VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
APRIL 11, 2023
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Chief Administrative Officer:	Emily House
Administrative Manager:	Janet Zaplotinsky
Public Works Supervisor:	Randy Denby
Others Present:	L. Marcato, Seniuk & Company

There were nine members of the public present.

1. *CALL TO ORDER*

Mayor Shewchuk called the April 11, 2023, Regular Council Meeting to order at 7:30 p.m.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – April 11, 2023

Motion 2023-047 **MOVED BY** Deputy Mayor Sera that Village Council adopt the April 11, 2023, Regular Council Meeting Agenda as presented.

CARRIED

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Regular Council Meeting – March 14, 2023

Motion 2023-048 **MOVED BY** Councillor Quinn that Council adopt the March 14, 2023, Regular Council Meeting minutes as presented.

CARRIED

4. *PRESENTATIONS*

None

5. *DELEGATIONS*

5.1 L. Marcato, Seniuk & Company, Re: 2022 Audited Financial Statements

Ms. Marcato from Seniuk & Company was in attendance to present the Auditor's Report on the Village's 2022 Audited Financial Statements. She reported a clean audit and that the Village of Spring Lake is financially well-managed and in a good financial position.

Motion 2023-049 **MOVED BY** Councillor Zaplotinsky that Council accept and approve the 2022 Audited Financial Statements as presented.

CARRIED

Ms. Marcato left at 7:56 pm and did not return.

6. *CORRESPONDENCE*

6.1 Information Correspondence

- Financial Reports including:
  - Bank Reconciliation February 2023
  - Bank Statement – Servus Credit Union – February 2023
  - Payment of Accounts – March 2023
  - Revenue and Expense Summary – as of March 31, 2023
- March 8, 2023, Parkland County, Re: February 2023 Enforcement Services Activity Report
- March 2023 Traffic Speed Sign Statistics
- Social Media Calendar – April and May 2023
- April 6, 2023 Alberta Municipalities, Re: FOMG Webinar on Climate Risk Assessment and Adaptation

6.2 Other Correspondence

None

Motion 2023-050 **MOVED BY** Councillor MacCormack to accept and file the above correspondence for information purposes.

CARRIED

7. *REPORTS*

7.1 Assessment – Councillor Quinn

7.2 Yellowhead Regional Library – Mayor Shewchuk

7.3 Environmental Advisory Committee – Councillor MacCormack

7.4 Website Advisory Committee – Councillor Zaplotinsky

7.5 Event Planning Committee – Deputy Mayor Sera

7.6 Administration/Public Works – Emily House/Randy Denby

Motion 2023-051 **MOVED BY** Deputy Mayor Sera that the reports, as verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

8.1 Retroactive RCMP Costs

Council was presented with information regarding information on the 2023 Federal Budget and the decision to pass costs resulting from the RCMP collective bargaining agreement to municipalities.

Motion 2023-052 **MOVED BY** Councillor Quinn to accept the report as information r and to table Agenda Item No. 8.1 Retroactive RCMP Costs to the May 2023 Regular Council Meeting.

CARRIED

8.2 Special Council Meeting – 2023 Budget

Motion 2023-053 **MOVED BY** Councillor MacCormack that Council schedule a Special Council Meeting for May 2, 2023 at 7:00 pm to discuss the 2023 Municipal Budget for the Village of Spring Lake.

CARRIED

9. BYLAWS AND POLICIES

9.1 Bylaw No. 398 – Municipal Development Plan Amendment

Motion 2023-054 **MOVED BY** Councillor Zaplotinsky that proposed Bylaw No. 398, being a bylaw to amend the Municipal Development Plan Bylaw 390 of the Village of Spring Lake, be amended to read as follows:

1. Policy 12.2.7 is deleted and replaced with the following:

   New surface discharge systems will be prohibited within the Village.

   Except as otherwise specified below, new septic fields and mounds will be prohibited within the Village.

   For the purposes of this Policy, "new" means a new installation or alteration of a private sewage disposal system that would require a new private sewage disposal system permit and does not include routine maintenance or repair of an existing system installed under a previously issued and approved permit.

