VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
September 12, 2023
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Kasey Quinn Adam MacCormack Chris Zaplotinsky
Chief Administrative Officer:	Emily House
Administrative Manager:	Janet Zaplotinsky
Public Works Supervisor:	Randy Denby

There were 11 members of the public present.

1. *CALL TO ORDER*

Mayor Shewchuk called the September 12, 2023, Regular Council Meeting to order at 7:30 p.m.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – September 12, 2023

Motion 2023-150 **MOVED BY** Deputy Mayor Sera that Village Council adopt the September 12, 2023 Regular Council Meeting Agenda as presented.

CARRIED

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Regular Council Meeting – August 8, 2023

Motion 2023-151 **MOVED BY** Councillor Quinn that Council adopt the August 8, 2023, Regular Council Meeting minutes as presented.

CARRIED

4. *PRESENTATIONS*

None

5. *DELEGATIONS*

5.1 R. Williams, President – Spring Lake Community League, Re: Update

Mr. Williams gave Council a brief update on the Spring Lake Community League including the completion of setting up the bank account, insurance and receiving their society status. Their launch party will be held during the Fall Festival. Mr. Williams thanks Council for their support and financial contribution.

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Reports including:
  - Bank Reconciliation July 2023
  - Bank Statement – Servus Credit Union – July 2023
  - Payment of Accounts – August 2023
  - Revenue and Expense Summary – as of August 31, 2023
- August 9, 2023, Parkland County, Re: July 2023 Enforcement Services Activity Report
- August 2023 Traffic Speed Sign Statistics
- Alberta Municipal Affairs, Re: Mandate Letter – Ric McIver

6.2 Other Correspondence

None

Motion 2023-152 **MOVED BY** Councillor MacCormack to accept and file the above correspondence for information purposes.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Quinn

No Report

7.2 Yellowhead Regional Library – Mayor Shewchuk

No Report

7.3 Environmental Advisory Committee – Councillor MacCormack

Report attached.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Report attached.

7.5 Event Planning Committee – Deputy Mayor Sera

Report attached.

7.6 Community League – Councillor MacCormack

Report attached.

7.7 Administration/Public Works – Emily House/Randy Denby

Report attached.

Motion 2023-153 **MOVED BY** Councillor Zaplotinsky that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

8.1 Payments Anytime Services – TIPPs Revision

Administration presented to Council a letter of understanding for an updated Pre-Authorized Debit Plan (PAD) Agreement as the last agreement was signed over 10 years ago.

Motion 2023-154 **MOVED BY** Councillor Zaplotinsky that Council approve and ratify the Pre-Authorized Debit Plan Agreement relating to the Tax Installment Payment Plan payments that are received monthly.

CARRIED

8.2 Special Council Meeting

Council discussed the need for an additional preliminary budget meeting to be scheduled to organize priorities for the upcoming year.

Motion 2023-155 **MOVED BY** Councillor MacCormack that Council schedule a Special Council Meeting for October 24, 2023.

CARRIED

8.3 Payroll Remittance – Administration Request Online Payment

Administration requested permission to begin paying the monthly payroll remittance online as there are months that the required paperwork is not received into the Village Office to make the before the deadline.

Motion 2023-156 **MOVED BY** Councillor Quinn that Council approves the request from Administration to allow the monthly payroll remittance for the Village of Spring lake to be paid online.

CARRIED

9. *BYLAWS AND POLICIES*

9.1 Bylaw No. 404 – Plan Cancellation Bylaw

Administration presented Bylaw No. 404 along with the Development Officer's Report for the consolidation of two lots.

Motion 2023-157 **MOVED BY** Councillor MacCormack that Bylaw No. 404 being a by-law to cancel a portion of Plan No. Plan 395MC within the Village of Spring Lake in the Province of Alberta.

CARRIED

Motion 2023-158 **MOVED BY** Deputy Mayor Sera that Bylaw No. 404 be given a second reading.

CARRIED

Motion 2023-159 **MOVED BY** Councillor Quinn that permission be given to do a third reading of Bylaw No. 404 at one sitting.

UNANIMOUSLY CARRIED

Motion 2023-160 **MOVED BY** Councillor Zaplotinsky that Bylaw No. 404 be given a third and final reading, and that it be declared passed.

CARRIED

10. UNFINISHED BUSINESS

10.1 Safety Codes Services

Administration reported that there is no update to this agenda item.

