Village of Spring Lake
Regular Council Meeting Agenda
July 9, 2024 at 7:30 pm
Village of Spring Lake Council Chambers
990 Bauer Avenue, Spring Lake, AB

Council or Administration may attend via tele/video conference.

1. Call to Order

2. Adoption of Agenda

2.1 Regular Council Meeting Agenda – July 9, 2024

Recommendation: Motion to adopt

3. Adoption of Council Minutes

3.1 Regular Council Meeting Minutes – June 11, 2023

Recommendation: Motion to approve

4. Presentations

4.1 Z. Archibald, Public Works Labourer Introduction

5. Delegations

5.1 H. Smit and K. Palichuk, Yellowhead Regional Library

6. Correspondence

6.1 Information Correspondence

- Financial Statements
- Parkland County, Re: May 2024 Enforcement Services Activity Report
- June 2024 Speed Sign Statistics
- Alberta Municipal Affairs, Re: CCBF
- Alberta Municipal Affairs, Re: Newsletter

6.2 Other Correspondences

- M & A Spence, Residents, Re: Reserve Land

Recommendation: Motion to accept the above Correspondence and direction from Council

7. *Reports*

7.1 Capital Region Assessment Services Commission – Councillor Quinn
7.2 Yellowhead Regional Library – Mayor Shewchuk
7.3 Environmental Advisory Committee – Councillor MacCormack
7.4 Website/Social Media Advisory Committee – Councillor Zaplotinsky
7.5 Event Planning Committee – Deputy Mayor Sera
7.6 Community League – Councillor MacCormack
7.7 FireSmart Committee – Councillor Zaplotinsky
7.8 Administration/Public Works – Emily House and Tony Siegel

Recommendation: Motion to accept as information

8. *New Business Items*

8.1 MSI Capital Amending Memorandum of Agreement

Recommendation: Discussion and motion from Council

9. *By-Laws and Policies*

9.1 Bylaw No. 408 - Community Standards Bylaw

Recommendation: Discussion and direction from Council

9.2 Policy No. 2024-01 – Committee Guidelines Policy

Recommendation: Discussion and direction from Council

UNADOPTED

Village of Spring Lake
Regular Council Meeting Agenda
July 9, 2024 at 7:30 pm
Village of Spring Lake Council Chambers
990 Bauer Avenue, Spring Lake, AB

Council or Administration may attend via tele/video conference.

10. ***Unfinished Business***

None

11. ***Additions***

None

12. ***Public Question/Answer***

- Maximum time allotment of 15 minutes

13. ***Closed Sessions***

13.1 Lands – Enforcement - Plan 2586CL, Block 2, Lot 5
As per FOIP Section 24

13.2 Lands – Enforcement - Plan 2219 CL, Block 5, Lot 5
As per FOIP Section 24

13.3 Lands – Proposed Recommendations and Advice
As per FOIP Section 22

14. ***Adjournment***

UNADOPTED

VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
June 11, 2024
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Administration:	Janet Zaplotinsky, Administrative Manager
Public Works:	Tony Siegel, Public Works Manager
Absent:	Emily House, Chief Administrative Officer

There were six members of the public present.

1. CALL TO ORDER

Mayor Shewchuk called the June 11, 2024 Regular Council Meeting to order at 7:30 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – June 11, 2024

Motion 2024-102 **MOVED BY** Councillor Quinn that Council adopts the June 11 2024, Regular Council Meeting agenda with the following amendments.

6.2- C. Davies, Resident, Re: Urban Hen Keeping Bylaw
13.4- Personnel- Employment Update, as per FOIP Section 17

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting – May 14, 2024

Motion 2024-103 **MOVED BY** Councillor Zaplotinsky that Council adopts the May 14, 2024, Regular Council Meeting minutes as presented.

CARRIED

4. PRESENTATIONS

None

5. DELEGATIONS

None

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Reports including:
  - Payment of Accounts – May 2024
  - Revenue and Expense Summary – as of May 31, 2024
- Parkland County, Re: April 2024 Enforcement Services Activity Report
- May 2024 Electronic Speed Sign Statistics
- Alberta Municipal Affairs, Re: FGFF Allocations

6.2 Other Correspondence

- C. Davies, Resident, Re: Urban Hen Keeping Bylaw

Motion 2024-104 **MOVED BY** Councillor MacCormack to accept the correspondence for information purposes and directed Administration to prepare a letter of response to C. Davies.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Quinn

Councillor Quinn verbally reported that the next meeting is scheduled for June 20, 2024.

