Village of Spring Lake
Regular Council Meeting Agenda
January 9, 2024 at 7:30 pm
Village of Spring Lake Council Chambers
990 Bauer Avenue, Spring Lake, AB

1. Call to Order

2. Adoption of Agenda

2.1 Regular Council Meeting Agenda – January 9, 2024

Recommendation: Motion to adopt

3. Adoption of Council Minutes

3.1 Regular Council Meeting Minutes – December 12, 2023

Recommendation: Motion to approve

4. Presentations

None

5. Delegations

None

6. Correspondence

6.1 Information Correspondence

- Financial Statements
- Parkland County, Re: November 2023 Enforcement Services Activity Report
- December Speed Sign Statistics
- Alberta Municipal Affairs, Re: LGFF Funding
- Environment and Protected Areas, Re: Drought Conditions in Alberta

6.2 Other Correspondences

None

Recommendation: Motion to approve the above Correspondence

7. *Reports*

7.1 Capital Region Assessment Services Commission – Councillor Quinn
7.2 Yellowhead Regional Library – Mayor Shewchuk
7.3 Environmental Advisory Committee – Councillor MacCormack
7.4 Website/Social Media Advisory Committee – Councillor Zaplotinsky
7.5 Event Planning Committee – Deputy Mayor Sera
7.6 Community League – Councillor MacCormack
7.7 Administration/Public Works – Emily House

Recommendation: Motion to accept as information

8. *New Business Items*

8.1 Speed Limit Change Request – Range Road 20

Recommendation: Discussion and direction from Council

9. *By-Laws and Policies*

9.1 Bylaw No. 394 – Urban Henkeeping Bylaw – Request for Exception

Recommendation: Discussion and direction from Council

9.2 Policy No. 2014-02 – Roadway Snow and Ice Control Policy Review

Recommendation: Discussion and direction from Council

9.3 Policy No. 2019-02 – Roadway and Municipal Land Maintenance Policy Review

Recommendation: Discussion and direction from Council

UNADOPTED

Village of Spring Lake
Regular Council Meeting Agenda
January 9, 2024 at 7:30 pm
Village of Spring Lake Council Chambers
990 Bauer Avenue, Spring Lake, AB

10. *Unfinished Business*

10.1 Community Sustainability Plan Update
Recommendation: Table to the January Council Meeting

10.2 Smith Crescent Meadow Lane Access
Recommendation: Discussion and direction from Council

10.3 Firesmart Committee
Recommendation: Discussion and direction from Council

10.4 Enhance Video Communications Strategy
Recommendation: Discussion and direction from Council

11. *Additions*

None

12. *Public Question/Answer*

- Maximum time allotment of 15 minutes

13. *Closed Sessions*

13.1 Lands – Enforcement - Plan 2586CL, Block 2, Lot 5
As per FOIP Section 24

13.2 Lands – Proposed Recommendations and Advice
As per FOIP Section 22

14. *Adjournment*

UNADOPTED

VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
DECEMBER 12, 2023
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Kasey Quinn Adam MacCormack
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager
Public Works	Randy Denby, Public Works Supervisor Tony Siegel, Public Works Manager
Regrets:	Chris Zaplotinsky, Councillor

There were five members of the public present.

1. CALL TO ORDER

Mayor Shewchuk called the December 12, 2023, Regular Council Meeting to order at 7:30 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – December 12, 2023

Motion 2023-216 **MOVED BY** Deputy Mayor Sera that Village Council adopt the December 12, 2023 Regular Council Meeting Agenda with the following additions:

11.1 Waters Crescent Road and Drainage Upgrade
13.4 HR Policy as per FOIP Section 17

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting – November 14, 2023

Motion 2023-217 **MOVED BY** Councillor Quinn that Council adopt the November 14, 2023, Organizational Meeting minutes with the following amendments:

Amend 7.3 from January 20th to 10th.

CARRIED

3.2 Special Council Meeting – November 22 , 2023

Motion 2023-218 **MOVED BY** Councillor MacCormack that Council adopt the October 10, 2023, Special Council Meeting minutes as presented.

CARRIED

3.3 Special Council Meeting – November 29 , 2023

Motion 2023-219 **MOVED BY** Deputy Mayor Sera that Council adopt the November 29, 2023, Special Council Meeting minutes as presented.

CARRIED

4. PRESENTATIONS

4.1 Public Works Retirement and New Hire

Mayor Shewchuk announced that Randy Denby is retiring December 31st and thanked Randy for all of his contributions to the Village of Spring Lake over the years.

Mayor Shewchuk announced Tony Siegel has been hired as the Public Works Manager and welcomed him to the Village.

5. DELEGATIONS

None

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Reports including:
  - Bank Reconciliation October 2023
  - Bank Statement – Servus Credit Union – October 2023
  - Payment of Accounts – November 2023
  - Revenue and Expense Summary – as of November 30, 2023
- November 10, 2023, Parkland County, Re: October 2023 Enforcement Services Activity Report
- November 2020 Electronic Speed Sign Statistics

6.2 Other Correspondence

None

Motion 2023-220 **MOVED BY** Councillor MacCormack to accept and file the above correspondence for information purposes.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Quinn

Councillor Quinn verbally reported that a meeting was held on December 11, 2023 where the Board adopted the 2024-2026 Business Plan, discussed the Assessment Review Board (ARB) budget and announced that two additional panelists have been appointed. The next meeting is scheduled for February 15, 2024.

7.2 Yellowhead Regional Library – Mayor Shewchuk

Mayor Shewchuk verbally reported that the YRL held a meeting December 4, 2023 where the 2024 Budget was approved and the election of the Executive Board was held.

7.3 Environmental Advisory Committee – Councillor MacCormack

Councillor MacCormack verbally reported that there are three aerators running, three additional Prussian Carp have been caught in Spring Lake. The next meeting is scheduled for January 10, 2024.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Report attached.

7.5 Event Planning Committee – Deputy Mayor Sera

No report.

7.6 Community League – Councillor MacCormack

Councillor MacCormack reported that the SLCL has been very successful with the Santa Letter program. Councillor MacCormack was asked and will be taking back questions to the SLCL regarding meetings being open to the public and dates for skating parties.

7.7 Administration/Public Works – Emily House/Randy Denby

Report attached.

Motion 2023-221 **MOVED BY** Councillor Quinn that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

8.1 2024 Preliminary Budget

Council was presented with the 2024 Preliminary Budget that was discussed and amended at the Special Council Meetings held on October 24, 2023 and November 29, 2023. Administration will continue to receive additional information and will present a Final 2024 Budget to Council in April/May 2024 for approval.

Motion 2023-222 **MOVED BY** Councillor MacCormack to approve the 2024 Preliminary Budget for the Village of Spring Lake.

CARRIED

8.2 2025 to 2029 Capital and Operating Plans

Administration presented to Council the 2025 to 2029 Capital and Operating Plans for the Village of Spring Lake as required by the Alberta Government.

Motion 2023-223 **MOVED BY** Deputy Mayor Sera to approve the 2025 to 2029 Capital and Operating Plan for the Village of Spring Lake.

CARRIED

8.3 Fireworks Request

Administration presented to Council a request from a resident to conduct a fireworks display on December 31st. Council reviewed the request, the current fire restriction, and Bylaw No. 403. Council noted that the request did not include a number of requirements that are to form part of the application.

Motion 2023-224 **MOVED BY** Deputy Mayor Sera to refuse the request to have a fireworks display on December 31, 2023 at 2010 Spring Lake Drive due to having a fire restriction in place and the dry conditions, however, invites the resident to submit an application with the all of the required information needed as per Bylaw No. 403 next year for consideration by Council.

CARRIED

9. BYLAWS AND POLICIES

None

10. UNFINISHED BUSINESS

10.1 Safety Codes Services

Administration presented the comparison of permit fees and the three-year contract with Superior Safety Codes to provide safety codes services for the Village of Spring Lake.

Motion 2023-225 **MOVED BY** Councillor MacCormack to approve and ratify the three-year contract with Superior Safety Codes to provide safety codes services to the Village of Spring Lake.

CARRIED

10.2 Community Sustainability Plan Update

Administration reported that they are currently researching each initiative for budget purposes and will be drafting the plan for presentation to Council in March

Motion 2023-226 **MOVED BY** Councillor Quinn to table Agenda Item No. 10.2 Community Sustainability Plan Update to the January 2023 Regular Council Meeting.

CARRIED

10.3 Lake Aeration

Council discussed a contribution of $3,000 as approved in the 2024 Preliminary Budget towards the aeration program in Spring Lake

Motion 2023-208 **MOVED BY** Deputy Mayor Sera to approve a grant of $3,000 to the Edmonton Trout Fishing Club for the aeration program in Spring Lake and to direct Administration to provide correspondence to the Edmonton Trout Fishing Club regarding the same.

CARRIED

10.4 Smith Crescent Meadow Lane Access

Administration presented the information regarding the lands contained within the Smith Crescent Meadow.

Motion 2023-227 **MOVED BY** Councillor MacCormack to direct administration to contact the property owners adjacent to the lands contained with the Smith Crescent Meadow by mail to state our intent to remove the older gate and fence.

CARRIED

Motion 2023-228 **MOVED BY** Councillor Quinn to direct Administration to add the review of Policy No. 2014-02 - Roadway Snow and Ice Control Policy and Policy No. 2019-02 – Roadway to the January 2024 Regular Council Meeting Agenda.

CARRIED

10.5 Firesmart Committee

Administration reported that the cost of a fire hazard assessment was included in the 2024 Preliminary Budget and that Parkland County has a FireSmart Open House scheduled for December 15, 2023.

Motion 2023-229 **MOVED BY** Deputy Mayor Sera to table Agenda Item No. 10.5 – Firesmart Committee to the January 2024 Regular Council Meeting.

CARRIED

10.6 Enhanced Video Communications Strategy

Administration reported that a budget of $2,400 was included in the 2024 Preliminary Budget. Administration will be working on a strategy with the contractor and will be presented to Council during the 1st Quarter of 2024.

Motion 2023-230 **MOVED BY** Councillor MacCormack to table Agenda Item No. 10.6 – Enhanced Video Communication Strategy to the January 2024 Regular Council Meeting.

CARRIED

11. ADDITIONS

11.1 Waters Crescent Road and Drainage Upgrade

Administration presented the engineered drawings of the Waters Crescent road and drainage upgrade. Council discussed parking options.

Motion 2023-231 **MOVED BY** Deputy Mayor Sera that council approve the parking area along Waters Crescent as presented.

CARRIED

12. PUBLIC QUESTION AND ANSWER

There were questions and comments regarding compliments on the winter newsletter, Firesmart Open House at Parkland County, the drainage and road project on Waters Crescent, Smith Crescent Meadow maintenance, farmstands, electronic speed sign issue and garbage on the lake.

13. CLOSED SESSION

Randy Denby left the meeting at 8:36pm and did not return.

Motion 2023-232 **MOVED BY** Councillor Quinn to close the meeting to the public to discuss Agenda Item No. 13.1 Lands – Enforcement - Plan 2586CL, Block 2, Lot 5 as per FOIP Section 24, Agenda Item No. 13.2 Lands – Proposed Recommendation and Advice as per FOIP Section 22, Agenda Item No. 13.3 Personnel – CAO Review as per Section 17, and Agenda Item No. 13.4 – HR – Policy as per FOIP Section 17 at 9:06 pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Chief Administrative Officer Emily House, Administrative Manager Janet Zaplotinsky, Public Works Manager Tony Siegel, Rainbow Williams and Randal Altheim

Rainbow Williams left the meeting at 9:07pm.

13.1 Lands – Enforcement – Plan 2586CL, Block 2, Lot 5
FOIP Section 24

Randal Altheim left the meeting at 9:21pm and did not return.

Rainbow Williams entered the meeting at 9:23pm.

13.2 Land – Proposed Recommendation and Advice
FOIP Section 22

Rainbow Williams left the meeting at 9:58pm and did not return.

13.3 Personnel – CAO Review
FOIP Section 17

Emily House left the meeting at 10:05pm.
Janet Zaplotinsky and Tony Siegel left the meeting at 10:05pm and did not return.

13.4 HR – Policy
FOIP Section 17

Emily House entered the meeting at 10:32pm

Motion 2023-233 **MOVED BY** Councillor Quinn to open the meeting to the public at 9:21pm.

CARRIED

Motion 2023-234 **MOVED BY** Councillor MacCormack to approve the CAO Review as presented.

CARRIED

14. ADJOURNMENT

Motion 2023-235 **MOVED BY** Deputy Mayor Sera that the December 12, 2023, Regular Council Meeting be adjourned at 10:22pm.

CARRIED

_____
Mayor

_____
Administrator

Website –December 2023 Councillor Report

This mouth we continued cleaning up the website to keep it current and update. We revamped the upper drop-down tabs and the menus to make it a bit easier to find a few of the important things that were a bit hidden with in the website. We added the Village of Spring Lake logo to the headers of a few pages that were missing it. The Land Acknowledgment page under the "Home" tab was also updated to add some more information on Truth and Reconciliation Day.

Our next Website Meeting is rescheduled in Jan 2024. (Rescheduled from Dec.)

Below are the Facebook, Instagram, and Website numbers for the month of August for reference only!

- Web Page visits this year so far –249,955 with 72,092 unique visitors.

- Facebook reach: April - 3,299 with 525 followers

  May – 2,726 with 537 Followers

  June – 1,698 with 538 followers

  July – 1, 835 with 552 followers

  August – 2,437 with 557 Followers

  September – 4,891 with 574 followers (spiked around Sept. 15th ??)

  October – 773 (down approx. 83%) with 575 followers

  November - 804 with 576 followers

- Instagram reach: May - 72 with 41 followers

  May – 49 with 53 followers

  June – 53 with 53 followers

  July – 44 with 60 followers

  August – 58 with 62 Followers

  September – 73 with 65 followers

  October – 59 with 67 followers

  November – 67 with 69 followers

Village of Spring Lake

CAO Report – December 2023

Capital Projects

Construction and walk through have been completed on the Lakeside Drive upgrades. The deficiencies have been addressed.

Waters Crescent plans are being finalized with tender scheduled to be released by end of year.

Geotechnical and surveying of Shady Crescent and Spring Lake Drive have been completed. The Engineer will be providing a project cost summary for planning purposes.

2024 Budget

A Special Council Meeting was held on November 29th where a Preliminary 2024 Budget was presented. Amendments were made and the final Preliminary Budget for 2024 will be presented to Council at the December 2023 Council Meeting for approval.

Sustainability Plan

second meeting was hold on November 22nd to set initiatives to accomplish each of the priorities. Administration will be researching these initiatives for budget purposes and a draft Strategic Plan will be presented to Council in 204.

Firesmart

Administration obtained quotes to coduct a Fire Hazard Assessment for the Village which we can then use to apply for grants for wildfire mitigation. This cost was added to the 2024 Preliminary Budget. Parkland County is holding a FireSmart Open House on December 15, 2023.

2023 Year End

Administration is currently preparing documents and information for the 2023 Year End so it can be submitted to the Auditor by the end of January 2024.

ENFORCEMENT SERVICES
Phone: 780-968-8400 Fax: 780-968-8403

December 12, 2023

The Village of Spring Lake
990 Bauer Avenue
Spring Lake AB T7Z 1S9

Dear Emily,

Subject: Enforcement Services Invoice for the Month of November 2023

I am pleased to provide the Village of Spring Lake with a breakdown of the services provided by Parkland County Enforcement Services.

In the month of November 2023 there was one (1) call for service:

Date	File No.	Officer	Incident Type	Outcome	Cost
2023/NOV/23	2023-148-2637	BLATZ	Spring Lake – Other	Still under investigation.	$0.00
				Total	$0.00

The pro-active patrols and traffic enforcement were provided as follows:

Contract Hours			
Date/Time Start	Hours	Officer	Fine Revenue
2023/NOV/04 1050Hrs	0.50	BEAUMONT	
2023/NOV/05 1602Hrs	0.50	BEAUMONT	
2023/NOV/06 0713Hrs	0.50	BEAUMONT	
2023/NOV/09 1021Hrs	0.50	BEAUMONT	
2023/NOV/10 0748Hrs	0.50	BEAUMONT	
2023/NOV/15 2242Hrs	0.67	BEAUMONT	
2023/NOV/16 1452Hrs	0.50	BEAUMONT	
2023/NOV/17 1550Hrs	0.50	BEAUMONT	
2023/NOV/21 0939Hrs	0.42	BEAUMONT	
2023/NOV/22 1028Hrs	0.50	BEAUMONT	
2023/NOV/25 1714Hrs	0.38	BEAUMONT	
2023/NOV/28 1819Hrs	0.50	BEAUMONT	
Total Man Hours:	5.97 Hrs.		

