VILLAGE OF SPRING LAKE

BYLAW NO. 422

BEING A BYLAW FOR THE PURPOSES OF
THE PROTECTION OF PRIVACY ACT, TO ESTABLISH A DIRECTORY OF PERSONAL INFORMATION BANKS,
AND TO ESTABLISH A PRIVACY MANAGEMENT PROGRAM

WHEREAS pursuant to section 55(1) of the *Protection of Privacy Act*, SA 2024, c P-28.5, the Village of Spring Lake (hereinafter called the "Municipality") may delegate to any person any power, duty, or function of the head under the Act, except the power to delegate;

AND WHEREAS pursuant to section 55(2) of the *Protection of Privacy Act*, SA 2024, c P-28.5, a delegation must be in writing and may contain any conditions or restrictions the head of the public body considers appropriate;

AND WHEREAS pursuant to section 57(2) of the *Protection of Privacy Act*, SA 2024, c P-28.5 the head of the Municipality must publish a directory, in printed or electronic form, that lists the Municipality's Personal Information Banks;

AND WHEREAS pursuant to section 6(1) of the *Protection of Privacy Act* (Ministerial) Regulation, Alta Reg 143/2025, the Municipality must establish a Privacy Management Plan;

NOW THEREFORE under the authority of the *Municipal Government Act*, RSA 2000, c M-26, the Council of the Village of Spring Lake enacts as a Bylaw as follows:

PART 1 TITLE

1.1 This Bylaw shall be known as the "Protection of Privacy Bylaw."

PART 2 DEFINITIONS

2.1 "Act" means the *Protection of Privacy Act*, SA 2024, c P-28.5, as amended;
2.2 "Chief Administrative Officer" means the Chief Administrative Officer of the Village of Spring Lake;
2.3 "Municipality" means the Village of Spring Lake;
2.4 "Regulations" means the Protection of Privacy Act (Ministerial) Regulation, Alta Reg 143/2025.

PART 3 INTERPRETATION

3.1 The headings in this Bylaw are for reference purposes only.

PART 4 DESIGNATED HEAD

4.1 For the purposes of the Act, the Chief Administrative Officer is designated as the head of the Municipality

PART 5 PRIVACY OFFICER

5.1 For the purposes of the Act, the Chief Administrative Officer shall designate a member of the Municipal staff as the Privacy Officer.

PART 6 PERSONAL INFORMATION BANKS DIRECTORY

6.1 For the purposes of the Act, the head of the Municipality is empowered to publish a directory, in printed or electronic form, that lists the Municipality's personal information banks.

PART 7 PRIVACY MANAGEMENT PROGRAM

7.1 The Municipality's privacy management program may be approved by Council by resolution.

PART 8 SEVERABILITY

8.1 Should any provision of this Bylaw be invalid, then such provision shall be severed, and the remainder of the Bylaw shall remain in force.

PART 9 TRANSITION AND COMING INTO FORCE

9.1 This Bylaw takes effect on the final passing and signing thereof.

Read a first time this 9th day of June 2026.

Read a second time this 9th day of June 2026.

Unanimous consent to proceeding to third reading this the 9th day of June, 2026

Read a third time this 9th day of June 2026.

VILLAGE OF SPRING LAKE

Mayor

Chief Administrative Officer