   New septic fields and mounds, installed in accordance with the current Alberta Private Sewage Systems Standard of Practice, may be permitted on parcels of land which are not adjacent to an Observed Wetland or Environmental Reserve. Parcels adjacent to an Observed Wetland or Environmental Reserve on which a new septic field or mound are prohibited are highlighted in yellow on Map 14.5.

2. Map 14.5, attached as **Schedule "A",** is attached to and incorporated into the Bylaw.

CARRIED

Motion 2023-055 **MOVED BY** Deputy Mayor Sera noting that public hearings were held in respect of proposed Bylaw 398 on September 22, 2022, and November 22, 2022, that proposed Bylaw 398 (as amended) receive second reading.

CARRIED

Motion 2023-056 **MOVED BY** Councillor Quinn that proposed Bylaw 398, receive third and final reading.

CARRIED

10. *UNFINISHED BUSINESS*

10.1 Safety Codes Services

Administration reported that the Internal Audit has been completed and that the Village is waiting for the approval of the audit by the Safety Codes Council.

Motion 2023-057 **MOVED BY** Councillor MacCormack to accept the update as verbally presented and to table Agenda Item No. 10.1 Safety Codes Services to the May 2023 Regular Council Meeting.

CARRIED

10.2 Community Sustainability Plan Update

Administration reported that the Community Meeting is scheduled for April 15, 2023, and that feedback from both the survey and the community meeting will be compiled and presented to Council at the June 2023 Regular Council Meeting.

Motion 2023-058 **MOVED BY** Councillor Zaplotinsky to accept the update as verbally presented and to table Agenda Item No. 10.2 – Community Sustainability Plan Update to the May 2023 Regular Council Meeting.

CARRIED

10.3 Lake Aeration

Administration reported that they have reached out to the Edmonton Trout Fishing Club and the Alberta Conservation Association with no response.

Motion 2023-059 **MOVED BY** Councillor Quinn to accept the update, as verbally presented, and to table Agenda Item No. 10.3 – Lake Aeration to the May 2023 Regular Council Meeting

CARRIED

10.4 Firesmart Committee

Administration reported that Parkland submitted an Expression of Interest under the FRIAA Grant for fire mitigation throughout the County. Parkland County will reach out to us when they hear about the status of the Expression of Interest and have offered to provide guidance and help with creating a Firesmart Committee within the Village. Administration is also obtaining a quote on a Forest Hazard Assessment.

Motion 2023-060 **MOVED BY** Councillor Zaplotinsky that Council accept and ratify the Enforcement Services Agreement between Parkland County and the Village of Spring Lake.

CARRIED

10.5 Community League Support

This item has remained on the Agenda as it is an item to be discussed while finalizing the 2023 Municipal Budget for the Village.

Motion 2023-061 **MOVED BY** Councillor MacCormack that Council table Agenda Item No. 10.5 Community League Support to the May 2023 Regular Council Meeting.

CARRIED

11. ADDITIONS

None

12. PUBLIC QUESTION AND ANSWER

There were questions and comments from the public regarding the Water's Crescent drainage and road upgrade and the aeration of Spring Lake.

13. CLOSED SESSION

Janet Zaplotinsky and Randy Denby left the meeting at 8:52 pm and did not return.

Motion 2023-062 **MOVED BY** Councillor Quinn to close the meeting to the public to discuss Agenda Item No. 13.1 Lands – Enforcement as per FOIP Section 24 and Agenda Item No. 13.2 Employment – Personnel as per FOIP Section 17 at 8:53 pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Zaplotinsky and Chief Administrative Officer Emily House.

13.1 Lands – Enforcement
FOIP Section 24

~~13.1~~ 13.2 Employment – Personnel
FOIP Section 17

Motion 2023-063 **MOVED BY** Councillor Quinn to open the meeting to the public at 9:14 pm.

CARRIED

No motions arose from the Closed Session.

14. ADJOURNMENT

Motion 2023-064 **MOVED BY** Deputy Mayor Sera that the April 11, 2023, Regular Council Meeting be adjourned at 9:15 pm.

CARRIED

Jason

Mayor

Emily House

Administrator