Violation Tickets				
Date/Time	Charge	Ticket #	Officer	Fine Amount
Total				

parkland county

Village of Spring Lake

Calls for Service:	$ 0.00
Proactive Patrols Fee:	$ 600.00
Monthly Admin. Fee:	$ 2,500.00
Total Cost	**$3,100.00**

Should you have any questions, please do not hesitate to contact me.
Yours truly,

Mackenzie Blackburn
Enforcement Services Coordinator, Community Peace Officer #16715
Phone: 780-968-8888 Ext.8277
Email: mackenzie.blackburn@parklandcounty.com

Spring Lake Traffic Stats

Location: 2042 Spring Lake Dr. Report Period: 2023-11-27 to 2023-12-31

Hour	Total Vehicle	Average Vehicles	Total Violations	% Violations	MIN Speed	MAX Speed	Speed Average	85% Speed km/h
00:00 - 01:00	46	9	28	61%	13	42	32	38
01:00 - 02:00	13	3	10	77%	15	42	21	39
02:00 - 03:00	5	1	4	80%	28	48	5	35
03:00 - 04:00	4	1	2	50%	21	37	8	31
04:00 - 05:00	1	n/a	1	H 100 %	H 47	47	7	n/a
05:00 - 06:00	5	1	4	80%	29	57	27	54
06:00 - 07:00	24	5	10	42%	6	54	23	34
07:00 - 08:00	72	14	25	35%	6	50	27	34
08:00 - 09:00	139	28	48	35%	5	51	29	36
09:00 - 10:00	108	22	62	57%	6	51	31	38
10:00 - 11:00	199	40	106	53%	5	55	31	37
11:00 - 12:00	247	49	135	55%	5	58	30	38
12:00 - 13:00	350	70	164	47%	5	H 62	29	38
13:00 - 14:00	385	77	195	51%	5	56	30	37
14:00 - 15:00	443	89	204	46%	5	57	29	36
15:00 - 16:00	428	86	192	45%	5	H 62	30	37
16:00 - 17:00	460	92	H 257	56%	5	59	31	38
17:00 - 18:00	520	104	230	44%	6	H 62	29	37
18:00 - 19:00	H 523	H 105	213	41%	5	54	28	36
19:00 - 20:00	466	93	139	30%	5	48	27	34
20:00 - 21:00	332	66	116	35%	5	54	28	35
21:00 - 22:00	209	42	83	40%	5	52	29	37
22:00 - 23:00	98	20	47	48%	6	56	31	36
23:00 - 24:00	54	11	29	54%	6	41	31	38
Summary	5131	1028	2304	AVG: 53 %	5	62	AVG: 26	AVG: 37

Vehicle Count Breakdown

Location: **2042 Spring Lake Dr.** **Total Vehicle Count: 5131** **Report Period: 2023-11-27 to 2023-12-31**

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Weekday Average	Weekend Average	Week Average	Speed Average	85% Speed(km/h)
00:00 - 01:00	2	5	5	2	2	19	11	3	15	7	32	38
01:00 - 02:00	n/a	7	1	n/a	2	2	1	3	2	3	29	39
02:00 - 03:00	n/a	n/a	n/a	n/a	n/a	5	n/a	n/a	5	5	36	35
03:00 - 04:00	2	n/a	n/a	n/a	n/a	2	n/a	2	2	2	29	31
04:00 - 05:00	n/a	n/a	n/a	n/a	n/a	1	n/a	n/a	1	1	47	n/a
05:00 - 06:00	n/a	2	n/a	1	n/a	1	1	2	1	1	47	54
06:00 - 07:00	3	4	6	3	4	2	2	4	2	3	23	34
07:00 - 08:00	13	7	9	17	15	8	3	12	6	10	27	34
08:00 - 09:00	22	25	19	22	38	7	6	25	7	20	29	36
09:00 - 10:00	19	9	14	15	20	26	5	15	16	15	31	38
10:00 - 11:00	18	16	40	25	38	34	28	27	31	28	31	37
11:00 - 12:00	41	23	28	37	32	36	50	32	43	35	30	38
12:00 - 13:00	54	34	37	41	60	45	79	45	62	50	29	38
13:00 - 14:00	41	42	58	55	68	49	72	53	61	55	30	37
14:00 - 15:00	41	51	73	76	78	64	60	64	62	63	29	36
15:00 - 16:00	46	H 69	68	74	64	54	53	64	54	61	30	37
16:00 - 17:00	H 74	61	70	71	75	42	67	70	55	66	31	38
17:00 - 18:00	48	68	74	71	H 85	94	H 80	69	87	74	29	37
18:00 - 19:00	73	44	68	H 84	83	H 95	76	70	86	75	28	36
19:00 - 20:00	43	55	H 82	65	65	80	76	62	78	67	27	34
20:00 - 21:00	39	34	37	53	47	65	57	42	61	47	28	35
21:00 - 22:00	23	13	22	25	46	38	42	26	40	30	29	37
22:00 - 23:00	10	6	6	16	22	14	24	12	19	14	31	36
23:00 - 24:00	4	11	2	5	14	12	6	7	9	8	31	38
TOTAL	616	586	719	758	858	795	799	709	805	740	AVG: 31	AVG: 37

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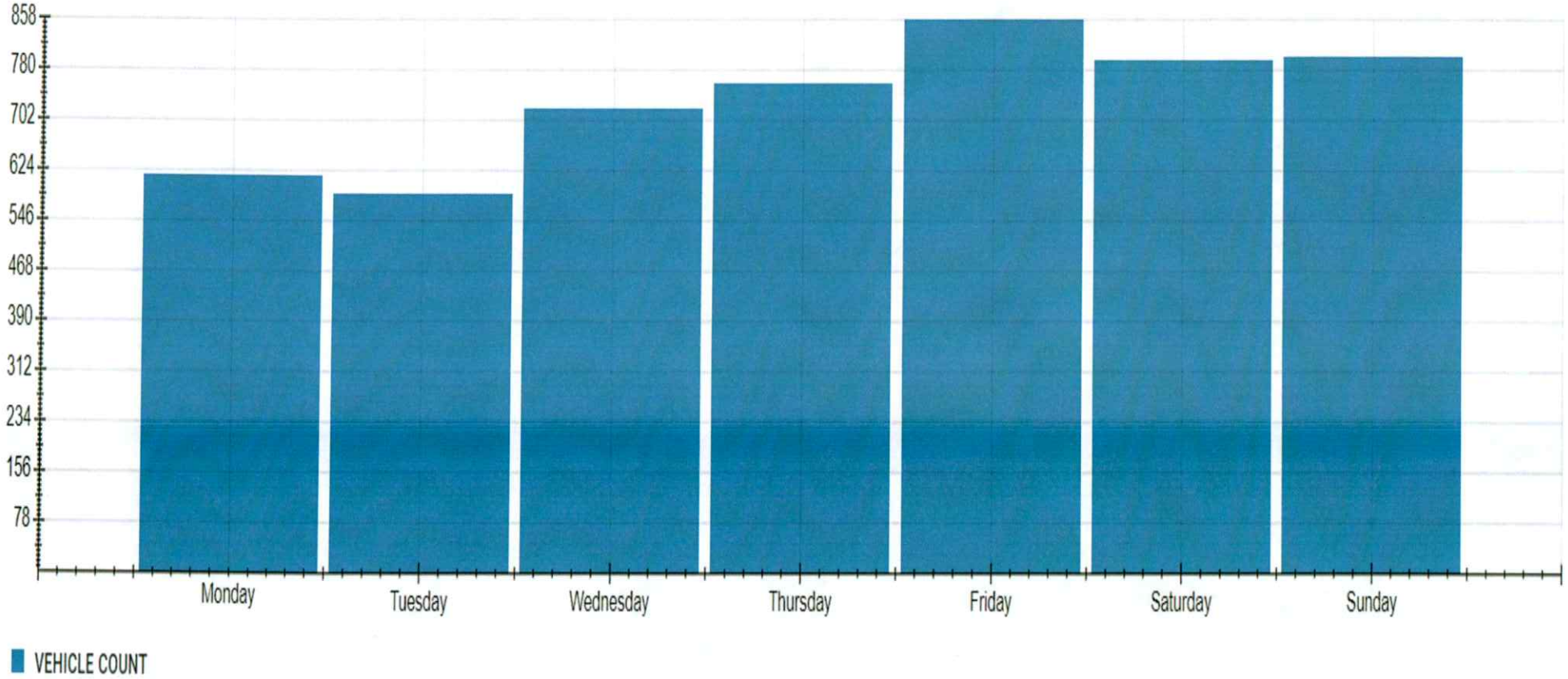
Weekly Report: Daily Values

Location: 2042 Spring Lake Dr.

Address: 2042 Spring Lake Drive, Spring Lake, Alberta, T7Z 0G8

Report period: 2023-11-27 to 2023-12-31



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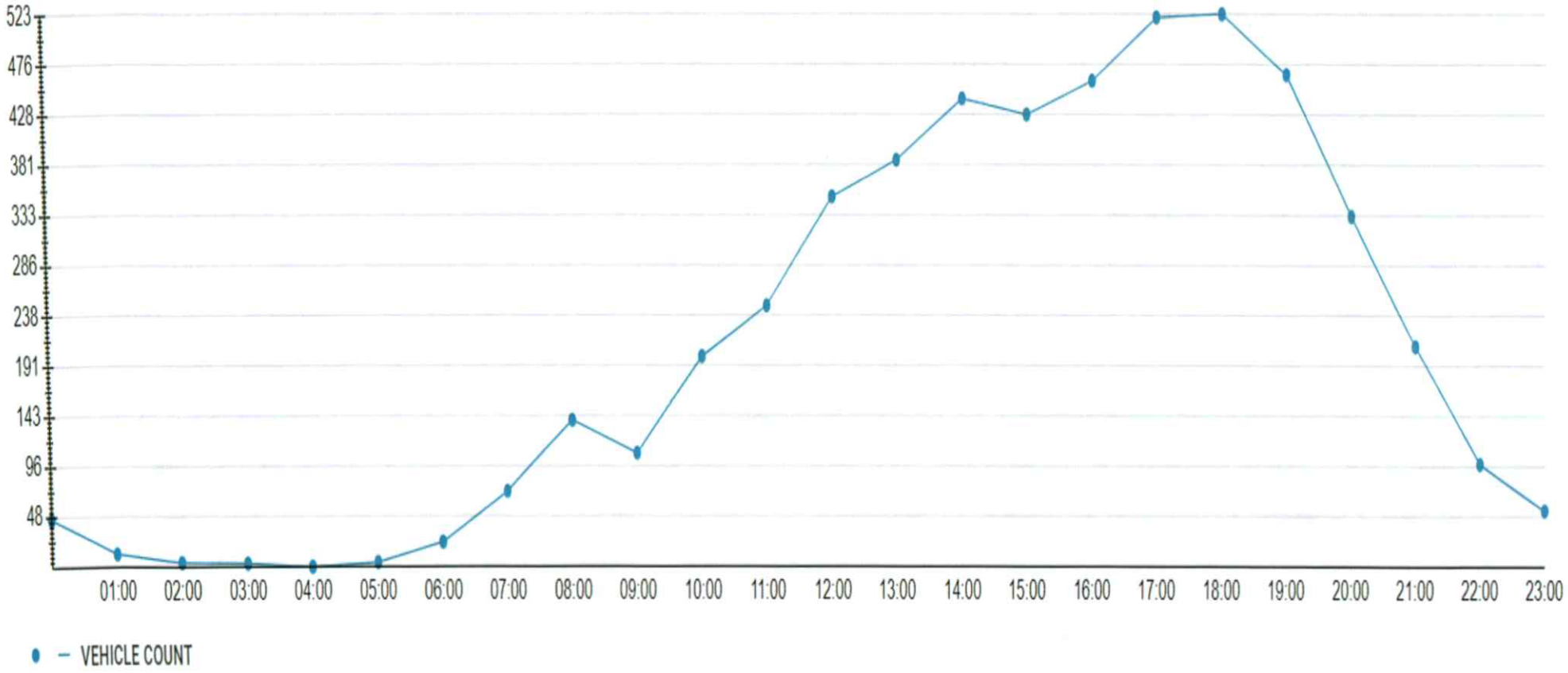
Weekly Report: Hourly Values

Location: 2042 Spring Lake Dr.

Address: 2042 Spring Lake Drive, Spring Lake, Alberta, T7Z 0G8

Report period: 2023-11-27 to 2023-12-31



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Spring Lake Traffic Stats

Location: 243 Range Road 20 Southbound **Report Period: 2023-11-27 to 2023-12-31**

Hour	Total Vehicle	Average Vehicles	Total Violations	%Violations	MIN Speed	MAX Speed	Speed Average	85% Speed km/h
00:00 - 01:00	37	7	18	49%	31	77	44	60
01:00 - 02:00	19	4	12	63%	29	91	43	60
02:00 - 03:00	6	1	6	H 100 %	H 52	85	21	70
03:00 - 04:00	12	2	8	67%	47	59	45	57
04:00 - 05:00	28	6	21	75%	38	78	47	67
05:00 - 06:00	91	18	46	51%	25	90	52	58
06:00 - 07:00	204	41	91	45%	20	74	50	59
07:00 - 08:00	345	69	166	48%	26	H 92	52	62
08:00 - 09:00	351	70	164	47%	6	80	50	58
09:00 - 10:00	305	61	104	34%	10	83	48	55
10:00 - 11:00	360	72	137	38%	15	84	48	58
11:00 - 12:00	383	77	145	38%	10	88	49	58
12:00 - 13:00	480	96	205	43%	5	77	49	59
13:00 - 14:00	504	101	201	40%	6	84	48	57
14:00 - 15:00	496	99	168	34%	5	80	48	56
15:00 - 16:00	542	108	190	35%	5	88	48	56
16:00 - 17:00	H 638	H 128	202	32%	5	90	47	55
17:00 - 18:00	575	115	H 211	37%	6	91	47	57
18:00 - 19:00	366	73	139	38%	8	80	48	58
19:00 - 20:00	340	68	119	35%	9	88	47	55
20:00 - 21:00	271	54	108	40%	10	75	48	58
21:00 - 22:00	229	46	108	47%	10	90	50	60
22:00 - 23:00	110	22	52	47%	12	76	49	59
23:00 - 24:00	77	15	41	53%	8	79	51	61
Summary	6769	1353	2662	AVG: 47 %	5	92	AVG: 47	AVG: 59

Speed (km/h)	Count
16-20	4
21-25	30
26-30	31
31-35	50
36-40	69
41-45	147
46-50	283
51-55	504
56-60	1129
61-65	1861
66-70	1281
71-75	678
76-80	360
81-85	202
86-90	91
91-95	31
96-100	7
101-105	8
106-110	3
111-115	0
116-120	0
121-125	0
126-130	0
131-135	0
136-140	0
141-145	0
146-150	0
151-155	0
156-160	0
total	6769

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December 2023 Vehicle Count Breakdown

Location: 243 Range Road 20 Southbound **Total Vehicle Count: 6769** **Report Period: 2023-11-27 to 2023-12-31**

Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Weekday Average	Weekend Average	Week Average	Speed Average	85% Speed(km/h)
00:00 - 01:00	2	1	n/a	1	5	21	7	2	14	6	52	60
01:00 - 02:00	2	1	n/a	4	n/a	1	11	2	6	4	60	60
02:00 - 03:00	n/a	n/a	n/a	1	n/a	5	n/a	1	5	3	73	70
03:00 - 04:00	n/a	5	1	1	2	1	2	2	2	2	52	57
04:00 - 05:00	4	1	8	8	3	4	n/a	5	4	5	55	67
05:00 - 06:00	17	17	17	22	10	3	5	17	4	13	52	58
06:00 - 07:00	35	36	40	51	33	6	3	39	5	29	50	59
07:00 - 08:00	67	47	55	72	68	21	15	62	18	49	52	62
08:00 - 09:00	45	53	46	69	73	35	30	57	33	50	50	58
09:00 - 10:00	44	38	35	46	57	44	41	44	43	44	48	55
10:00 - 11:00	32	42	43	64	60	78	41	48	60	51	48	58
11:00 - 12:00	53	38	54	68	51	70	49	53	60	55	49	58
12:00 - 13:00	36	58	86	68	79	80	73	65	77	69	49	59
13:00 - 14:00	35	53	65	85	82	H 97	H 87	64	92	72	48	57
14:00 - 15:00	61	53	80	68	89	65	80	70	73	71	48	56
15:00 - 16:00	67	57	99	83	84	71	81	78	76	77	48	56
16:00 - 17:00	H 73	78	H 118	H 112	H 120	66	71	100	69	91	47	55
17:00 - 18:00	61	H 92	86	101	102	61	72	88	67	82	47	57
18:00 - 19:00	40	39	48	63	62	64	50	50	57	52	48	58
19:00 - 20:00	55	35	45	49	48	61	47	46	54	49	47	55
20:00 - 21:00	33	41	36	28	44	46	43	36	45	39	48	58
21:00 - 22:00	20	17	37	29	48	41	37	30	39	33	50	60
22:00 - 23:00	11	10	9	12	31	15	22	15	19	16	49	59
23:00 - 24:00	11	5	2	11	21	18	9	10	14	11	51	61
TOTAL	804	817	1010	1116	1172	974	876	984	936	973	AVG: 51	AVG: 59

