VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
August 8, 2023
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA
AT 7:30 P.M.

apPRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Chris Zaplotinsky
Chief Administrative Officer:	Emily House
Administrative Manager:	Janet Zaplotinsky
Public Works Supervisor:	Randy Denby
Regrets:	Councillor Kasey Quinn

There were 8 members of the public present.

1. *CALL TO ORDER*

Mayor Shewchuk called the August 8, 2023, Regular Council Meeting to order at 7:30 p.m.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – August 8, 2023

Motion 2023-133 **MOVED BY** Councillor Zaplotinsky that Village Council adopt the August 8, 2023, Regular Council Meeting Agenda as presented.

CARRIED

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Regular Council Meeting – July 11, 2023

Motion 2023-134 **MOVED BY** Deputy Mayor Sera that Council adopt the July 11, 2023, Regular Council Meeting minutes as presented.

CARRIED

4. *PRESENTATIONS*

None

5. *DELEGATIONS*

5.1 Edmonton Trout Fishing Club

Members of the Edmonton Trout Fishing Club attended the Council Meeting to give a presentation to Council on the history of the club and an overview of the Lake Aeration Project in Spring Lake. They asked Council if there

would be support from the Village for the Aeration Project for Spring Lake. Council referred to the budgeting process and informed the Edmonton Trout Fishing Club that they would consider their request.

6. *CORRESPONDENCE*

6.1 Information Correspondence

- Financial Reports including:
  - Bank Reconciliation June 2023
  - Bank Statement – Servus Credit Union – June 2023
  - Payment of Accounts – July 2023
  - Revenue and Expense Summary – as of July 31, 2023
- July 13, 2023, Parkland County, Re: May 2023 Enforcement Services Activity Report
- July 2023 Traffic Speed Sign Statistics
- Alberta Municipal Affairs, Re: 2023 Funding
- Yellowhead Regional Library, Re: Annual Report

6.2 Other Correspondence

None

Motion 2023-135 **MOVED BY** Councillor MacCormack to accept and file the above correspondence for information purposes.

CARRIED

7. *REPORTS*

7.1 Assessment – Councillor Quinn

No Report

7.2 Yellowhead Regional Library – Mayor Shewchuk

No Report

7.3 Environmental Advisory Committee – Councillor MacCormack

No Report

7.4 Website Advisory Committee – Councillor Zaplotinsky

Report attached.

7.5 Event Planning Committee – Deputy Mayor Sera

Report attached.

7.6 Community League – Councillor MacCormack

No Report.

7.7 Administration/Public Works – Emily House/Randy Denby

Report attached.

Motion 2023-136 **MOVED BY** Councillor Zaplotinsky that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

8.1 Payments Anytime Services – TIPPs Revision

Administration reported to Council that the Village needs to increase their limit with Payments Anytime Services to accommodate the increase in TIPPs payments.

Motion 2023-137 **MOVED BY** Deputy Mayor Sera that Council approve and ratify the Payment Anytime Services to increase the daily limit to $45,000 to accommodate the Tax Installment Payment Plan payments that are received monthly.

CARRIED

8.2 Municipal Lands Damage

Administration reported to Council that there was damage reported to municipal lands. Council was presented with photos and a site plan of the damage.

Motion 2023-138 **MOVED BY** Councillor MacCormack that Council direct Administration to send a letter by August 18, 2023, to the landowners of Play 2586CL, Block 3, Lot 12 that they are to restore the municipal lands that were damaged to an acceptable level as determined by the Village of Spring Lake.

CARRIED

Motion 2023-139 **MOVED BY** Deputy Mayor Sera that Council direct Administration to send a letter to all residents by September 5, 2023 regarding no clearing of or storage or disposal of items on private or municipal lands beyond residents own property boundaries and off-leash dogs.

CARRIED

8.3 Parkland Wastewater Transfer Stations

Information was presented to Council regarding the increased costs of septic removal.

Motion 2023-140 **MOVED BY** Councillor Zaplotinsky to accept the information presented as information.

CARRIED

9. *BYLAWS AND POLICIES*

None

10. *UNFINISHED BUSINESS*

10.1 Safety Codes Services

Administration reported that there is no update to this agenda item.

Motion 2023-141 **MOVED BY** Councillor MacCormack to table Agenda Item No. 10.1 Safety Codes Services to the September 2023 Regular Council Meeting.

CARRIED

10.2 Community Sustainability Plan Update

Administration reported that there is no update to this agenda item.

Motion 2023-142 **MOVED BY** Deputy Mayor Sera to table Agenda Item No. 10.2 Community Sustainability Plan Update to the September 2023 Regular Council Meeting.

CARRIED

10.3 Lake Aeration

Council spoke about adding the costs proposed by the Edmonton Trout Fishing Club to contribute to the Lake Aeration Project to the 2024 Budget discussion.

Motion 2023-143 **MOVED BY** Councillor Zaplotinsky to table Agenda Item No. 10.3 Lake Aeration to the September 2023 Regular Council Meeting.

CARRIED

10.4 Smith Crescent Meadow Lane Access

Administration reported that there is no update to this agenda item.

Motion 2023-144 **MOVED BY** Councillor MacCormack table Agenda Item No. 10.4 Smith Crescent Meadow Lane Access to the September 2023 Regular Council Meeting.

CARRIED

10.5 Firesmart Committee

Administration reported that there is no update to this agenda item.

Motion 2023-145 **MOVED BY** Councillor Zaplotinsky Sera to table Agenda Item No. 10.5 – Firesmart Committee to the August 2023 Regular Council Meeting.

CARRIED

10.6 Enhanced Video Communications Strategy

Administration advised Council that a proposal will be submitted for review at the September 2023 Regular Council Meeting. Council also reviewed a letter from a resident regarding concerns on different topics for this project that were discussed.

Motion 2023-146 **MOVED BY** Deputy Mayor Sera to accept the update as verbally presented and to table Agenda Item No. 10.6 – Enhanced Video Communication Strategy to the September 2023 Regular Council Meeting.

CARRIED

11. *ADDITIONS*

None

12. *PUBLIC QUESTION AND ANSWER*

There were questions regarding aeration and no off-leash dog signs at the meadow entrances.

13. *CLOSED SESSION*

Motion 2023-147 **MOVED BY** Councillor Zaplotinsky to close the meeting to the public to discuss and Agenda Item No. 13.2 Lands – Enforcement - Plan 2219CL, Block 5, Lot 2 as per FOIP Section 24, Agenda Item No. 13.3 Lands – Enforcement Plan 2586CL, Block 2, Lot 5 as per Section 24 and Agenda Item No. 13.1 Lands – Proposed Recommendation and Advice as per FOIP Section 22 at 9:29 pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Zaplotinsky, Chief Administrative Officer Emily House, Randy Denby, and Janet Zaplotinsky.

13.2 Lands – Enforcement – Plan 2219CL, Block 5, Lot 2
FOIP Section 24

13.3 Lands – Enforcement – Plan 2586CL, Block 2, Lot 5
FOIP Section 24

13.1 Land – Proposed Recommendation and Advice
FOIP Section 24

MOVED BY Councillor MacCormack to open the meeting to the public at 10:16 pm.

CARRIED

Motion 2023-148 **MOVED BY** Councillor MacCormack to direct Administration to acquire a camera inspection on the septic system at Plan 2219CL, Block 5, Lot 2 with a cost to the maximum of $4,000.

CARRIED

14. *ADJOURNMENT*

Motion 2023-149 **MOVED BY** Deputy Mayor Sera that the August 8, 2023, Regular Council Meeting be adjourned at 10:17 pm.

CARRIED

Mayor

Administrator