VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
MARCH 12, 2024
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager
Public Works	Tony Siegel, Public Works Manager

There were six members of the public present.

1. CALL TO ORDER

Mayor Shewchuk called the March 12, 2024 Regular Council Meeting to order at 7:30 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – March 12, 2024

Motion 2024-044 **MOVED BY** Deputy Mayor Sera that Village Council adopt the March 12, 2024 Regular Council Meeting Agenda as presented.

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting – February 13, 2024

Motion 2024-045 **MOVED BY** Councillor Quinn that Council adopt the February 13, 2024, Regular Council Meeting minutes as presented.

CARRIED

4. PRESENTATIONS

None

5. DELEGATIONS

None

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Reports including:

- Payment of Accounts – February 2024
- Revenue and Expense Summary – as of February 29, 2024
- February 13, 2024, Parkland County, Re: January 2024 Enforcement Services Activity Report
- February 2024 Electronic Speed Sign Statistics
- February 29, 2024, Alberta Municipal Affairs, Re: Budget 2024
- March 1, 2024, Alberta Municipal Affairs, Re: ICF Engagement
- March 1, 2024, ABMunis, Re: Preliminary Analysis of Alberta's 2024 Budget

6.2 Other Correspondence

None

Motion 2024-046 **MOVED BY** Councillor Zaplotinsky to accept and file the above correspondence for information purposes.

CARRIED

7. *REPORTS*

7.1 Assessment – Councillor Quinn

Councillor Quinn verbally reported that there is a CRASC Meeting scheduled for April 18, 2024.

7.2 Yellowhead Regional Library – Mayor Shewchuk

Mayor Shewchuk verbally reported that there was a YRL Meeting held on March 4, 2024. There is one municipality joining YRL. The new budget restores some of the money that was originally slated to be reduced. The labour dispute involving the City of Edmonton Libraries will not affect YRL operations. The next meeting is scheduled for June.

7.3 Environmental Advisory Committee – Councillor MacCormack

Councillor MacCormack verbally reported that the EAC is considering a logo design and they are currently reviewing the EAC portion of the Village of Spring Lake website to clean it up.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Report attached.

7.5 Event Planning Committee – Deputy Mayor Sera

Report attached.

7.6 Community League – Councillor MacCormack

Report attached.

7.7 Administration/Public Works – Emily House/Randy Denby

Report attached.

Motion 2024-047 **MOVED BY** Councillor Zaplotinsky that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

None

9. *BYLAWS AND POLICIES*

9.1 Policy No. 2014-02 – Roadway Snow and Ice Control Policy Review

Council was presented with the policy with amendments for consideration.

Motion 2024-048 **MOVED BY** Councillor Quinn that Council approve the amended Policy No. 2014-02 Roadway Snow and Ice Control Policy.

CARRIED

9.2 Policy No. 2019-02 – Roadway and Municipal Land Maintenance Policy Review

Council was presented with the policy with amendments for consideration.

Motion 2024-049 **MOVED BY** Deputy Mayor Sera that Council approve the amended Policy No. 2019-02 Roadway and Municipal Land Maintenance Policy.

CARRIED

9.3 Request for Decision – Bylaw Review

Council was presented with a Request for Decision regarding a Community Standards Bylaw for consideration.

Motion 2024-050 **MOVED BY** Councillor MacCormack to directed Administration to proceed with the process to draft a Community Standards Bylaw and to table Item No. 9.3 Bylaw Review to the April 2024 Regular Council Meeting.

CARRIED

10. *UNFINISHED BUSINESS*

10.1 Community Sustainability Plan Update

Council was presented with the draft of the Community Sustainability Plan. Council wanted additional time to read the plan to provide feedback at the April Council Meeting.

Motion 2024-051 **MOVED BY** Councillor Zaplotinsky to table Agenda Item No. 10.1 Community Sustainability Plan Update to the April 2024 Regular Council Meeting.

CARRIED

10.2 Smith Crescent Meadow Lane Access

Administration reported that Public Works will schedule the removal of the old fence and gate when the ground thaws. A letter to residents was sent on March 1st asking for any objections to be submitted regarding the continued maintenance of the South Meadow by March 27, 2024.

Motion 2024-052 **MOVED BY** Councillor Quinn to accept the report from Administration, as verbally presented, and to table Agenda Item No. 10.2 Smith Crescent Meadow Lane Access to the April 2024 Regular Council Meeting.

CARRIED

10.3 Firesmart Committee

Administration presented correspondence from Mr. Sera regarding his disappointment in the ability to set up a Firesmart Committee. Council proceeded to have a discussion on the correspondence and next steps.

Motion 2024-053 **MOVED BY** Councillor MacCormack to draft a Committee Framework document for consideration by Council for the July 2024 Regular Council Meeting.

CARRIED

Motion 2024-054 **MOVED BY** Councillor Zaplotinsky to table Item No. 10.3 Firesmart Committee to the April 2024 Regular Council Meeting.

CARRIED

10.4 Toro Mower

Public Works presented a report to Council on the additional information that Council requested on the options of auctions or leasing to acquire a new zero-turn mower. Public Works reported that there are no leasing opportunities to acquire a new mower and discussed the process of registering and options for auctions.

Motion 2024-055 **MOVED BY** Councillor Quinn to accept the information at presented and to remove the Toro Mower from the agenda.

CARRIED

11. *ADDITIONS*

None

12. *PUBLIC QUESTION AND ANSWER*

There were questions and comments regarding the budget, school taxes and sustainability plan.

13. *CLOSED SESSION*

Motion 2024-056 **MOVED BY** Councillor Quinn to close the meeting to the public to discuss Agenda Item No. 13.1 Lands – Enforcement - Plan 2586CL, Block 2, Lot 5 as per FOIP Section 24 and Agenda Item No. 13.2 Lands – Proposed Recommendation and Advice as per FOIP Section 22, at 9:03 pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Zaplotinsky, Chief Administrative Officer Emily House, Administrative Manager Janet Zaplotinsky, and Public Works Manager Tony Siegel.

13.1 Lands – Enforcement – Plan 2586CL, Block 2, Lot 5
FOIP Section 24

13.2 Land – Proposed Recommendation and Advice
FOIP Section 22

Motion 2024-057 **MOVED BY** Councillor Quinn to open the meeting to the public at 9:22pm.

CARRIED

No motions arose from the Closed Session.

14. *ADJOURNMENT*

Motion 2024-058 **MOVED BY** Deputy Mayor Sera that the March 12, 2024 Regular Council Meeting be adjourned at 9:23 pm.

CARRIED

Mayor

Administrator