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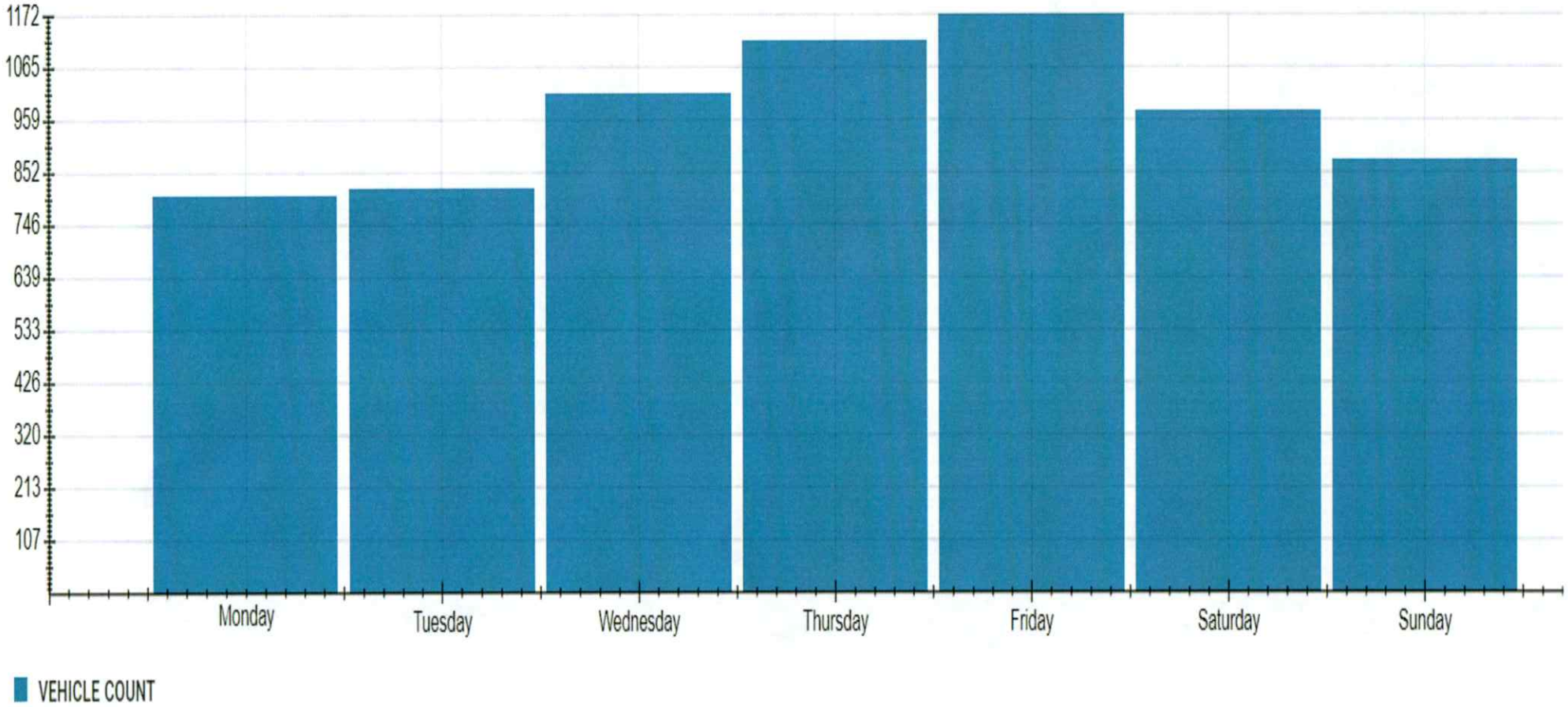
Weekly Report: Daily Values

Location: 243 Range Road 20 Sout

Address: 243 Range Road 20, Spring Lake, Alberta, T7Z 2V2, (

Report period: 2023-11-27 to 2023-12-31



Generated on January 05, 2024 at 12:21 PM

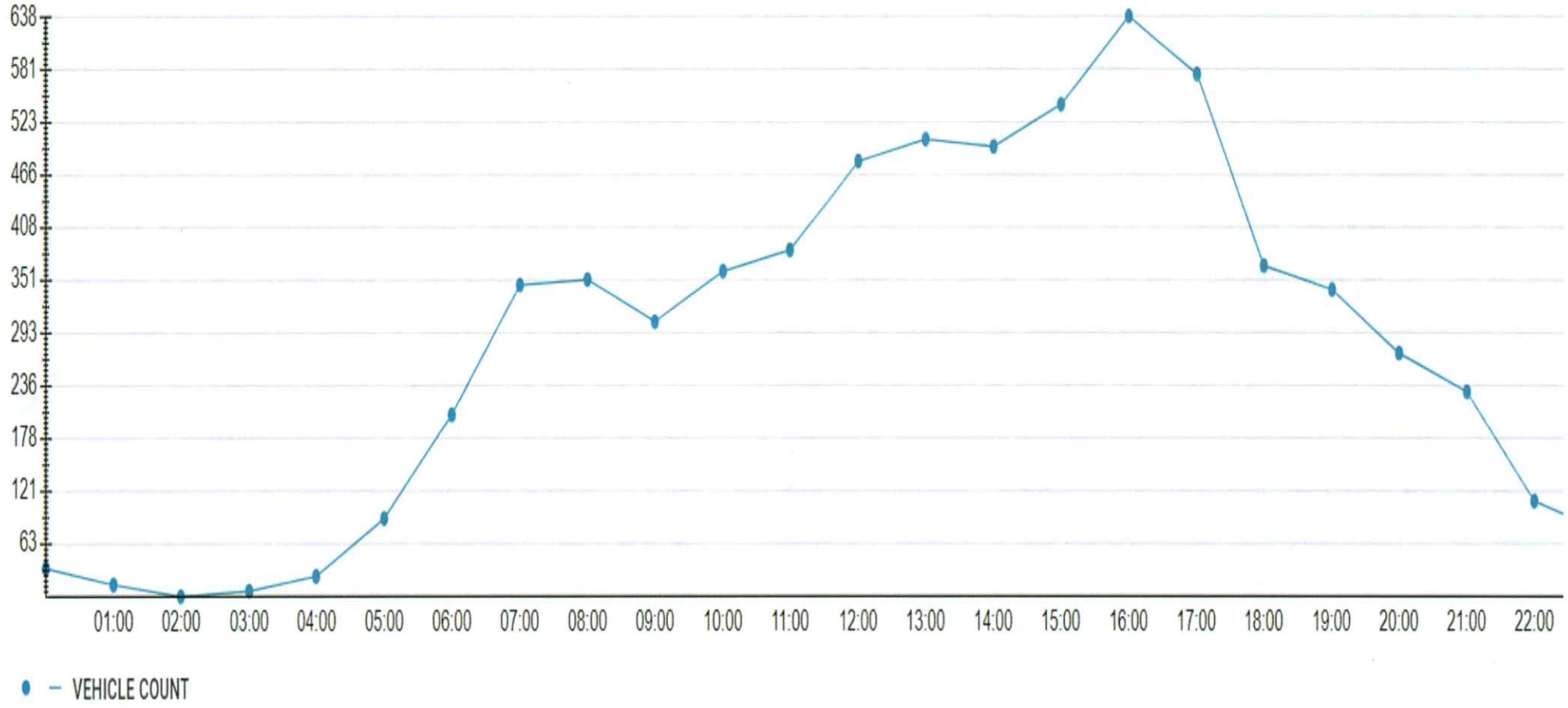
SafePace Cloud powered by Web Dir

Weekly Report: Hourly Values

Location: 243 Range Road 20 Sout

Address: 243 Range Road 20, Spring Lake, Alberta, T7Z 2V2, (

Report period: 2023-11-27 to 2023-12-31



Generated on January 05, 2024 at 12:23 PM

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Traffic Stats

Month: December		Location: 2069 Spring Lake Dr.		Camera: 612	
Day	# Vehicles:	# Violators:	Top Speed:	Time:	Avg. Speed:
1	263	143	68	730	30.00
2	215	108	67	1900	30.00
3	158	75	56	2000	29.80
4	240	92	64	1830	28.30
5	215	93	69	1930	29.30
6	223	113	56	1430	30.80
7	248	83	67	1200	28.10
8	265	105	54	1430	28.40
9	270	106	66	230	27.00
10	257	97	64	1700	28.50
11	240	89	56	1030	28.20
12	225	99	67	800	29.44
13	261	103	57	900	28.50
14	242	93	54	1530	29.00
15	306	117	54	1230	28.60
16	241	110	57	930	29.60
17	209	99	53	1030	29.40
18	263	96	67	1700	28.40
19	256	97	50	1530	28.30
20	280	111	59	1900	28.70
21	262	99	58	1100	28.50
22	319	124	54	730	27.40
23	346	113	73	430	26.70
24	325	122	56	1900	28.00
25	230	100	69	0	29.50
26	225	105	59	1830	29.80
27	190	85	51	900	28.90
28	190	102	58	1430	30.80
29	199	104	54	1600	31.20
30	202	78	56	2000	28.40
31	199	77	53	1100	29.20

Speed Stats

Month: December 2023		501 Lakeside Drive		Camera:	617
Day:	# Vehicles:	# Violators:	Top Speed:	Time:	Avg. Speed:
1	112	47	51	2200	29.70
2	88	41	43	1000	29.70
3	73	41	49	1630	30.70
4	111	44	53	1500	28.40
5	99	41	54	2100	29.60
6	102	43	48	1700	29.30
7	117	40	51	1830	28.60
8	120	53	57	1130	29.60
9	99	41	54	900	29.80
10	88	36	48	1130	28.80
11	116	42	56	900	29.40
12	106	48	57	1130	29.50
13	106	42	49	1230	29.60
14	121	54	54	1700	30.10
15	136	61	51	1030	29.90
16	112	48	66	2300	29.20
17	96	34	54	1530	28.70
18	126	55	53	1230	29.20
19	141	66	56	1330	30.00
20	122	51	53	800	29.80
21	132	56	72	830	29.30
22	122	67	59	600	29.50
23	128	53	50	1530	29.60
24	132	66	51	1630	29.80
25	89	36	50	2200	29.30
26	88	39	51	1330	30.10
27	98	36	68	230	29.30
28	93	32	48	930	29.10
29	100	45	61	1600	29.90
30	84	27	46	1730	28.00
31	102	43	48	1700	29.20

ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

AR113125

December 15, 2023

Dear Chief Elected Officials:

The Alberta government recognizes local infrastructure is critical to Albertans and to supporting the province's economy, and we are committed to providing predictable, long-term infrastructure funding for all communities. As part of this commitment, I am pleased to announce the launch of the Local Government Fiscal Framework (LGFF) program, which will enable municipalities and Metis Settlements to build infrastructure and serve their communities more effectively.

With LGFF capital funding starting at $722 million in 2024, the LGFF strikes a fair balance between predictable funding for communities and fiscal responsibility for government. To ensure no community experiences a year-over-year decrease from capital funding allocated under the Municipal Sustainability Initiative (MSI) in 2023, top-up funding will be available for affected communities as part of the transition to the LGFF in 2024. In addition to the legislated LGFF capital funding, based on *Budget 2023* targets and subject to Budget 2024 approval, local governments will have access to $60 million in LGFF operating funding.

LGFF capital funding in future years will reflect the percentage change in provincial revenues from three years prior. This means in 2025, Alberta communities will receive $820 million, an increase of nearly 14 per cent, in accordance with growth in provincial revenues between 2021/22 and 2022/23.

For local governments other than Calgary and Edmonton, the LGFF includes a new allocation formula that is substantially different than the one used under the MSI. While the new allocation formula has a greater focus on communities with limited local assessment bases, the formula was chosen to balance the needs of all types of communities – small and large, rural and urban – over the long term. In keeping with our commitment for predictable funding, 2024 and 2025 LGFF capital allocations for all local governments are now available on the program website (www.alberta.ca/local-government-fiscal-framework-capital-funding), to help you plan for the use of this funding. The website also includes a description of the new funding formula.

Last year, we heard through the online survey on the program design that local governments were highly satisfied with how the MSI has been administered. I am pleased to confirm the delivery of the new program will be largely similar to the MSI. While there are some changes to the LGFF capital component when compared to the MSI, we feel strongly these changes will improve the program for local governments and Alberta taxpayers alike. Additional information on the program design will be provided in an email to chief administrative officers, which they should receive shortly.

.../2

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

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In addition, estimated 2024 LGFF operating allocations, subject to approval in Budget 2024, are available on the program website (www.alberta.ca/local-government-fiscal-framework-operating-funding). The allocations will not change from what local governments received in 2023. LGFF operating guidelines will be available in 2024.

I am grateful for your council's work and the work of Alberta Municipalities, Rural Municipalities of Alberta, and the Metis Settlements General Council to help develop the LGFF program and allocation formula. I look forward to working with you to ensure your local infrastructure and operating needs continue to be supported as we grow and strengthen Alberta's economy.

Sincerely,

Ric McIver

Ric McIver
Minister

cc: Chief Administrative Officers

Alberta Municipal Affairs

Deputy Minister
18th Floor Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone: 780-427-4826
MA.DMO@gov.ab.ca

AR113125

December 15, 2023

Dear Chief Administrative Officers:

Subject: LOCAL GOVERNMENT FISCAL FRAMEWORK PROGRAM

In follow up to today's letter from the Honourable Ric McIver, Minister of Municipal Affairs, to your Chief Elected Official, I am pleased to provide you with a summary of key information on the Local Government Fiscal Framework (LGFF) program. In addition, I strongly encourage you and your staff to review the attached program summary and to access the program guidelines and other resources available on the program website (www.alberta.ca/local-government-fiscal-framework-capital-funding).

LGFF Program Overview

The LGFF replaces the Municipal Sustainability Initiative (MSI) in 2024 as Alberta's primary funding mechanism for local governments. The LGFF has two components, a legislated capital funding component and an operating funding component, which is not legislated.

All local governments (municipalities, Metis Settlements, and the Townsite of Redwood Meadows) are eligible for capital funding, with the exception of improvement districts with no resident population. Operating funding is available to all local governments other than the cities of Calgary and Edmonton.

The LGFF capital program is designed to give local governments the flexibility to focus on local priorities within program rules and is largely similar to the current MSI capital program. A high-level overview of the LGFF capital component is provided in the attached Program Summary. Key changes include a greater focus on measuring program outcomes and infrastructure management indicators that are used to help ensure capital spending keeps pace with local needs. For detailed information on the program, please refer to the LGFF Capital Program Guidelines available on the program website.

The operating component of the LGFF will be administered in the same way as the MSI operating program. The LGFF operating program guidelines will be released in 2024 and will be very similar to the current MSI operating program guidelines.

LGFF Funding Allocation Formula

LGFF capital component funding will be distributed between communities using a new allocation formula. Capital funding for the cities of Calgary and Edmonton is allocated 48 per cent based on population, 48 per cent based on education property tax requisitions, and four per cent based on length of local roads. Capital funding for the remaining local governments is allocated 65 per cent based on population, 15 per cent based on tangible capital assets, 10 per cent based on amortization of tangible capital assets, and 10 per cent based on length of local roads.

In addition, all remaining local governments receive base funding, and those with a population less than 10,000 and a limited local assessment base receive needs-based funding on top of their regular allocation. Base funding is set at $150,000, except for summer villages, whose base funding is set at $60,000. The needs-based funding envelope is set at three per cent of total funding and is distributed to local governments based on equalized assessment.

As information for the factors used in the LGFF capital allocation formula is derived largely from the Financial Information Returns submitted to Municipal Affairs, it is of upmost importance that local governments submit high-quality and accurate data in a timely manner, as this data directly affects the funding amounts.

Additional information on the formula, including data sources, is available in the Funding Formula Information Sheet available on the program website.

Based on *Budget 2023* targets, LGFF operating funding will remain at $60 million per year, subject to confirmation and approval as part of Budget 2024. To provide stability for local governments, 2024 LGFF operating allocations will remain at the same level as operating funding amounts allocated under the MSI in 2023.

LGFF capital allocations for 2024 and 2025 and estimated operating allocations for 2024 for all local governments are available on the program website to help local governments plan their capital projects.

Online Grant System

Local governments will be required to submit all LGFF capital documentation, including capital applications and year-end reporting, through a new online grants system, "LGFF Capital", which will be launched in spring 2024. The application process will be streamlined, and local governments will be able to submit multiple projects in the same application, if they are in the same functional category or if they are part of the same system.

As with MSI operating, applications are not required to receive LGFF operating funding. For year-end reporting on operating funding, the existing portal, "MSI Online" (MSIO), will continue to be used.

Payment of 2024 Funds

Payment of LGFF capital and operating allocations will commence between April and June 2024. To receive 2024 capital and operating funds, local governments must submit reporting on 2023 MSI funding and enter into new LGFF capital and operating funding agreements with the province. These agreements will be sent out in early 2024.

In addition, to be eligible for payment of 2024 LGFF capital funds, local governments must have sufficient applications committing their 2024 LGFF funding, and their MSI capital carry-forward funding at the end of 2023 cannot exceed the 2024 LGFF capital allocation. For example, if a local government's 2024 LGFF allocation is $250,000 and its 2023 MSI capital carry-forward amount is $400,000, the local government will not receive its 2024 LGFF allocation unless it notifies Municipal Affairs that it needs the payment. For additional information on this process, please refer to Section 10 (Payments) of the LGFF Capital Program Guidelines.

