

(none)

5 DELEGATIONS

(none)

6 CORRESPONDENCE

6.1 Information Correspondence

- December 6, 2018, November 2018 Payments of Accounts
- November 19, 2018, Parkland County, Re: October 2018 Enforcement Services Activity Report
- November 29, 2018, Alberta Municipal Affairs, Re: City Charters Fiscal Framework Act
- November 7, 2018, Alberta Municipal Affairs, Re: Municipal Accountability Program (MAP) Review
- November 30, 2018, Yellowhead Regional Library, Re: Recognition

6.2 Other Correspondence

- (none)

Motion 2018-113 MOVED BY Deputy Mayor MacCormack to accept and file the above correspondence for information purposes.

CARRIED UNANIMOUSLY

7 REPORTS

7.1 Assessment – Councillor Roznicki

No report.

7.2 Yellowhead Regional Library – Mayor Jason Shewchuk

No report. Next meeting scheduled for March or April.

7.3 Environmental Advisory Committee – Councillor Adam MacCormack

EAC newsletter was mailed out with the Village newsletter. Next meeting is tentatively scheduled for the last week in April.

7.4 Art Advisory Committee – Councillor Sera

The Art Sale is scheduled for Saturday, December 15, 2018 from 10am to 4pm.

**VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
December 11, 2018
REGULAR COUNCIL MEETING
HELD IN THE VILLAGE OF SPRING LAKE
COUNCIL CHAMBERS
AT 7:30 P.M.**

7.5 Website Advisory Committee – Mayor Jason Shewchuk

No report.

7.6 Event Planning Committee – Mayor Jason Shewchuk

The Santa Run was extremely successful. There were a number of volunteers and a great turn out of residents. 1050 lbs of food was collected for the Parkland Food Bank. The next event will be the grand opening of the new rink and is tentatively scheduled for the beginning of February.

7.7 Administration – Emily House

Administration has been mainly working on wrapping up 2018 including year-end and the IDP and ICF with Parkland County. TIPP's notices for January payments will be mailed this week. Notices will be going up this week regarding the rezoning meeting in January.

7.8 Public Works – Randy Denby

The rink flooding will start during the week of December 17th with hopes that it will be ready to use by December 21st. The work on the rink shack continues with hopes that insulation and doors will be completed in the next few days.

Regular winter road maintenance continues. A repair to the sander was made this past week with hopes that the issues we were having with it are now solved.

Motion 2018-114 MOVED BY Councillor Roznicki that the reports, as verbally presented, be accepted as information.

CARRIED UNANIMOUSLY

8. NEW BUSINESS ITEMS

8.1 2019 Preliminary Municipal Budget

Motion 2018-114 MOVED BY Councillor Sera that the Village of Spring Lake 2019 Preliminary Municipal Budget be approved.

CARRIED UNANIMOUSLY

8.2 2019 Muniware Software Support and License Agreements

Motion 2018-114 MOVED BY Councillor Hall to approve the signing of the 2019 Muniware Software Support and License Agreements.

CARRIED UNANIMOUSLY

8.3 Municipal Office Resolution

Motion 2018-114 MOVED BY Deputy Mayor MacCormack to designate the Village of Spring Lake

**VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
December 11, 2018
REGULAR COUNCIL MEETING
HELD IN THE VILLAGE OF SPRING LAKE
COUNCIL CHAMBERS
AT 7:30 P.M.**

Municipal Office to be located at 990 Bauer Avenue, Spring Lake, AB T0E 1V0.

CARRIED UNANIMOUSLY

8.4 Christmas/Public Works Christmas Closure

Motion 2018-114 MOVED BY Councillor Hall approve the closure of the Village Office for Christmas Holidays from 4:30pm on December 21, 2018 to 8:30am on January 2, 2019.

CARRIED UNANIMOUSLY

8.5 January 2019 Council Meeting Change

Motion 2018-114 MOVED BY Councillor Roznicki approve the rescheduling the January 2019 Regular Council Meeting from January 8, 2019 to January 15, 2019.

CARRIED UNANIMOUSLY

9. BYLAWS AND POLICIES

9.1 Policy No. 2010-01 – Travel, Subsistence and Honorariums

Motion 2018-119 MOVED BY Councillor Sera to direct Administration to draft amendments to Policy No. 2010-01 and carry it forward to January Council Meeting.

CARRIED UNANIMOUSLY

10. UNFINISHED BUSINESS

10.1 Outdoor Arena Update

Motion 2018-132 MOVED BY Deputy Mayor MacCormack that the Outdoor Arena Update, as presented, be accepted as information and to carry this agenda item forward to the January Council Meeting.

CARRIED UNANIMOUSLY

10.2 Request for Streetlight – Lakeside Lane

Motion 2018-133 MOVED BY Councillor Hall to direct Administration that a letter be mailed to residents that would be affected by the installation of a light on Lakeside Lane to inquire if they would like a light installed and if they are willing to cost-share.

CARRIED UNANIMOUSLY

10.3 Internet Update

Motion 2018-136 MOVED BY Deputy Mayor MacCormack that the internet update, as presented verbally, be accepted as information and to carry this agenda item forward to

**VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
December 11, 2018
REGULAR COUNCIL MEETING
HELD IN THE VILLAGE OF SPRING LAKE
COUNCIL CHAMBERS
AT 7:30 P.M.**

the January Council Meeting.

CARRIED UNANIMOUSLY

10.4 Land Use Amendment Application - Rezoning

Motion 2018-137 MOVED BY Councillor Sera that the Land Use Amendment Application for rezoning update, as presented verbally, be accepted as information and to carry this agenda item forward to the January Council Meeting.

CARRIED UNANIMOUSLY

11 ADDITIONS

(none)

12 PUBLIC QUESTION AND ANSWER

There were comments and questions regarding sanding.

13 CLOSED SESSION

Motion 2018-139 MOVED BY Deputy Mayor MacCormack that Council close the meeting to the public for Agenda Item No. 13.1 Legal – Land Lease as per FOIP Section 24 and 27 and Human Resources as per FOIP Section 17 and 19 at 8:50pm.

CARRIED UNANIMOUSLY

Attendance of Closed Session: Mayor Shewchuk, Deputy Mayor MacCormack, Councillor Hall, Councillor Roznicki, Councillor Sera, Emily House, Janet Zaplotinsky and Randy Denby.

13.1 Legal – Land Lease

FOIP Section 24 and 27

13.2 Human Resources – Review

FOIP Section 17 and 19

Motion 2018-140 MOVED BY Councillor Sera that Council open the meeting to the public at 9:05 pm.

CARRIED UNANIMOUSLY

No motions arose from the Closed Session.

14. ADJOURNMENT

Motion 2018-142 MOVED BY Deputy Mayor MacCormack that the December 11, 2018 Regular Council Meeting be adjourned at 9:06 pm.

CARRIED UNANIMOUSLY

**VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
December 11, 2018
REGULAR COUNCIL MEETING
HELD IN THE VILLAGE OF SPRING LAKE
COUNCIL CHAMBERS
AT 7:30 P.M.**

Mayor

Administrator