7.2 Yellowhead Regional Library – Mayor Shewchuk

Mayor Shewchuk verbally reported that the next meeting is scheduled for June 2024.

7.3 Environmental Advisory Committee – Councillor MacCormack

Councillor MacCormack verbally reported that the next meeting is scheduled for June 18, 2024.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Written report submitted.

7.5 Event Planning Committee – Deputy Mayor Sera

Deputy Mayor Sera verbally reported on the status of the Summer Vendor and Community Garage Sale where seven vendors have confirmed with another fourteen residents signing up for the garage sale. The next Event Planning Committee will be scheduled for July 2024.

7.6 Community League – Councillor MacCormack

Councillor MacCormack verbally reported that the SLCL will be having their AGM and is currently looking for new members if anyone is interested on June 19, 2024.

7.6 FireSmart Committee- Councillor Zaplotinsky

Councillor Zaplotinsky verbally reported that the Committee will be meeting on June 20, 2024.

7.7 Administration/Public Works – Emily House/Tony Siegel

Written report submitted.

Motion 2024-105 **MOVED BY** Councillor Quinn that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

8.1 LGFF Operating and Capital Agreements

Council discussed the documentation provided by Alberta Municipal Affairs.

Motion 2024-106 **MOVED BY** Councillor Zaplotinsky that Council accept and ratify the LGFF Operating and Capital Agreements.

CARRIED

8.2 Spring Lake Community League

The Spring Lake Community League is currently needing an Executive board in order to keep their status.

Motion 2024-107 **MOVED BY** Councillor Quinn to accept the update as verbally presented.

CARRIED

9. BYLAWS AND POLICIES

9.1 Community Standards Bylaw

Council discussed any further contents of the Community Standards Bylaw. Administration will draft a bylaw for presentation to Council at the July 2024 Regular Council Meeting.

Motion 2024-108 **MOVED BY** Deputy Mayor Sera that Council direct Administration to draft and table Agenda Item No. 9.1 – Community Standards Bylaw to the July 2024 Regular Council Meeting.

CARRIED

10. UNFINISHED BUSINESS

None

11. ADDITIONS

None

12. PUBLIC QUESTION AND ANSWER

There were questions and comments regarding the Clear your Gear sign that were installed, tree clearing by Fortis, and the east side photo board needs dog bags.

13. CLOSED SESSION

Motion 2024-108 **MOVED BY** Councillor Quinn that Council close the meeting to the public to discuss Agenda Item No. 13.1 Lands-Enforcement-Plan 2586CL, Block 2, Lot 5 as per FOIP Section 24, Agenda Item No. 13.2 Lands-Enforcement-Plan 2219 CL, Block 5, Lot 5 as per FOIP Section 24, Agenda Item No. 13.3 Lands-Proposed Recommendations and Advice as per FOIP Section 22 and 13.4 Personnel- Employment Update as per FOIP Section 17 at 9:01 pm

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Quinn, Councillor Zaplotinsky, Administrative Manager Janet Zaplotinsky, Public Works Manager Tony Siegel.

13.1 Lands – Enforcement – Plan 2586CL, Block 2, Lot 5
FOIP Section 24

13.2 Lands – Enforcement - Plan 2219 CL, Block 5, Lot 5
As per FOIP Section 24

13.3 Lands – Proposed Recommendations and Advice
As per FOIP Section 22

13.4 Personnel – Human Resources
As per FOIP Section 17

Motion 2024-110 **MOVED BY** Councillor Quinn to open the meeting to the public at 9:01 pm.

CARRIED

No motions arose from the Closed Session.

14. ADJOURNMENT

Motion 2024-111 **MOVED BY** Deputy Mayor Sera that the June 11, 2024, Regular Council Meeting be adjourned at 9:02 pm.

CARRIED

_____
Mayor

_____
Administrator

Yellowhead Regional Library

Village of Spring Lake Council

July 2024

Yellowhead Regional Library

Materials to Enjoy
Skill and Job Training Resources
Local Collections and Events
Social Connections and Access
Reading, Writing and Understanding
Health and Wellness Resources
Local Workshops and Programs
YRL
Libraries As Community Hubs
MAKING A DIFFERENCE

Yellowhead Regional Library

2023-2025 Strategic Plan

FOUR GOALS OF THE STRATEGIC PLAN

Broad Goals

Libraries VALUE BEYOND words

- Hub for learning and connection.
- Quality information and resources.
- Share knowledge and skills.
- Excellent place to work.