Unspent MSI Funding

Unspent MSI funding will continue to be administered under the MSI program through the existing MSIO system until it is expended or until the five-year limit to use each year's allocation is reached. I strongly encourage all local governments to utilize their unspent MSI funds within the required time limits to avoid repayment and/or forfeiture of these funds.

Municipal Affairs program staff will be available to work closely with local government staff to assist in the implementation of the LGFF. Should you have any questions about the new program, please contact a grant advisor toll-free by dialing 310-0000, then 780-422-7125.

Municipal Affairs will also be conducting LGFF orientation webinars, and you will receive an invitation to participate. The webinars are expected to take place in January and/or February, prior to the new LGFF Capital system launch.

I recognize transitioning to the new program after the MSI has been in place for 17 years is a significant change, and I thank you for your work to facilitate this transition.

Sincerely,

Brandy Cox
Deputy Minister

Attachment: LGFF Capital Program Summary

Local Government Fiscal Framework
Capital Component
Program Summary

Program Purpose

The Local Government Fiscal Framework (LGFF) is a flexible program that enables municipalities and Metis Settlements to commit funding for capital projects of their choosing, within program rules. It provides transparent, stable, predictable, and easy-to-administer funding, all while being accountable to Albertans.

Program Objective

The LGFF program provides funding to municipalities and Metis Settlements to support projects that develop, improve, maintain, or otherwise alter infrastructure assets in Alberta communities; facilitate the resiliency and livability of local communities; and support local and provincial economic activities.

Program Administration Details

Program Eligibility

- All local governments, including municipalities, Metis Settlements, and the Townsite of Redwood Meadows, are eligible to receive funding under the program.
    - Improvement Districts without population are excluded.
- LGFF is allocation-based, meaning local governments are eligible for funding each year, with the amount determined through a funding formula that is either established in the *Local Government Fiscal Framework Act* (for Calgary and Edmonton), or determined by the Minister (for all remaining local governments).
    - Though the program requires local governments to apply to use the funding, the amount of each local government's funding is not subject to a competitive process, only verification of eligibility.

Grant Agreements

- All eligible local governments will be required to sign a Memorandum of Agreement that establishes the roles and responsibilities of each party, program objectives, and actions and criteria applicable to the LGFF program as prescribed or determined by the Minister.

Project Eligibility

- Eligible functional categories are outlined in detailed program guidelines and include those related to:
    - Infrastructure Management;
    - Libraries;
    - Parks, Sport, and Recreation;
    - Public Security and Safety;
    - Public Transit;
    - Roads and Bridges;
    - Solid Waste Management;
    - Water; and
    - Wastewater.

Classification: Public

- Land purchases are eligible provided an asset funded by any federal or provincial grant program is built on the land within five years (or 10 years for the Charter cities when constructing transportation utility corridors).
- Broadband infrastructure eligibility under LGFF includes infrastructure where the local government owns at least 51 per cent of the infrastructure. Software eligibility is also expanded to include some software licensing (details provided in LGFF guidelines).
- Projects involving harvesting trails and other culturally important sites are eligible for Metis Settlements only.
- Interest on borrowing for LGFF-funded projects is eligible for the two Charter cities only.
- All applications must commit a minimum of 10 per cent of the local government's annual allocation, or $5 million, whichever is lower (with some exemptions as noted in the guidelines).

Application and Payment Process

- Local governments submit their project applications to the department to ensure they align with eligibility criteria. To streamline the application requirements, local governments are allowed to submit multiple projects under the same application with a streamlined amount of information, provided the list of projects falls under the same functional category. Projects relating to a unified system that fall under different but related categories can also be submitted under one application (e.g., road construction including new water and wastewater lines).
- To revise project costs after the project has been accepted by the Minister, local governments can update project details to reflect more accurate cash flows.
    - Cash flow updates to projects can be provided to the department without the need for a formal project amendment, although those with significant increases in LGFF funding committed will be given greater scrutiny by the department.
- Payments are issued when the local government has met all of the payment conditions outlined in the LGFF program guidelines. These include:
    - receipt of sufficient project applications to commit all LGFF allocations, including credit items and interest earned;
    - certification of prior years' financial and outcome reporting documentation and receipt of audited financial statements; and
    - expenditure of previous years' allocations (i.e., payment only to local governments with no more than one year's carry-forward).

Reporting and Accountability

- By May 1 of each program year, municipalities will be required to submit a Statement of Expenditures and Project Outcomes (SEPO) that reports on the previous year's expenditures and project outcomes on completed/fully funded projects.
- Metis Settlements must submit their SEPO by August 1 of each year.
- In terms of financial data, SEPOs will collect only information on:
    - total project cost of each project;
    - total LGFF funding applied;
    - other grant funding; and
    - interest/income earned.

Classification: Public

Outcome Reporting/Performance Measures

- Local governments will be required to provide project outcomes reporting by providing information on the resulting capital assets (immediate outcomes) and some additional data to inform intermediate and ultimate outcomes to help demonstrate that the program is meeting its objective. This will be done through the SEPO.
- Program performance indicators will be aligned with the ultimate outcomes. The ultimate outcomes are:
    - increased economic activity in Alberta municipalities and Metis Settlements;
    - increased livability of Alberta municipalities and Metis Settlements; and
    - increased resilience of municipalities and Metis Settlements in response and adaptation to the effects of disasters, extreme weather events, and changing local conditions.

Flexibility

- Local governments have significant flexibility to:
    - save LGFF funding for multiple years (subject to limitations outlined in the LGFF agreement) to apply it to larger projects;
    - stack LGFF funding with any remaining MSI funding and funding from other grant programs (if permitted by those programs); and
    - withdraw and replace projects.
- Local governments will have the allocation year plus five years to carryforward funds (six years in total), and any unspent amount will be reduced from future LGFF allocations.

Infrastructure Management Indicators

- Local governments that trigger a set of infrastructure measures will, in some cases, have targeted project eligibility restrictions placed on them to ensure LGFF funds are committed and spent only on core infrastructure projects.
    - Municipal Affairs will work with those impacted local governments to confirm there are no extenuating reasons for triggering those measures, ensuring that only local governments with challenges managing their infrastructure will have the restrictions placed upon them.
- Local governments at risk of triggering these measures will be warned of potential LGFF application eligibility restrictions prior to any restrictions being placed on them.
- The measures that will trigger the restrictions are:
    - investment in infrastructure ratio; and
    - capital grants as a percentage of investment in infrastructure.

<u>Transitional Considerations</u>

- Unspent MSI Capital funding at the end of 2023 will not be carried over to LGFF and will continue to be administered in the current MSI Online system until MSI has been fully expended. It will continue to follow the existing MSI capital guidelines and funding agreements.
- The time limit to spend MSI funding will be strictly enforced. Local governments will be required to return any unspent funding to the Government of Alberta.
- It will be critical that the 2023 MSI Capital Statements of Funding and Expenditures and Financial Statements are received by Municipal Affairs by May 1, 2024, to facilitate the wrap-up of MSI and a smooth and efficient transition to LGFF.

Classification: Public

Changes under LGFF Compared to MSI

Category		MSI	LGFF
Program Objective		Focused on managing growth pressures.	Focused on resiliency, livability of local communities, and supporting economic growth.
Project Eligibility	Land Purchases	Land purchases are eligible, provided an asset is built on the land within five years.	Land purchases are eligible, provided an asset funded by any federal or provincial program is built on the land within five years (10 years for Calgary and Edmonton when constructing a transportation utility corridor).
	Interest on Borrowing	Interest on borrowing for MSI-funded projects is eligible.	Interest on borrowing for LGFF-funded projects is only eligible for the cities of Calgary and Edmonton.
	Broadband and Software	Municipally owned broadband infrastructure and some software are eligible.	Broadband infrastructure eligibility is expanded to include infrastructure where the local government maintains at least 51 per cent ownership. Software eligibility is expanded to include some software licensing.
	Métis Harvesting Trails	Métis harvesting trails are not eligible.	Métis harvesting trails are eligible for Metis Settlements.
	Minimum Application Amount	Five per cent of the current year allocation.	10 per cent of the current year allocation, or $5 million, whichever is lower.
Project Applications		Local governments are allowed to submit multiple project applications to the Minister.	Streamlined requirements, allowing local governments to submit multiple projects under the same application, provided the projects are under the same functional category. Projects that fall under different related categories in a system can also be submitted under one application (e.g., roads, water lines, wastewater lines, and storm water).
Project Amendments		Changes in project details, including scope and cash flow changes, require a project amendment.	Elimination of amendment process to reduce red tape. Cash flow updates can be provided to the department through a separate streamlined financial update process or reported as actual costs on the financial report (those with significant increases in LGFF funding committed will receive greater scrutiny by the department). Major

Classification: Public

Category	MSI	LGFF
		changes to the scope, location changes, or category of projects where no funding has been expended requires withdrawal of the project and initiation of a new application.
Financial Reporting and Accountability	Detailed Statements of Funding and Expenditures.	Financial information collected in Statement of Expenditures and Program Outcomes (SEPO) is simplified to collect only information on total cost of each project, total LGFF funding applied, and other grant funding.
Project Outcomes Reporting	Outcomes were developed but data on them was not collected apart from financial reporting.	Outcomes have been developed. Indicators will be aligned with program outcomes. Local governments will report this information through the SEPO.
Payments	Payments are triggered after payment conditions are met.	Payments are triggered once payment conditions are met, only for local governments with no more than one year's allocations being carried forward. Those with more than one year will be required to notify the department if they need the payment.
Infrastructure Management Challenges	No spending restrictions for communities with infrastructure management challenges.	Local governments triggering flags on a suite of indicators will be warned about potential LGFF spending restrictions. If flags persist one year later, the local government will be restricted to committing LGFF funding to core infrastructure only.

Classification: Public

Local Government Fiscal Framework – Capital Funding

Local Government	2024 Allocation	2025 Allocation
Charter Cities		
CALGARY	223,865,417	254,980,948
EDMONTON	158,134,583	179,067,590
Charter Cities Sub-total	**382,000,000**	**434,048,538**
Other Cities		
AIRDRIE	8,022,724	9,323,778
BEAUMONT	2,377,384	2,743,339
BROOKS	1,832,503	2,100,833
CAMROSE	2,432,254	2,815,477
CHESTERMERE	2,322,425	2,661,954
COLD LAKE	2,092,889	2,411,348
FORT SASKATCHEWAN	3,377,559	3,905,018
GRANDE PRAIRIE	7,878,359	9,140,129
LACOMBE	1,789,732	2,054,696
LEDUC	4,629,986	5,350,363
LETHBRIDGE	12,323,689	14,272,235
LLOYDMINSTER	2,610,197	3,025,206
MEDICINE HAT	8,196,006	9,461,402
RED DEER	13,207,703	15,330,053
SPRUCE GROVE	4,257,264	4,929,748
ST. ALBERT	7,969,935	9,257,152
WETASKIWIN	1,645,709	1,873,886
Towns		
ATHABASCA	518,404	575,400
BANFF	1,296,389	1,486,202
BARRHEAD	744,316	853,040
BASHAW	287,914	300,508
BASSANO	338,248	385,143
BEAVERLODGE	442,929	493,622
BENTLEY	325,579	345,214
BLACKFALDS	1,379,424	1,579,440
BON ACCORD	380,306	422,612
BONNYVILLE	1,034,025	1,178,996
BOW ISLAND	511,199	561,243
BOWDEN	362,245	388,583
BRUDERHEIM	331,548	369,868
CALMAR	415,248	457,052

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Classification: Public

Local Government	2024 Allocation	2025 Allocation
CANMORE	1,976,305	2,277,648
CARDSTON	877,872	972,817
CARSTAIRS	633,155	711,202
CASTOR	333,078	355,972
CLARESHOLM	672,909	752,075
COALDALE	1,170,692	1,343,087
COALHURST	550,104	580,688
COCHRANE	3,523,342	4,104,262
CORONATION	346,676	370,489
CROSSFIELD	554,618	618,196
CROWSNEST PASS, MUNICIPALITY OF	1,069,295	1,217,178
DAYSLAND	309,652	327,436
DEVON	929,909	1,050,712
DIAMOND VALLEY	939,383	1,044,329
DIDSBURY	813,055	950,876
DRAYTON VALLEY	1,131,264	1,294,498
DRUMHELLER	1,223,169	1,406,247
ECKVILLE	328,594	352,468
EDSON	1,180,399	1,345,541
ELK POINT	337,366	414,447
FAIRVIEW	620,108	702,435
FALHER	356,302	383,612
FORT MACLEOD	531,740	592,126
FOX CREEK	500,370	552,932
GIBBONS	518,824	577,484
GRIMSHAW	665,981	731,690
HANNA	579,831	651,747
HARDISTY	222,591	233,532
HIGH LEVEL	810,115	904,792
HIGH PRAIRIE	524,344	582,048
HIGH RIVER	1,857,393	2,132,494
HINTON	1,390,171	1,586,265
INNISFAIL	1,109,729	1,265,548
IRRICANA	312,140	331,307
JASPER, MUNICIPALITY OF	714,912	805,225
KILLAM	326,039	358,924
LAMONT	444,866	505,749
LEGAL	352,514	380,028
MAGRATH	550,368	595,425
MANNING	367,912	407,724
MAYERTHORPE	439,173	504,037
MCLENNAN	359,358	386,546
MILK RIVER	328,712	348,395

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Local Government	2024 Allocation	2025 Allocation
MILLET	379,834	435,956
MORINVILLE	1,407,230	1,606,276
MUNDARE	257,424	274,517
NANTON	428,480	472,619
NOBLEFORD	302,866	327,245
OKOTOKS	3,437,881	3,968,225
OLDS	1,242,219	1,416,499
ONOWAY	279,411	312,815
OYEN	375,332	369,836
PEACE RIVER	1,081,131	1,232,910
PENHOLD	559,968	627,044
PICTURE BUTTE	407,719	440,190
PINCHER CREEK	605,993	677,939
PONOKA	988,558	1,121,543
PROVOST	416,966	482,907
RAINBOW LAKE	381,439	462,904
RAYMOND	924,552	1,024,899
REDCLIFF	860,718	972,599
REDWATER	417,202	459,516
REDWOOD MEADOWS, TOWNSITE OF	269,361	288,614
RIMBEY	465,628	517,248
ROCKY MOUNTAIN HOUSE	971,354	1,104,105
SEDGEWICK	249,216	278,078
SEXSMITH	475,391	530,652
SLAVE LAKE	1,072,891	1,235,689
SMOKY LAKE	317,033	339,231
SPIRIT RIVER	347,191	372,305
ST. PAUL	914,254	1,034,152
STAVELY	225,369	237,147
STETTLER	981,743	1,111,391
STONY PLAIN	2,190,817	2,520,784
STRATHMORE	1,737,417	1,992,413
SUNDRE	479,988	532,624
SWAN HILLS	468,214	544,800
SYLVAN LAKE	1,915,180	2,197,541
TABER	1,233,406	1,408,866
THORSBY	325,786	350,504
THREE HILLS	656,823	722,761
TOFIELD	392,160	431,082
TROCHU	359,309	379,388
TWO HILLS	533,799	594,293
VALLEYVIEW	420,132	463,342
VAUXHALL	423,893	450,872

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Local Government	2024 Allocation	2025 Allocation
VEGREVILLE	944,849	1,070,954
VERMILION	698,124	783,172
VIKING	366,232	407,714
VULCAN	470,147	517,684
WAINWRIGHT	897,305	1,009,633
WEMBLEY	331,414	359,503
WESTLOCK	772,054	867,568
WHITECOURT	1,471,045	1,679,098
Villages		
ACME	263,192	279,114
ALBERTA BEACH	269,636	288,797
ALIX	242,582	257,253
ALLIANCE	197,110	203,690
AMISK	200,464	207,192
ANDREW	236,523	248,281
ARROWWOOD	195,674	203,163
BARNWELL	288,957	296,813
BARONS	236,541	249,954
BAWLF	236,381	251,830
BEISEKER	257,413	274,482
BERWYN	276,167	294,916
BIG VALLEY	223,296	230,335
BITTERN LAKE	190,853	195,893
BOYLE	330,844	356,829
BRETON	242,862	257,467
CARBON	253,139	266,160
CARMANGAY	203,529	212,512
CAROLINE	278,772	293,726
CHAMPION	225,813	238,874
CHAUVIN	236,172	249,703
CHIPMAN	205,011	210,561
CLIVE	244,354	248,728
CLYDE	237,846	259,145
CONSORT	311,936	340,519
COUTTS	202,908	212,428
COWLEY	189,596	194,684
CREMONA	213,904	219,357
CZAR	201,355	209,406
DELBURNE	289,057	303,927
DELIA	195,121	201,056
DONALDA	204,626	211,562
DONNELLY	236,407	249,149
DUCHESS	335,900	374,440