Motion 2023-161 **MOVED BY** Councillor Quinn to table Agenda Item No. 10.1 Safety Codes Services to the October 2023 Regular Council Meeting.

CARRIED

10.2 Community Sustainability Plan Update

A Special Council Meeting has been scheduled for September 18, 2023 to discuss this.

Motion 2023-162 **MOVED BY** Deputy Mayor Sera to table Agenda Item No. 10.2 Community Sustainability Plan Update to the October 2023 Regular Council Meeting.

CARRIED

10.3 Lake Aeration

Administration that the electrical usage/cost information has not been received and that an additional request will be made.

Motion 2023-163 **MOVED BY** Councillor MacCormack to table Agenda Item No. 10.3 Lake Aeration to the October 2023 Regular Council Meeting.

CARRIED

10.4 Smith Crescent Meadow Lane Access

Council was presented with input received from residents regarding the gate at Smith Crescent. Council also heard from residents that were present regarding their input on this topic. Administration reported that a report from Legal Counsel should be available for the October Regular Council Meeting.

Motion 2023-164 **MOVED BY** Councillor Zaplotinsky table Agenda Item No. 10.4 Smith Crescent Meadow Lane Access to the October 2023 Regular Council Meeting.

CARRIED

10.5 Firesmart Committee

Administration reported that there is no update to this agenda item.

Motion 2023-165 **MOVED BY** Councillor Zaplotinsky Sera to table Agenda Item No. 10.5 – Firesmart Committee to the October 2023 Regular Council Meeting.

CARRIED

10.6 Enhanced Video Communications Strategy

Council discussed the proposal submitted for the Enhance Video Communications Strategy and agreed this would be further discussed during the 2024 Preliminary Budget discussions.

Motion 2023-166 **MOVED BY** Deputy Mayor Sera to table Agenda Item No. 10.6 – Enhanced Video Communication Strategy to the October 2023 Regular Council Meeting.

CARRIED

11. ADDITIONS

None

12. PUBLIC QUESTION AND ANSWER

There were questions and comments regarding Prussian Carp and the reporting process, video communications and the appreciation to Council and Administration for allowing residents their input into the Smith Crescent Gate.

13. CLOSED SESSION

Randy Denby left the meeting at 9:57pm and did not return.

Motion 2023-167 **MOVED BY** Councillor Zaplotinsky to close the meeting to the public to discuss Agenda Item No. 13.1 Lands – Enforcement - Plan 2586CL, Block 2, Lot 5 as per FOIP Section 24, Agenda Item No. 13.2 Lands – Proposed Recommendation and Advice as per FOIP Section 22, Agenda Item No. 13.3 Lands – Enforcement Plan 2586CL, Block 5, Lot 2 as per Section 24 and Agenda Item No. 13.4 Employment - Personnel as per FOIP Section 17 at 8:58pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Zaplotinsky, Chief Administrative Officer Emily House, Administrative Manager Janet Zaplotinsky, Matthew Altheim, and Rainbow Williams.

13.1 Lands – Enforcement – Plan 2586CL, Block 2, Lot 5
FOIP Section 24

Matthew Altheim left the meeting at 9:16pm and did not return.

Rainbow Williams entered the meeting at 9:19pm.

13.2 Land – Proposed Recommendation and Advice
FOIP Section 22

Rainbow Williams left the meeting at 10:23pm and did not return.

13.3 Lands – Enforcement – Plan 2219CL, Block 5, Lot 2
FOIP Section 24

13.4 Employment – Personnel
FOIP Section 17

Motion 2023-168 **MOVED BY** Councillor Quinn to open the meeting to the public at 10:51pm.

CARRIED

Motion 2023-169 **MOVED BY** Councillor MacCormack to direct Administration to proceed with an Emergency Enforcement Order on Plan 2586, Block 2, Lot 5 if permitted to by legislation.

CARRIED

Motion 2023-170 **MOVED BY** Councillor Zaplotinsky to direct Administration to proceed with plans to relocate building currently located in the parking lot, install the septic tank, and to update the grant overview with year-to-date expenditures.

CARRIED

14. ADJOURNMENT

Motion 2023-171 **MOVED BY** Deputy Mayor Sera that the September 12, 2023, Regular Council Meeting be adjourned at 10:54pm.

CARRIED

Jason Sk

Mayor

Emily Howe

Administrator