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Local Government	2024 Allocation	2025 Allocation
EDBERG	194,102	199,422
EDGERTON	249,518	264,188
ELNORA	215,854	224,166
EMPRESS	200,642	206,977
FOREMOST	259,512	270,246
FORESTBURG	343,366	377,831
GIROUXVILLE	231,406	241,327
GLENDON	242,867	269,451
GLENWOOD	212,459	217,129
HALKIRK	181,533	185,785
HAY LAKES	231,656	247,641
HEISLER	195,030	200,578
HILL SPRING	179,710	183,896
HINES CREEK	252,209	268,588
HOLDEN	229,107	240,867
HUGHENDEN	218,365	228,811
HUSSAR	190,903	198,147
INNISFREE	210,978	219,948
IRMA	244,886	260,260
KITSCOTY	314,254	348,641
LINDEN	259,039	276,889
LOMOND	189,270	193,019
LONGVIEW	197,056	204,415
LOUGHEED	209,356	219,113
MANNVILLE	358,484	393,297
MARWAYNE	296,086	318,822
MILO	165,296	167,823
MORRIN	211,512	221,471
MUNSON	184,564	189,236
MYRNAM	238,837	259,165
NAMPA	214,676	224,459
PARADISE VALLEY	212,047	221,483
ROCKYFORD	233,729	236,564
ROSALIND	193,482	200,093
ROSEMARY	240,607	249,459
RYCROFT	261,338	283,261
RYLEY	258,501	272,237
SPRING LAKE	223,841	235,669
STANDARD	198,141	208,628
STIRLING	407,657	428,130
VETERAN	218,459	228,324
VILNA	234,310	247,077
WARBURG	315,820	335,917

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Local Government	2024 Allocation	2025 Allocation
WARNER	245,019	257,603
WASKATENAU	194,330	204,632
YOUNGSTOWN	193,932	198,132
Summer Villages		
ARGENTIA BEACH	65,450	66,334
BETULA BEACH	63,270	63,808
BIRCH COVE	66,991	68,127
BIRCHCLIFF	76,234	78,708
BONDISS	73,147	75,315
BONNYVILLE BEACH	69,049	70,528
BURNSTICK LAKE	62,291	62,656
CASTLE ISLAND	61,868	62,177
CRYSTAL SPRINGS	69,134	70,782
GHOST LAKE	70,063	71,674
GOLDEN DAYS	80,034	83,363
GRANDVIEW	75,879	78,429
GULL LAKE	80,396	83,789
HALF MOON BAY	65,370	66,182
HORSESHOE BAY	70,220	72,338
ISLAND LAKE	87,262	91,743
ISLAND LAKE SOUTH	67,413	68,651
ITASKA BEACH	63,177	63,851
JARVIS BAY	83,747	87,498
KAPASIWIN	62,308	62,669
LAKEVIEW	64,245	64,933
LARKSPUR	65,921	66,863
MA-ME-O BEACH	78,565	81,970
MEWATHA BEACH	70,911	72,720
NAKAMUN PARK	70,292	72,045
NORGLENWOLD	92,755	97,869
NORRIS BEACH	66,868	68,004
PARKLAND BEACH	79,281	82,576
PELICAN NARROWS	78,101	81,041
POINT ALISON	61,691	62,068
POPLAR BAY	75,738	78,216
ROCHON SANDS	71,938	73,893
ROSS HAVEN	80,072	83,184
SANDY BEACH	92,543	98,831
SEBA BEACH	81,993	85,597
SILVER BEACH	69,016	70,391
SILVER SANDS	79,471	82,686
SOUTH BAPTISTE	67,698	68,584
SOUTH VIEW	68,409	69,758

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Local Government	2024 Allocation	2025 Allocation
SUNBREAKER COVE	72,855	74,934
SUNDANCE BEACH	69,690	71,415
SUNRISE BEACH	77,068	79,746
SUNSET BEACH	66,988	68,119
SUNSET POINT	79,967	83,132
VAL QUENTIN	86,171	90,342
WAIPAROUS	66,547	67,829
WEST BAPTISTE	66,239	67,417
WEST COVE	80,207	83,310
WHISPERING HILLS	76,634	79,513
WHITE SANDS	74,777	77,148
YELLOWSTONE	74,308	77,069
Municipal Districts and Counties		
ACADIA NO. 34, M.D. OF	402,802	439,391
ATHABASCA COUNTY	1,704,758	1,946,652
BARRHEAD NO. 11, COUNTY OF	1,192,812	1,354,364
BEAVER COUNTY	1,564,919	1,774,404
BIG LAKES COUNTY	1,311,171	1,488,443
BIGHORN NO. 8, M.D. OF	408,920	450,102
BIRCH HILLS COUNTY	1,083,357	1,217,001
BONNYVILLE NO. 87, M.D. OF	3,053,572	3,500,847
BRAZEAU COUNTY	1,751,210	1,993,585
CAMROSE COUNTY	1,782,659	2,017,490
CARDSTON COUNTY	1,045,188	1,181,309
CLEAR HILLS COUNTY	1,086,778	1,240,211
CLEARWATER COUNTY	2,787,346	3,205,195
CYPRESS COUNTY	1,846,907	2,108,963
FAIRVIEW NO. 136, M.D. OF	635,114	707,257
FLAGSTAFF COUNTY	1,431,877	1,631,969
FOOTHILLS COUNTY	3,356,423	3,866,154
FORTY MILE NO. 8, COUNTY OF	1,613,754	1,790,509
GRANDE PRAIRIE NO. 1, COUNTY OF	4,090,770	4,721,663
GREENVIEW NO. 16, M.D. OF	2,852,787	3,067,685
KNEEHILL COUNTY	1,370,055	1,564,960
LAC STE. ANNE COUNTY	1,819,410	2,080,923
LACOMBE COUNTY	2,698,804	3,079,122
LAC LA BICHE COUNTY	2,025,000	2,327,776
LAMONT COUNTY	1,183,018	1,344,238
LEDUC COUNTY	3,739,050	4,260,582
LESSER SLAVE RIVER NO. 124, M.D. OF	854,679	949,865
LETHBRIDGE COUNTY	2,133,779	2,426,872
MACKENZIE COUNTY	2,337,409	2,693,126
MINBURN NO. 27, COUNTY OF	1,381,582	1,562,118

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Local Government	2024 Allocation	2025 Allocation
MOUNTAIN VIEW COUNTY	2,758,684	3,096,588
NEWELL, COUNTY OF	1,489,319	1,705,322
NORTHERN LIGHTS, COUNTY OF	1,077,141	1,244,677
NORTHERN SUNRISE COUNTY	867,681	976,443
OPPORTUNITY NO. 17, M.D. OF	1,150,970	1,304,149
PAINTEARTH NO. 18, COUNTY OF	1,069,592	1,217,509
PARKLAND COUNTY	4,746,334	5,458,327
PEACE NO. 135, M.D. OF	479,714	529,739
PINCHER CREEK NO. 9, M.D. OF	1,021,407	1,154,810
PONOKA COUNTY	1,613,366	1,848,303
PROVOST NO. 52, M.D. OF	1,106,860	1,262,026
RANCHLAND NO. 66, M.D. OF	215,534	225,663
RED DEER COUNTY	4,323,818	4,979,965
ROCKY VIEW COUNTY	5,980,785	6,901,956
SADDLE HILLS COUNTY	955,198	1,090,542
SMOKY LAKE COUNTY	884,443	995,153
SMOKY RIVER NO. 130, M.D. OF	1,053,963	1,191,172
SPIRIT RIVER NO. 133, M.D. OF	508,875	564,045
ST. PAUL NO. 19, COUNTY OF	1,372,756	1,566,121
STARLAND COUNTY	974,644	1,101,733
STETTLER NO. 6, COUNTY OF	1,820,143	2,047,660
STRATHCONA COUNTY	12,215,060	14,198,554
STURGEON COUNTY	2,972,283	3,471,770
TABER, M.D. OF	1,510,656	1,733,672
THORHILD COUNTY	1,039,196	1,172,405
TWO HILLS NO. 21, COUNTY OF	1,437,933	1,631,288
VERMILION RIVER, COUNTY OF	2,838,664	3,286,158
VULCAN COUNTY	1,434,098	1,635,763
WAINWRIGHT NO. 61, M.D. OF	1,777,910	2,029,432
WARNER NO. 5, COUNTY OF	1,321,073	1,494,057
WESTLOCK COUNTY	1,679,477	1,906,444
WETASKIWIN NO. 10, COUNTY OF	1,903,250	2,187,605
WHEATLAND COUNTY	2,460,621	2,815,251
WILLOW CREEK NO. 26, M.D. OF	1,744,567	1,967,200
WOOD BUFFALO, REGIONAL MUNICIPALITY OF	16,149,857	18,704,878
WOODLANDS COUNTY	1,233,100	1,397,712
YELLOWHEAD COUNTY	3,847,026	4,370,260
Improvement Districts and Special Areas Board		
I.D. NO. 04 (WATERTON)	198,816	206,377
I.D. NO. 09 (BANFF)	255,574	272,118
I.D. NO. 12 (JASPER NATIONAL PARK)	155,023	155,825
I.D. NO. 24 (WOOD BUFFALO)	211,412	221,213

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Local Government	2024 Allocation	2025 Allocation
KANANASKIS IMPROVEMENT DISTRICT	175,386	179,353
SPECIAL AREAS BOARD	2,550,959	2,916,049
Metis Settlements		
BUFFALO LAKE	250,560	262,208
EAST PRAIRIE	232,417	241,963
ELIZABETH	240,574	251,066
FISHING LAKE	233,683	243,376
GIFT LAKE	275,454	289,985
KIKINO	293,175	309,759
PADDLE PRAIRIE	231,151	240,551
PEAVINE	235,089	244,945
Rest of Alberta Sub-total	**340,000,000**	**386,325,924**
Total	**722,000,000**	**820,374,462**

Notes:

1. Amounts above show what local governments will be entitled to in the specified years based on the *Local Government Fiscal Framework Act* and the approved allocation formula for the Local Government Fiscal Framework, subject to Ministerial commitments of the allocations.
2. LGFF allocations for the Charter Cities of Calgary and Edmonton are calculated using a formula based on population (48%), education property tax requisitions (48%) and length of local roads (4%).
3. LGFF allocations for local governments other than Calgary and Edmonton are calculated using a formula based on population (65%), tangible capital assets (15%), average cumulative amortization (10%) and length of local roads (10%). In addition, each local government receives base funding and those with a population less than 10,000 and a limited local assessment base receive needs-based funding on top of their regular allocation.
4. 2024 LGFF allocations are based mainly on 2021 data, and 2025 allocations are based mainly on 2022 data.

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Local Government Fiscal Framework – Operating Funding

Local Government	2024 Allocation
Cities	
AIRDRIE	978,974
BEAUMONT	278,834
BROOKS	191,386
CAMROSE	274,586
CHESTERMERE	313,752
COLD LAKE	228,574
FORT SASKATCHEWAN	420,994
GRANDE PRAIRIE	944,952
LACOMBE	201,366
LEDUC	520,142
LETHBRIDGE	1,303,180
LLOYDMINSTER	298,730
MEDICINE HAT	834,336
RED DEER	1,389,912
SPRUCE GROVE	519,060
ST. ALBERT	984,262
WETASKIWIN	177,560
Towns	
ATHABASCA	65,176
BANFF	218,568
BARRHEAD	305,840
BASHAW	118,190
BASSANO	100,418
BEAVERLODGE	57,976
BENTLEY	92,522
BLACKFALDS	152,758
BON ACCORD	119,284
BONNYVILLE	116,740
BOW ISLAND	249,276
BOWDEN	162,042
BRUDERHEIM	112,014
CALMAR	54,684
CANMORE	401,226
CARDSTON	450,822
CARSTAIRS	81,536
CASTOR	128,358

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Local Government	2024 Allocation
CLARESHOLM	72,800
COALDALE	130,116
COALHURST	193,938
COCHRANE	451,288
CORONATION	129,748
CROSSFIELD	77,198
CROWSNEST PASS, MUNICIPALITY OF	243,642
DAYSLAND	117,070
DEVON	110,248
DIAMOND VALLEY	124,146
DIDSBURY	345,808
DRAYTON VALLEY	133,310
DRUMHELLER	514,290
ECKVILLE	154,242
EDSON	143,182
ELK POINT	116,586
FAIRVIEW	208,110
FALHER	141,562
FORT MACLEOD	64,534
FOX CREEK	62,648
GIBBONS	65,234
GRIMSHAW	323,042
HANNA	305,666
HARDISTY	36,308
HIGH LEVEL	269,132
HIGH PRAIRIE	58,808
HIGH RIVER	210,512
HINTON	164,046
INNISFAIL	130,080
IRRICANA	101,126
JASPER, MUNICIPALITY OF	123,552
KILLAM	87,562
LAMONT	220,630
LEGAL	108,350
MAGRATH	290,978
MANNING	156,670
MAYERTHORPE	170,544
MCLENNAN	189,848
MILK RIVER	117,430
MILLET	145,758
MORINVILLE	151,342
MUNDARE	79,564
NANTON	55,110

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Local Government	2024 Allocation
NOBLEFORD	42,942
OKOTOKS	438,100
OLDS	152,920
ONOWAY	90,428
OYEN	138,678
PEACE RIVER	118,068
PENHOLD	242,062
PICTURE BUTTE	136,550
PINCHER CREEK	73,266
PONOKA	466,336
PROVOST	149,678
RAINBOW LAKE	191,710
RAYMOND	485,476
REDCLIFF	98,566
REDWATER	56,258
REDWOOD MEADOWS, TOWNSITE OF	41,964
RIMBEY	59,686
ROCKY MOUNTAIN HOUSE	113,876
SEDGEWICK	76,984
SEXSMITH	59,740
SLAVE LAKE	111,906
SMOKY LAKE	132,806
SPIRIT RIVER	135,828
ST. PAUL	390,318
STAVELY	34,718
STETTLER	104,896
STONY PLAIN	263,552
STRATHMORE	204,692
SUNDRE	62,972
SWAN HILLS	295,664
SYLVAN LAKE	229,888
TABER	128,398
THORSBY	88,970
THREE HILLS	221,000
TOFIELD	154,482
TROCHU	142,318
TWO HILLS	322,988
VALLEYVIEW	141,734
VAUXHALL	278,368
VEGREVILLE	101,106
VERMILION	82,588
VIKING	145,296
VULCAN	143,874

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Local Government	2024 Allocation
WAINWRIGHT	108,874
WEMBLEY	46,366
WESTLOCK	90,218
WHITECOURT	175,288
Villages	
ACME	98,678
ALBERTA BEACH	42,420
ALIX	36,466
ALLIANCE	59,426
AMISK	69,662
ANDREW	74,044
ARROWWOOD	70,354
BARNWELL	84,302
BARONS	97,610
BAWLF	73,422
BEISEKER	37,990
BERWYN	138,030
BIG VALLEY	99,614
BITTERN LAKE	41,216
BOYLE	128,698
BRETON	62,454
CARBON	130,508
CARMANGAY	54,936
CAROLINE	132,878
CHAMPION	93,018
CHAUVIN	98,636
CHIPMAN	58,098
CLIVE	70,876
CLYDE	74,268
CONSORT	106,902
COUTTS	54,620
COWLEY	50,552
CREMONA	54,536
CZAR	69,228
DELBURNE	124,762
DELIA	51,308
DONALDA	72,712
DONNELLY	97,908
DUCHESS	145,246
EDBERG	58,720
EDGERTON	114,982
ELNORA	89,126
EMPRESS	59,902

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Local Government	2024 Allocation
FOREMOST	86,636
FORESTBURG	207,472
GIROUXVILLE	86,922
GLENDON	81,544
GLENWOOD	62,126
HALKIRK	50,838
HAY LAKES	81,508
HEISLER	60,592
HILL SPRING	45,432
HINES CREEK	98,724
HOLDEN	99,894
HUGHENDEN	77,564
HUSSAR	48,406
INNISFREE	73,536
IRMA	84,258
KITSCOTY	133,782
LINDEN	77,544
LOMOND	61,884
LONGVIEW	31,970
LOUGHEED	80,466
MANNVILLE	197,524
MARWAYNE	152,330
MILO	27,224
MORRIN	77,008
MUNSON	48,796
MYRNAM	97,240
NAMPA	32,476
PARADISE VALLEY	64,502
ROCKYFORD	62,238
ROSALIND	66,514
ROSEMARY	108,896
RYCROFT	64,946
RYLEY	127,154
SPRING LAKE	37,842
STANDARD	32,318
STIRLING	288,034
VETERAN	76,504
VILNA	87,146
WARBURG	185,164
WARNER	104,434
WASKATENAU	52,414
YOUNGSTOWN	59,428

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Local Government	2024 Allocation
Summer Villages	
ARGENTIA BEACH	9,444
BETULA BEACH	6,420
BIRCH COVE	9,230
BIRCHCLIFF	20,838
BONDISS	16,772
BONNYVILLE BEACH	13,996
BURNSTICK LAKE	6,288
CASTLE ISLAND	5,454
CRYSTAL SPRINGS	11,864
GHOST LAKE	14,344
GOLDEN DAYS	18,946
GRANDVIEW	17,636
GULL LAKE	18,442
HALF MOON BAY	9,838
HORSESHOE BAY	12,422
ISLAND LAKE	19,150
ISLAND LAKE SOUTH	11,278
ITASKA BEACH	7,560
JARVIS BAY	21,272
KAPASIWIN	5,994
LAKEVIEW	7,716
LARKSPUR	9,752
MA-ME-O BEACH	17,884
MEWATHA BEACH	15,418
NAKAMUN PARK	15,430
NORGLENWOLD	22,838
NORRIS BEACH	9,122
PARKLAND BEACH	17,790
PELICAN NARROWS	17,088
POINT ALISON	5,780
POPLAR BAY	17,752
ROCHON SANDS	15,392
ROSS HAVEN	17,078
SANDY BEACH	17,494
SEBA BEACH	21,010
SILVER BEACH	13,430
SILVER SANDS	17,122
SOUTH BAPTISTE	11,692
SOUTH VIEW	11,784
SUNBREAKER COVE	17,004
SUNDANCE BEACH	13,580
SUNRISE BEACH	15,872

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Local Government	2024 Allocation
SUNSET BEACH	10,268
SUNSET POINT	17,388
VAL QUENTIN	17,454
WAIPAROUS	10,254
WEST BAPTISTE	9,206
WEST COVE	16,908
WHISPERING HILLS	16,620
WHITE SANDS	18,740
YELLOWSTONE	16,144
Municipal Districts and Counties	
ACADIA NO. 34, M.D. OF	79,034
ATHABASCA COUNTY	344,076
BARRHEAD NO. 11, COUNTY OF	345,476
BEAVER COUNTY	410,658
BIG LAKES COUNTY	147,308
BIGHORN NO. 8, M.D. OF	73,816
BIRCH HILLS COUNTY	168,050
BONNYVILLE NO. 87, M.D. OF	397,624
BRAZEAU COUNTY	230,638
CAMROSE COUNTY	428,248
CARDSTON COUNTY	268,742
CLEAR HILLS COUNTY	274,008
CLEARWATER COUNTY	386,360
CYPRESS COUNTY	316,068
FAIRVIEW NO. 136, M.D. OF	141,776
FLAGSTAFF COUNTY	472,508
FOOTHILLS COUNTY	514,818
FORTY MILE NO. 8, COUNTY OF	342,428
GRANDE PRAIRIE NO. 1, COUNTY OF	684,538
GREENVIEW NO. 16, M.D. OF	523,534
KNEEHILL COUNTY	290,426
LAC STE. ANNE COUNTY	215,836
LACOMBE COUNTY	298,984
LAC LA BICHE COUNTY	247,648
LAMONT COUNTY	319,632
LEDUC COUNTY	497,408
LESSER SLAVE RIVER NO. 124, M.D. OF	110,400
LETHBRIDGE COUNTY	210,780
MACKENZIE COUNTY	242,524
MINBURN NO. 27, COUNTY OF	302,710
MOUNTAIN VIEW COUNTY	336,652
NEWELL, COUNTY OF	277,902
NORTHERN LIGHTS, COUNTY OF	299,602

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Local Government	2024 Allocation
NORTHERN SUNRISE COUNTY	132,712
OPPORTUNITY NO. 17, M.D. OF	168,932
PAINTEARTH NO. 18, COUNTY OF	261,004
PARKLAND COUNTY	687,452
PEACE NO. 135, M.D. OF	126,282
PINCHER CREEK NO. 9, M.D. OF	107,056
PONOKA COUNTY	237,604
PROVOST NO. 52, M.D. OF	147,654
RANCHLAND NO. 66, M.D. OF	43,368
RED DEER COUNTY	469,768
ROCKY VIEW COUNTY	1,027,950
SADDLE HILLS COUNTY	158,410
SMOKY LAKE COUNTY	215,604
SMOKY RIVER NO. 130, M.D. OF	214,982
SPIRIT RIVER NO. 133, M.D. OF	93,528
ST. PAUL NO. 19, COUNTY OF	226,672
STARLAND COUNTY	223,628
STETTLER NO. 6, COUNTY OF	504,844
STRATHCONA COUNTY	1,685,618
STURGEON COUNTY	438,770
TABER, M.D. OF	331,264
THORHILD COUNTY	239,700
TWO HILLS NO. 21, COUNTY OF	396,130
VERMILION RIVER, COUNTY OF	675,268
VULCAN COUNTY	355,916
WAINWRIGHT NO. 61, M.D. OF	282,320
WARNER NO. 5, COUNTY OF	312,204
WESTLOCK COUNTY	418,682
WETASKIWIN NO. 10, COUNTY OF	246,406
WHEATLAND COUNTY	277,718
WILLOW CREEK NO. 26, M.D. OF	437,712
WOOD BUFFALO, REGIONAL MUNICIPALITY OF	1,833,848
WOODLANDS COUNTY	145,198
YELLOWHEAD COUNTY	457,786
Improvement Districts and Special Areas Board	
I.D. NO. 04 (WATERTON)	38,170
I.D. NO. 09 (BANFF)	76,892
I.D. NO. 12 (JASPER NATIONAL PARK)	21,392
I.D. NO. 13 (ELK ISLAND)	8,160
I.D. NO. 24 (WOOD BUFFALO)	32,958
I.D. NO. 25 (WILLMORE WILDERNESS)	7,908
KANANASKIS IMPROVEMENT DISTRICT	36,628

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Local Government	2024 Allocation
SPECIAL AREAS BOARD	736,176
Metis Settlements	
BUFFALO LAKE	33,308
EAST PRAIRIE	32,324
ELIZABETH	32,766
FISHING LAKE	32,392
GIFT LAKE	34,660
KIKINO	35,622
PADDLE PRAIRIE	32,254
PEAVINE	32,468
Total	**60,000,000**

Notes:

1. LGFF operating allocations are based on *Budget 2023* forecasts for the total operating funding amount in 2024-25, and are subject to approval in Budget 2024.
2. LGFF operating allocations are set based on Municipal Sustainability Initiative operating amounts allocated to local governments in 2023.

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Classification: Public

ALBERTA

ENVIRONMENT AND PROTECTED AREAS

Office of the Minister

Dear Elected Municipal Leaders,

Alberta is currently in a significant drought. During summer 2023, several water basins reached critical drought conditions due to low rainfall and high temperatures. The world is also experiencing El Niño, a global phenomenon occurring for the first time in seven years. It's causing less snow and rain, along with higher temperatures, heightening the potential for significant drought into spring and summer 2024, particularly in southern Alberta.

Alberta has five stages in its water management plan. Ranging from Stage 1, which is a minor drought, to Stage 5, which is a province-wide emergency. We are currently in Stage 4. The Government of Alberta is closely monitoring the situation and working to be prepared in case the province faces a similar – or worse – drought next year. Staff from Environment and Protected Areas, along with Agriculture and Irrigation, are working with water licence holders, major water users, and other partners to develop water conservation plans and water-sharing agreements.

Alberta has stood up a Drought Command Team in the event of an emergency and an early first draft of a 2024 Drought Emergency Plan has been completed and is now being refined. We have also initiated drought modelling work that will allow the province to determine how to maximize the province's water supply. Alberta is considering a wide range of tools and approaches to respond to an emergency situation, including both regulatory and non-regulatory tools.

The province will also be striking an advisory panel of leaders to help provide advice in the months ahead. And we are preparing for the future, looking at what long-term infrastructure is needed to help manage water supplies for future generations.

However, municipal action is also needed. In order to be fully prepared for a severe drought, municipal leaders throughout Alberta will need to take action. From my time as the Minister of Municipal Affairs, I have had the pleasure of meeting and working with many of you, and I am confident that Albertans will find their municipal leaders are ready and willing to deal with this challenge head-on.

204 Legislature Building, 10800 - 97 Avenue NW, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-2391

Classification: Protected A

That's why I am writing to all municipalities to ask that the following be undertaken in the coming months:

1.) Initiate efforts to monitor water supply infrastructure proactively, paying particular attention to water intake relative to water levels.

2.) Begin a review of the terms of your municipality's water licence so you are aware of any conditions that may limit your ability to withdraw water during a drought.

3.) Alert municipal water managers to prepare to be engaged with officials from the Drought Command Team, should conditions within your municipal water licence need to be triggered.

4.) Develop a water shortage plan so your municipality is prepared to respond if water availability decreases.

We are asking all water users to start planning now to use less water in 2024. We are committed to providing information and supporting any additional conservation efforts that your municipality may adopt in the future.

Stay up-to-date on precipitation and water levels through the Alberta Rivers app or the Alberta Rivers Basins web page at rivers.alberta.ca. To learn more about the impacts of drought on communities and the principles for sound water management, please visit alberta.ca/drought.

Environment and Protected Area would like to hear from your water management staff on perceived risks of drought in 2024, what impacts it could have on your operations, and how your municipality plans to mitigate risks. To connect with our team, please email epa.drought@gov.ab.ca.

Alberta has navigated many droughts before and has a long, proud history of coming together during tough times. I know we can count on our municipal partners to work together in the face of adversity.

Sincerely,

Rebecca Schulz
Minister of Environment and Protected Areas

Classification: Protected A

cc: Honourable Ric McIver
Minister of Municipal Affairs

Honourable RJ Sigurdson
Minister of Agriculture and Irrigation

Stacey Smythe
Assistant Deputy Minister, Regulatory Assurance
Environment and Protected Areas

Classification: Protected A

Village of Spring Lake

CAO Report – January 2024

Capital Projects

Waters Crescent plans are being finalized with tender scheduled to be released by January 12th.

Geotechnical and surveying of Shady Crescent and Spring Lake Drive have been completed and the Engineer has received the reports so they will start on the design process. Once this is completed, the Engineer can provide a project cost summary for planning purposes so we can look at our grant funding and capital projects.

Firesmart

We are organizing the Fire Hazard Assessment to be completed in the 1st Qtr. of 2024, if available. We are also applying for a $500 grant through FireSmart Canada to be put towards a neighborhood project.

2023 Year End

Administration is currently preparing documents and information for the 2023 Year End so it can be submitted to the Auditor by the end of January 2024.

Recycling

Alberta is introducing an Extended Producer Responsibility (EPR) program which shifts the physical and financial burden of collecting, sorting, processing and recycling waste to the producer and away from local governments and taxpayers. I had a meeting with the Alberta Recycling to go over the program. I have pre-registered Spring Lake for this and will be completing the application over the next month.

From: Emily House
To: Shawn Pipke
Subject: RE: Range Road 20
Date: December 12, 2023 9:49:00 AM

Hi Shawn.

Absolutely. I will put it on my list for the January Council Meeting.

Have a great day!

-Emily

Emily House
Chief Administrative Officer
Village of Spring Lake

Phone: 780.963.4211 Fax: 780.963.4260
990 Bauer Ave, Spring Lake, AB T7Z 2S9
www.springlakealberta.com

This message, including attachments, is intended for the recipient to whom it is addressed, and may contain confidential, personal, and or privileged information. Please contact the sender immediately if you are not the intended recipient, dissemination of this communication is prohibited. Any communication received in error, or subsequent reply, should be deleted or destroyed.

From: Shawn Pipke [redacted]
Sent: Monday, December 11, 2023 3:30 PM
To: Emily House <emily@springlakealberta.com>
Subject: Re: Range Road 20

Thak you for your reply. Can you keep me up to date when you speak to Counsel regarding the limit change?

Thanks,
Shawn

From: Emily House <emily@springlakealberta.com>
Sent: December 11, 2023 3:20 PM
To: [redacted]
Cc: Janet Zaplotinsky <janet@springlakealberta.com>; Lynnette Kraley <lynnette@springlakealberta.com>
Subject: RE: Range Road 20

Good afternoon.

Thank you for your email.

As a first step, I would suggest contacting Parkland Enforcement Services as the Village of Spring Lake contracts with Parkland to provide these services. They will then be able to focus their patrols on your area at the times that seem to be the worst for infractions.

I would have to contact our Legal Counsel to see if reducing the speed limit would be possible in this area. If it is, then the Village of Spring Lake would have to draft an amendment to our traffic bylaw. I will speak to Council to see if they have an interest in this or if you would like, you can request to speak to Council at a future Council Meeting.

Thanks, again for your email. Have a wonderful day.

-Emily

Emily House
Chief Administrative Officer
Village of Spring Lake

Phone: 780.963.4211 Fax: 780.963.4260
990 Bauer Ave, Spring Lake, AB T7Z 2S9
www.springlakealberta.com

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From: Villageoffice <villageoffice@springlakealberta.com>
Sent: Monday, December 11, 2023 2:01 PM
To: Emily House <emily@springlakealberta.com>
Cc: Janet Zaplotinsky <janet@springlakealberta.com>
Subject: FW: Range Road 20

Hello Emily,
Shawn Pipke has made a request for a speed change.

Thanks,

Lynnette Kraley
Administrative Assistant

Village of Spring Lake
Phone: 780.963.4211 Fax: 780.963.4260
990 Bauer Avenue, Spring Lake, AB, T7Z 2S9
lynnette@springlakealberta.com
www.springlakealberta.com

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personal, and or privileged information. Please contact the sender immediately if you are not the intended recipient, dissemination of this communication is prohibited. Any communication received in error, or subsequent reply should be deleted or destroyed.

From: Shawn Pipke [redacted]
Sent: Monday, December 11, 2023 1:28 PM
To: Villageoffice <villageoffice@springlakealberta.com>
Subject: Range Road 20

Hi

We live on Range Road 20 in Spring Lake and over the last few years we have noticed that traffic on this stretch has increased, but my main concern is vehicles traveling through Spring Lake dive faster than the posted speed limit of 50 Kph. Is it possible to have increased enforcement of the speed limit on this stretch of road? Also I was wondering about a possible speed limit change form 50Kph to 40Kph as this is a residential area?

Thanks

Lynnette Kraley

From: Erik Parkin [redacted]
Sent: December 20, 2023 2:24 PM
To: Villageoffice
Subject: Request for Adjustment to Hen Limit in Village of Spring Lake

Dear Emily and Village of Spring Lake Board Members,

I hope this letter finds you well. I am writing to request an exception to the current bylaws regarding the limit of hens permitted on residential properties within the village limits.

My family and I are residents of Spring Lake and have been enthusiastically working towards practicing sustainability and self-sufficiency, and one of the key part of this is maintaining a small flock of hens to provide fresh eggs for our household.

Presently, the village bylaws allow for the ownership of up to 4 hens per property. However, I am kindly requesting an exception to this regulation to accommodate up to 6-8 hens on our property. Our consumption of eggs averages between 35-40 per week, and with our family's dietary preferences leaning towards home-cooked meals, the eggs from our hens serve as a primary source of protein.

Our property spans 2.86 acres completely surrounded by trees, providing ample space to comfortably house and care for a larger flock of hens without causing any disturbance to neighboring properties. The additional hens would enable us to maintain a consistent supply of fresh, organic eggs while ensuring the welfare and happiness of the birds in a spacious environment.

We are committed to adhering to all necessary regulations regarding the keeping of hens, including maintaining clean coops, proper waste disposal, and noise control to ensure the tranquility of the neighborhood.

We understand and respect the village's regulations, but we believe that our unique circumstances, with a larger property and a higher egg consumption rate, warrant consideration for this adjustment to the limit on the number of hens allowed.

I would be more than willing to discuss this matter further at the next board meeting on January 9th or provide any additional information required to support my request.

Thank you for taking the time to consider our appeal. We hope for a favorable resolution that aligns with both the village regulations and our family's needs.

Erik Parkin

Village of Spring Lake

URBAN HEN KEEPING APPLICATION FORM

RESIDENTIAL

4. Chicken Coop Drawing Plans & Location

Coop Information: *Number of hens requested* 6 - 8

Coop Size: 30 sq/ft Run Size: 384 sq/ft Total Square Footage: _____ Coop Height: 6 ft

Please provide a description/photo of intended coop, including size of coop and run and describe intended location within your rear yard. Please refer to the "Urban Hen Bylaw #394".

Picture of Coop & run attached. Yes ✓ No _____

5. TRAINING REQUIREMENT (Training must be completed before hive(s) are moved onto the property)

Have you completed a hen keeping course? Yes _____ No ✓ (No course till spring)

If yes, please attach a copy of the course certificate and provide the following information

Session Location: _____

Session Date: _____

Certification number: _____

6. Premises Identification Program (PID)

Once the applicant has met all the requirements pertaining to the lots size, coop setbacks, they may apply for a Premises Identification Program from Alberta Agricultural & Forestry (PID) application. Failure to provide the PID number to Bylaw Services could result in revocation of the license.

PID Number: Applied and waiting for.

7. TERMS AND CONDITIONS (Please acknowledge and confirm that you are in agreement with the terms and conditions by checking each box)

- I have read and agree to comply with the Village of Spring Lake Urban Hen Bylaw.
- I have provided notification to all adjoining neighbours to install coop(s) in my rear yard. If the property abuts a municipal park or open space, then written permission is not required.
- I understand that the Village of Spring Lake may refuse to issue or renew a Hen Licence due to the submission of false information, incomplete Backyard Hen Licence application, known offense involving abuse, mistreatment, or negligent treatment of keeping of animals, or non-compliance with municipal and provincial legislation.
- I understand that failure to abide by all requirements of the Spring Lake Urban Hen Bylaw and the Animal Health Act may result in the Urban Hen Licence being revoked.
- I understand that a Licence fee of $40 must be paid annually.
- I am aware that any instances of diseases or any situation not in keeping with the requirements must be brought to the attention of the Village of Spring Lake.

The information on this form is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act solely for the purpose of participation in the Urban Beekeeping bylaw. Questions about the collection of this information can be directed to the Village of Spring Lake at (780) 963-4211.

Village of Spring Lake

URBAN HEN KEEPING APPLICATION FORM

RESIDENTIAL

Urban Hen keeping within the Village of Spring Lake is regulated under the Urban Hen Keeping Bylaw #394. Please complete the following form and submit the application, with supporting documents to the Village of Spring Lake located at 990 Bauer Ave or via email at villageoffice@springlakealberta.com.

1. APPLICANT CONTACT INFORMATION

Name: Erik Porter

Address: [redacted]

Email Address: [redacted]

Phone: [redacted]

2. PROPERTY OWNER CONSENT

(a) Are you the registered owner of the property? Yes ✓ No _____

(b) If the hen(s) will be located on property not owned by the applicant, written permission from the property owner shall be provided. Please provide contact information for the property owner

Name: _____

Address: _____

Email Address: _____

Phone: _____

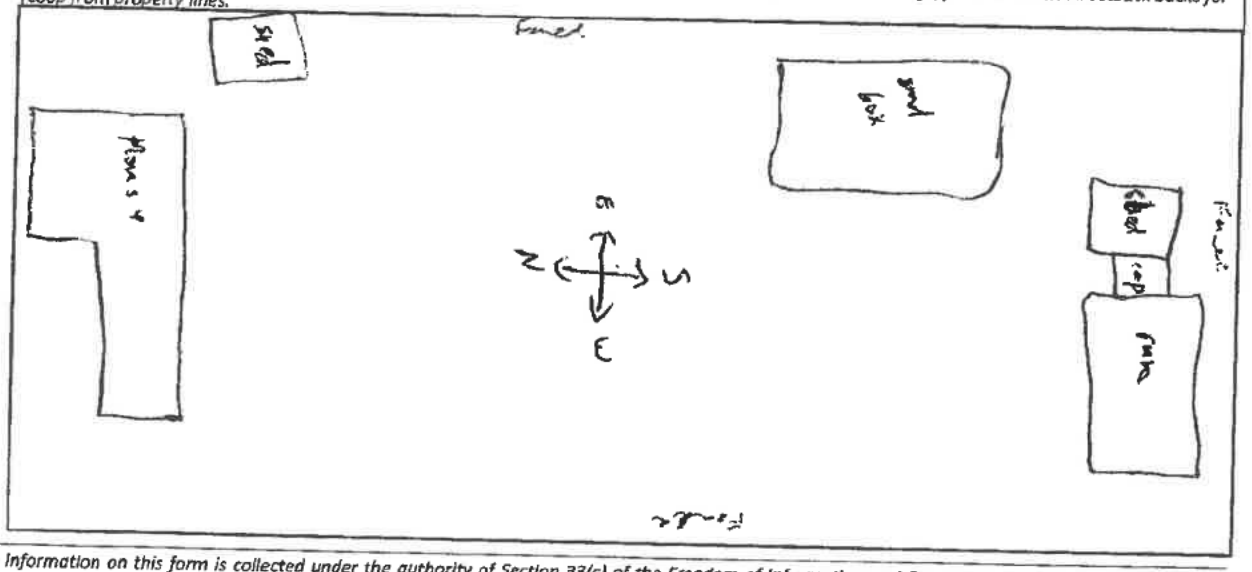
3. YARD INFORMATION

Lot size: _____ sq ft Rear yard Fenced (Y) / N Fence height: 43 inches

Please provide a Real Property Report if available or complete a drawing below indicating existing structures, the coop location, setbacks, drawing of the coop and existing buildings.)

Plot Plan for: 61 willowview blvd. (Street Address)

Please provide a drawing of the property (plot plan) indicating the location of the house, any accessory buildings, fence and include setback backs for coop from property lines.



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Village of Spring Lake

URBAN HEN KEEPING APPLICATION FORM

RESIDENTIAL

I certify that the information is correct to the best of my knowledge:

Applicant's Signature: _____ Date: 24/11/23

Property Owner's Signature: _____ Date: _____

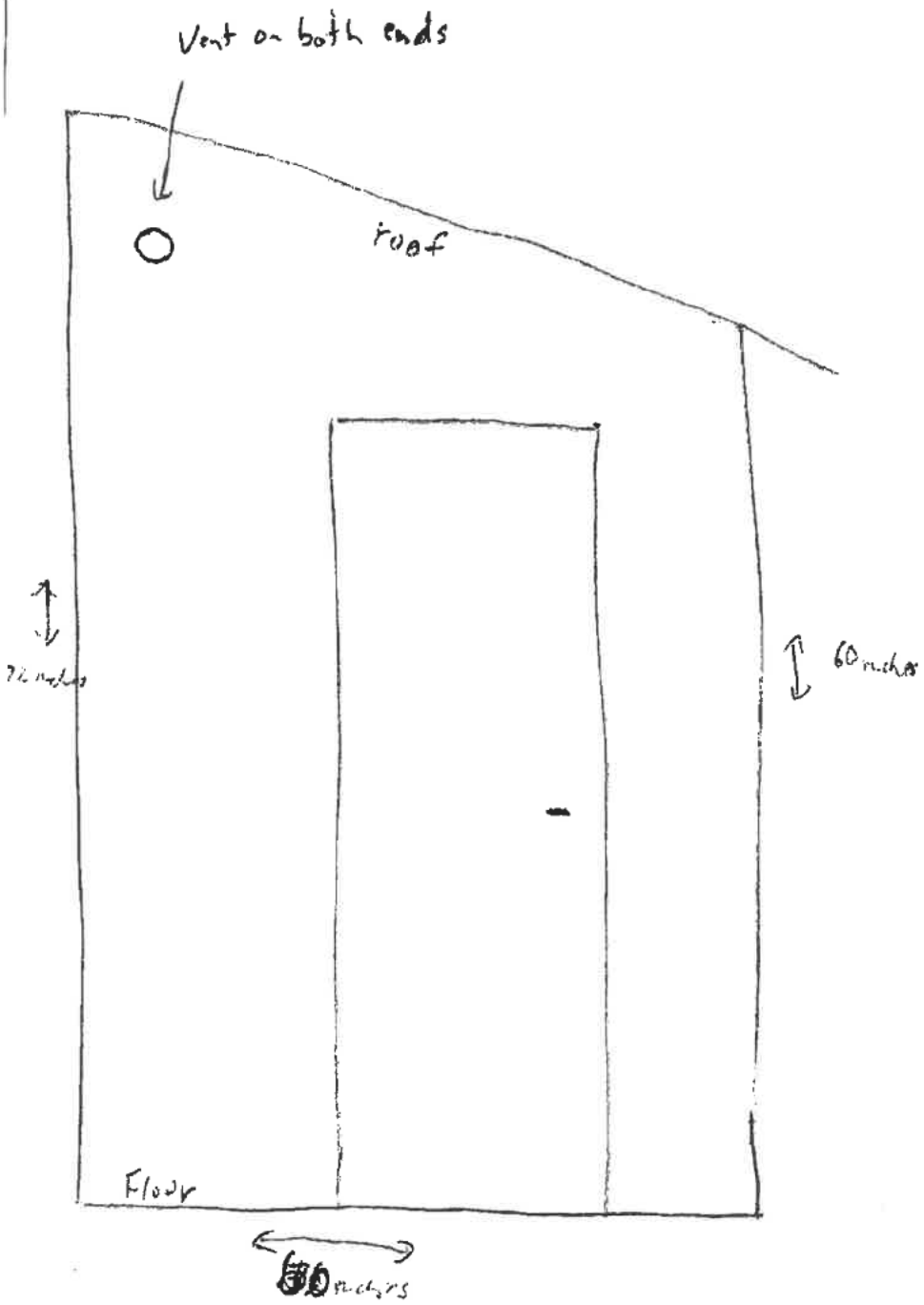
Please check box to confirm

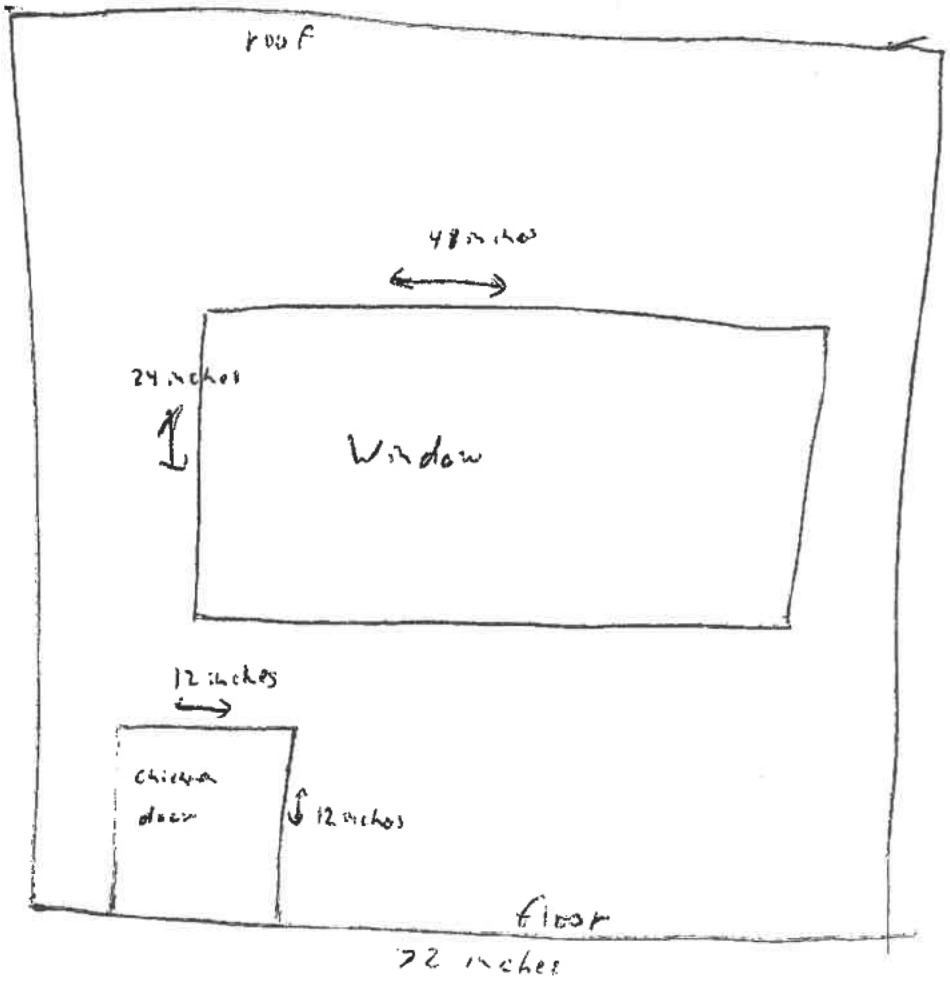
I am aware that if my hen(s) cause a problem to my neighbours (as described in the Urban Hen Bylaw #394) that I will be notified by the Village and will endeavor to ensure there is minimal impact with the keeping of my hen(s) and meet the backyard hen guidelines to prevent nuisances. ☑

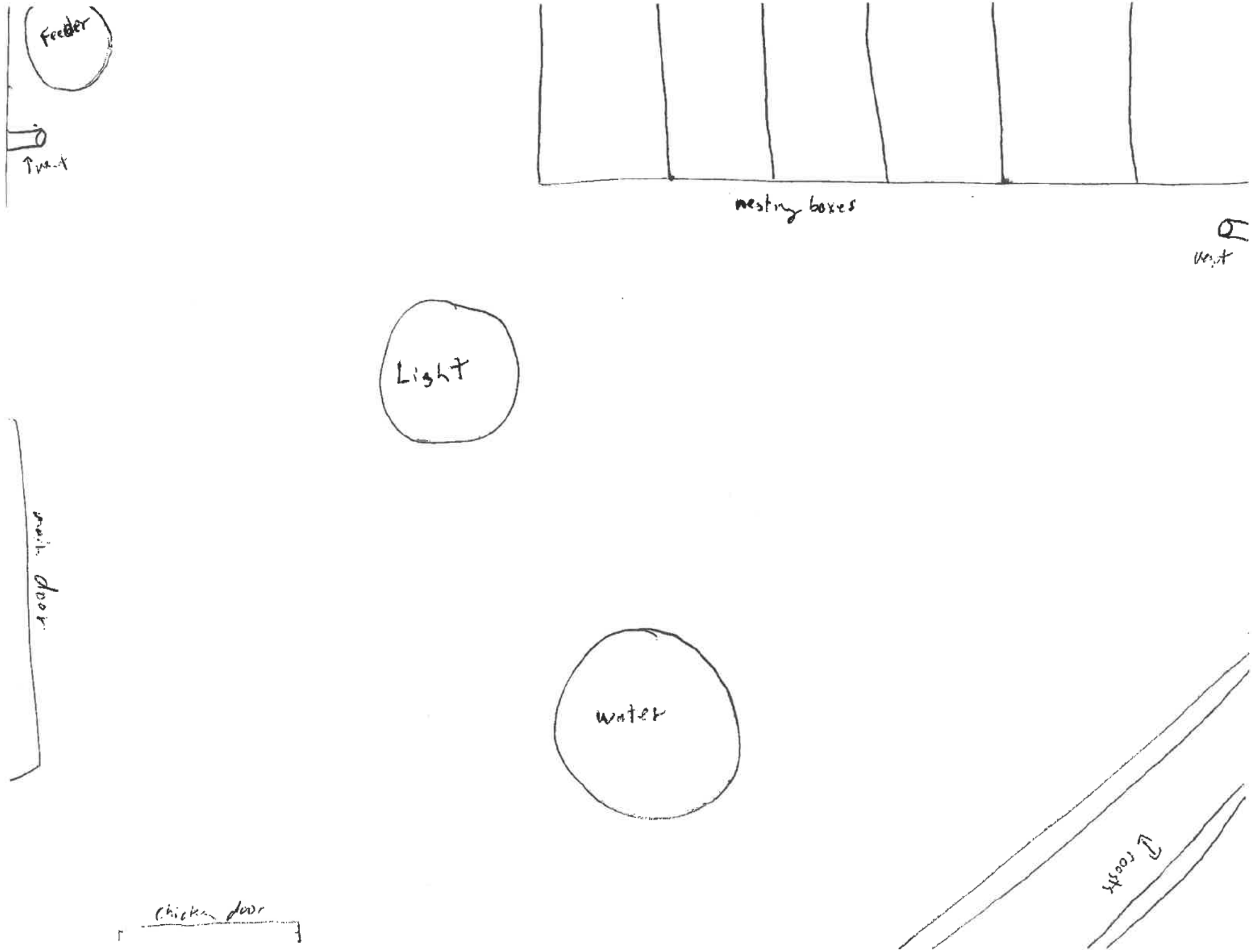
I am aware that a Parkland County Bylaw Officer and/or Development Officer may attend my property at least once in this time period to observe my backyard hen operation in order to obtain further information on keeping of hen(s). ☑

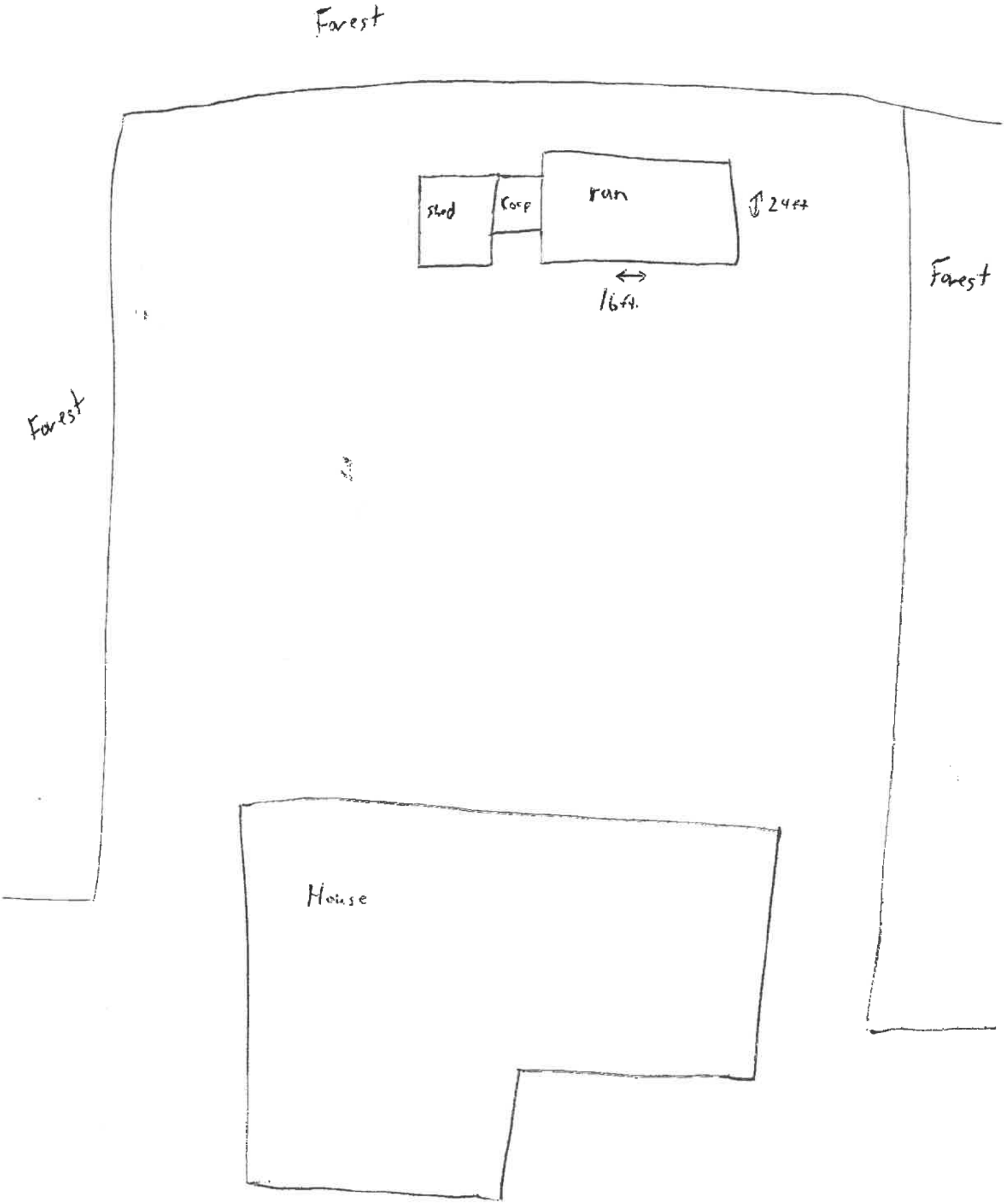
Hen Owners Signature: _____ **Date:** 24/11/23

The information on this form is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act solely for the purpose of participation in the Urban Beekeeping bylaw. Questions about the collection of this information can be directed to the Village of Spring Lake at (780) 963-4211.


Vent on both ends
roof
72 inches
60 inches
Floor
60 inches


roof
48 inches
24 inches
Window
12 inches
chicken door
12 inches
floor
72 inches


Feeder
vent
nesting boxes
vent
Light
main door
water
roosts
chicken door


Forest
shed
roof
run
24ft
16ft.
Forest
Forest
House

24/11/23

Attention: 65 Willowview Blvd

Hello, I am applying to the Village of Spring Lake to be included in the Urban Hen Keeping Program as regulated in Bylaw No. 394. A permit will be applied for to allow for the keeping of hens on my property. A requirement of the application is to demonstrate that I have notified my neighbours of my intention to add a coop and run to my property. In addition to the notification there are a number of requirements to be successful in the program and are as follows: • Coop and run may only be located in the rear yard of the property. Each approved property shall house one coop only. • Every hen keeper shall adhere to good management and husbandry practices and maintain hens in such a condition to prevent disease. • Each approved hen keeper of the site must complete an accepted hen keeping course. • Approved hen keeping site owners shall make themselves and the coop and run available for an inspection by Village of Spring Lake Bylaw Enforcement Officers and/or Development Officer. This letter is to inform you of my intention to keep backyard hens. If you have any concerns please let me know.

Sincerely, Erik Parkin

[redacted]

Netfirms Login Info... | Select | Payroll Deductions... | Moneris Gateway M... | TELUS Health SSO | Health Professionals... | AB-4-Concluding R... | AB-1

Premises Identification

Alberta

Alberta > Agriculture, Forestry and Rural Economic Development > Premises Identification > Account Info

Account Information

General and Account Information

Edit Account

Account Holder Name Erik Parkin
Account/Business Type Individual
Operating Name Erik Parkin

Premises - ? -

Add New Premises

Nickname or Description	PID #	Location	Relationship...	Primary Contact...	Linked Parcels
home	Unassigned	61 WILLOWVIEW BLVD, SPRING LAKE	Owner	Erik Parkin	

Contacts on this Account - ? -

Add New Contact

The ► indicates the primary contact for this account

Name and Email Address	Notes?	Phone Details	Address
► Erik Parkin [redacted] Preferred Communication: Email	N	Primary Phone: [redacted] Alternate Phone: Fax:	[redacted]

Reference:
Account # 1662632597

Alberta

Home Government
Using this Site Privacy Contact Us
Phone the Ag-Info Center, toll-free in Alberta at 310-FARM (3276), for agricultural information

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HW **Helen Wasylien** 8:47 a.m.

[redacted]

Erik Parkin

The PID number for your location on NW-30-52-1-W5 ([redacted] is **AA02XL66G** which is now showing in your online PID account. A letter and PID cards will also be sent out in the mail, but you are able to use your PID number anywhere it is required without the card.

Helen Wasylien
Program Delivery
Intergovernmental and Trade Relations Branch
Alberta Agriculture and Irrigation
Phone: 780.427-3034
Fax: 780.427-5921
email: helen.wasylien@gov.ab.ca

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24/11/23
Attention:
Hello,
regulated
A req
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Sooll

Title:	**Roadway Snow and Ice Control Policy**
Policy No:	**2014-02**
Approval:	**Village Council**
Effective Date:	**October 14, 2014**
Supersedes Policy No:	2009-05

Policy Statement: The Council of the Village of Spring Lake will provide direction to standardize the priority and procedure for snowplowing of Village roadways.

Purpose: To establish standards, procedures and priorities to effectively and efficiently manage the process of snow and ice control on Village roadways.

Principles:

1. To ensure the safety of residents.
2. To ensure residents are aware of road snow and ice control priorities and procedures.

1. Definitions

1.1 **Accumulation** - The total amount of snow which has fallen and remained undisturbed in place, measured from the roadway surface.

1.2 **Boulevard** - the part of a road allowance that:
a) is not roadway, and
b) is not especially adapted to the use of or ordinarily used by pedestrians.

1.3 **Council** - the Council of the Village of Spring Lake, in the Province of Alberta.

1.4 **CAO** - the person appointed as the Chief Administrative Officer of the Village of Spring Lake.

1.5 **Discretionary** - Due to a variety of variables (weather conditions, operational limitations and seasonal trending), some snow and ice control activities are initiated by administration outside the realm of this policy. The intent of having non-quantified triggers is to provide administration the flexibility to respond to upcoming weather projections, balance resources, and deploy measures to prevent situations that could restrict access for emergency and waste management vehicles. Discretionary does not apply to a performance level target.

1.6 **Laneway** - also known as back alleys, laneways provide access to the rear of properties.

1.7 **Public Works Department** - the Public Works Department of the Village of Spring Lake.

1.8 **Policy** - a generalized statement of intent, based upon a body of principles, which describes what is to be done now and in the future.

1.9 **Procedure** - a statement(s) arising from policy which set out who does what, how, and in what sequence; the method of carrying out policy.

1.10 **Roadway** - means the part of a road allowance intended for use by vehicular traffic.

1.11 **Sanding** - The application of abrasive materials to roadways to improve vehicle traction and promote safe traffic flow.

1.12 **Snow drifting** - The deposit of windblown snow on roadways or lanes which makes the passage of vehicular traffic extremely difficult.

1.13 **Snow plowing** - Pushing accumulated snow from the roadway surface either to the sides of the roadway or the centre of the roadway to ensure travel lanes are passable to traffic.

1.14 **Street Storage** - The on street storage of plowed snow.

1.15 **Village** - the Village of Spring Lake in the Province of Alberta.

1.16 **Windrow** - A continuous ridge of snow running parallel to the road, created from snowplowing operations.

2. Guidelines

2.1 An effective snow and ice control policy is necessary to allow the Village to function under normal winter weather conditions to reduce snow and ice hazards.

2.2 The Village of Spring Lake will take full advantage of the snow storage capacity of roadways and boulevards to minimize the expenditures associated with snow removal.

2.3 Although this policy sets out the priorities and procedures for snow and ice control, the Village may direct crews and equipment to work in areas requiring immediate attention due to emergency conditions or localized drifting.

2.4 The intent of the snow and ice control policy is to minimize the economic loss to the community, ensure the available resources are best utilized, and to reduce the inconvenience and hazards of winter conditions for motorists,

2.5 The aim of the snow and ice control policy is to provide reasonable winter driving conditions for vehicles that are:
a) properly equipped for winter driving; and
b) are operated in a manner consistent with good driving habits.

2.6 It is expected that there will be situations that arise where the immediate demand for snow and ice control services will exceed the available resources. In these situations, accessibility for emergency vehicles will be deemed the greatest priority.

2.7 This policy must be kept flexible and should serve as a guideline for snow and ice control within the Village.

2.8 The Village of Spring Lake may adjust/alter any section within this policy when an emergency situation and/or when severe weather situations occur.

2.9 The Village will consistently endeavour to accomplish the tasks laid out within this policy in the most cost-effective and safe manner, while still maintaining the high level of service.

3. Service Levels

Level of service standards are established for Village controlled roadways according to their priority ranking. The level of service priorities are based upon emergency access and routing, and traffic speed and volumes.

3.1 Snow plowing operations will begin after accumulations of at least seven and one half (7.5) centimetres of snow or when drifting snow significantly impedes traffic flow unless the Public Works Department considers the road surface unsafe for the traveling public, in which case appropriate action shall be taken as deemed necessary, including the hiring of casual staff or contractors as required.

3.2 Snow and ice control operations are primarily conducted Monday through Friday. If deemed necessary by the CAO and/or Public Works Department due to weather conditions, snow and ice control operations may commence on or continue into the weekend.

3.3 No private driveways will be cleared by Village crews or equipment.

3.4 Roadway sanding will occur on the same priority basis as snow plowing. Emphasis will be placed on access points to the range and township roads, important intersections, hills and other known problem areas.

3.5 Service Levels may be impacted by:
- a) Available resources
- b) Council approved budget
- c) Equipment failures
- d) Extreme weather conditions

3.6 It is to be expected that there will be extreme winter situations where the immediate demand for snow and ice control services will exceed the available resources.

3.7 The procedure for snow removal and ice control shall be as follows:
- a) Removal of as much snow or ice as possible shall be done with suitable plowing equipment.
- b) Treatment of remaining snow or ice with buckshot or sand/salt mix combination shall be done to achieve good winter driving conditions.
- c) Plowing and de-icing activities shall continue as weather and operational conditions permit.

3.8 Windrow removal service
- a) Service will be provided only when the windrow is an accumulated height of 30 centimeters or greater.
- b) No windrow removal service will be provided to those residents who push snow from their driveways into the windrow for removal by the Village.
- c) The intent of the windrow removal service is to knock down the windrow and allow for vehicle passage; it is not the intent of the service to provide full clearing and cleaning of the entire width of a driveway, from edge to edge. Approximately 2.5 to 5.0 centimeters of snow will be left to avoid damage to driveways.
- d) Windrows will only be removed from driveways that have been continuously cleared.
- e) Snow from the cleared windrows will be deposited on the road allowance adjacent to driveways.

3.9 Plowing operations are to be continued on an ongoing basis after initial road plowing in order to address areas prone to drifting snow or with steep gradients. These areas may be plowed more frequently.

4. Roadway Plowing Priority Ranking

4.1 Priority for plowing of roads with heavy snowfall shall be as follows:

a) All major thoroughfares
b) Side streets
c) Alleys
d) Canada Post Mailbox Sites

4.2 Priority shall be given to higher volume roadways as traffic dictates, with special consideration given to steep hills and important intersections.

4.3 Roadway sanding will occur on the same priority basis as snow plowing. Emphasis will be placed on access points to the range and township roads, important intersections, hills and other known problem areas.

4.4 If a snow fall with an accumulation of 7.5 centimeters or more should occur during snow and ice control operations, roadway plowing and sanding operations will start from the beginning of the priority ranking list.

5. General

5.1 The Village of Spring Lake may, if deemed necessary, build or place windrows of snow either in the centre of the roadway or on the sides of the roadway.

5.2 Boulevards may be utilized for snow storage and may result in damages to improvements and private trees within the Village boulevards. Care and attention will be taken to reduce potential damage to private trees and boulevards; however, it will not be the responsibility of the Village to replant or reconstruct and damaged trees or boulevards.

5.3 The Village is not responsible for any sand/gravel that may be left on boulevards after the snow has melted. It is the responsibility of the property owner/occupier to remove the sand/gravel from the boulevards.

5.4 Residents are strictly prohibited from depositing snow on or pushing snow across any roadway (Traffic Bylaw #328) as this could cause damage to snow removal equipment and cause a safety liability problem should a vehicle hit this accumulation of snow and lose control. Snow is not to be dumped on any Village property.

5.5 No vehicles, garbage totes, equipment or other objects are to be left or parked on the road during snow removal operations.

5.6 Damages to vehicles, garbage totes, equipment and other objects left or parked on road allowances will be the responsibility of the property owner.

5.7 The Village accepts no responsibility for damage to or restoration of sod, sculptures, rock gardens, concrete or stone works and other landscaping on public property from the actions of salt, sand, weight of snow or any other cases of damage.

5.8 Other than for emergency conditions, snow operations may be suspended at temperatures below minus 30 degrees Celsius.

5.9 Residents are not to attempt to flag down equipment operators and when approaching snow equipment a minimum distance of 10 meters is to be maintained.

Title:	**Boulevard and Municipal Land Vegetation Control Policy**
Policy No:	**2019-02**
Approval:	**Village Council**
Effective Date:	**May 14, 2019**
Supersedes Policy No:	None

Policy Statement: The Village of Spring Lake will control and maintain vegetation on Village owned lands in an effective, safe and cost-efficient manner.

Purpose: To establish procedures to control vegetation growth on Village owned lands for the purpose of enhancing weed control, better drainage, aesthetics and road visibility for traffic safety.

Principles:

1. To ensure the safety of residents.
2. To ensure residents are aware of roadside vegetation control priorities and procedures.

1. Definitions

1.1 **Boulevard** - the part of a road allowance that:
- a) is not roadway, and
- b) is not especially adapted to the use of or ordinarily used by pedestrians.

1.2 **Council** - the Council of the Village of Spring Lake, in the Province of Alberta.

1.3 **CAO** - the person appointed as the Chief Administrative Officer of the Village of Spring Lake.

1.4 **Discretionary** - Due to a variety of variables (weather conditions, operational limitations and seasonal trending), some vegetation control activities are initiated by administration outside the realm of this policy. The intent of having non-quantified triggers is to provide administration the flexibility to respond to upcoming weather projections, balance resources, and deploy measures to prevent situations that could restrict access for emergency vehicles. Discretionary does not apply to a performance level target.

1.5 **Laneway** - also known as back alleys, laneways provide access to the rear of properties.

1.6 **Public Works Department** - the Public Works Department of the Village of Spring Lake.

1.7 **Policy** - a generalized statement of intent, based upon a body of principles, which describes what is to be done now and in the future.

1.8 **Procedure** - a statement(s) arising from policy which set out who does what, how, and in what sequence; the method of carrying out policy.

1.9 **Roadway** - means the part of a road allowance intended for use by vehicular traffic.

1.10 **Village** - the Village of Spring Lake in the Province of Alberta.

2. Guidelines

2.1 Vegetation Control consists but is not limited to grass mowing, tree removal, tree branch removal and/or trimming, invasive weed control and removal.

2.2 Although this policy sets out the priorities and procedures for vegetation control, the Village may direct crews and equipment to work in areas requiring immediate attention.

2.3 This policy must be kept flexible and should serve as a guideline for vegetation control within the Village.

2.4 The Village of Spring Lake may adjust/alter any section within this policy when an emergency situation occurs.

2.5 The Village will consistently endeavour to accomplish the tasks laid out within this policy in the most cost-effective and safe manner, while still maintaining the high level of service.

3. Service Levels

3.1 The Village of Spring Lake will maintain the following priority green/grassed, landscaped and vegetative or lawn areas as required during the growing season.

a) Boulevards along major thoroughfares
b) Boulevards along side streets
c) Boulevards located at entrances to the Village and intersections
d) Boulevards along alleys
e) Parks and public Areas
f) Public parking areas
g) Canada Post mailbox sites
h) Embankments when they do not exceed equipment standards for slopes
i) Meadows (South and Northwest)
j) Trails

3.2 Boulevards will be mowed at least 4 feet on each side and only more at the discretion of the CAO and/or by the Public Works Department and depending on moisture and saturation.

3.3 Vegetation control operations are primarily conducted Monday through Friday during daylight hours unless otherwise approve by the CAO.

3.4 Vegetation control must be performed making all practicable effort to prevent debris from being deposited on the roadway surface.

3.5 Areas that may be omitted are:

a) Major road construction
b) Minor road construction

3.6 Service Levels may be impacted by:

a) Available resources
b) Council approved budget
c) Equipment failures
d) Inclement weather conditions

4. General

4.1 Care and attention will be taken to reduce potential damage to private trees and boulevards; however, it will not be the responsibility of the Village to replant or reconstruct any damaged trees or boulevards.

4.2 No vehicles, garbage totes, equipment or other objects are to be left or parked on the road during vegetation maintenance operations.

4.3 Damages to vehicles, garbage totes, equipment and other objects left or parked on road allowances will be the responsibility of the property owner.

4.4 The Village accepts no responsibility for damage to or restoration of sod, sculptures, rock gardens, concrete or stone works and other landscaping on public property from the actions of vegetation control.

4.5 Residents are not to attempt to flag down equipment operators and when approaching vegetation control equipment, a minimum distance of 10 meters is to be maintained.