Alberta LIVING WAGE Employer

Yellowhead Regional Library

2023 Results

HIGHLIGHTS

Highlights for 2023

Libraries VALUE BEYOND words

- Advocacy: provincial operating grant fund increase.
- New library websites: enhanced features, better security.
- Three-day conference: one online day and two in-person.
- Workshops: advocacy, budget preparation, disaster planning.
- Worked with municipal library boards: recruitment, performance management, policy development, space planning, collection management, strategic planning.
- Formal communications plan launched in the fall.
- Increased network security.

Alberta LIVING WAGE Employer

2023 Overview

PUBLIC LIBRARY INTERACTIONS

41 Visits

110 In-person Consultations

1,295 Virtual Consultations

SCHOOL LIBRARY CONSULTATIONS

13 In-person Visits

206 Virtual Interactions

NEW ITEMS

Items Ordered: **33,830**

Items Added: **35,213**

INDIGENOUS SERVICES

2,221 Program and Initiative Hours

136 In-library or Community Programs

DELIVERIES

Yellowhead Regional Library

204 Per Month

2,448 Per Year

1,948,100 Items Moved

COLLECTIONS

2,309 Total Print Materials

32 eResources

424 Total Non-print Materials

INFORMATION TECHNOLOGY

Helpdesk Tickets Resolved: **1,632**

Website Visits: **10,858**

System Catalogue Visits: **1,661,256**

TRAINING

18 EVENTS HELD

1,242 PARTICIPANTS TRAINED

2024 Goals

- Address remaining areas of potential cybersecurity threats including public access computers.

Return on Investment

DEMONSTRATING VALUE

Levies

- 2008-2019 $4.30 per capita
- 2020 $4.39 per capita
- 2021-2022 $4.46 per capita
- 2023 $4.54 per capita
- 2024 $4.65 per capita

- YRL returns $0.75 per capita to your library for purchasing library materials

Your citizens have access to:

- More than 3 million items via TRAC.
- Digital materials, such as 600,000+ eBooks, 111,000+ eAudiobooks, 300,000+ music albums, and much more.
- Free broadband internet through SuperNet and WiFi.

Yellowhead Regional Library

We bring the world to your residents.

Thank you!

We Deliver!

2023 Annual Report

Yellowhead Regional Library

Message from the Board Chair

We deliver! That's the theme of this year's annual report and it fits. The past year was incredibly accomplished, and I am grateful to my fellow board members for their contributions in guiding Yellowhead Regional Library staff. Thank you for your service.

We deliver on our Plan of Service. The ambitious plan outlines four pillar goals, and progress was made through 2023 on each.

We deliver advocacy. YRL demonstrated significant leadership last year as a key participant in the library systems advocacy committee. Efforts to demonstrate the value of libraries to elected officials resulted in a five per cent increase in Provincial funding and adoption of more current population data. Plus, we gave 11 presentations to municipal councils and 22 presentations to municipal library boards to further enhance their understanding of YRL's return on investment to them.

We deliver websites. All member library websites were upgraded to a new platform, providing better cybersecurity and functionality. To help those for whom English is a second language, each website has the ability to be translated into any language.

We deliver professional development. The Stronger Together Conference was presented in a unique format, virtual and in-person, with great results. We partnered with Northern Lights, Parkland Regional and Peace Library Systems to present two days of terrific content. A third day, presented by the Alberta Library Trustees' Association, helped library board members make connections and discuss important issues.

We deliver materials. With the last of the new library vehicles purchased, the YRL fleet is up-to-date and on the road. More than 2,400 van runs were made, delivering nearly two million resources to member libraries and beyond.

We deliver value. Together the collective buying power and resource sharing of the regional library system gives every library in our area access to the world of information, entertainment and knowledge.

We deliver for good. Libraries are the heart of our communities. They offer an open, free, welcoming space for everyone.

I'm very proud of the efforts of the entire board and staff of YRL, and look forward to great things in 2024.

Hendrik (Hank) Smit
Chair, Yellowhead Regional Library Board of Trustees

"Overall, the staff and board of YRL focused on the deliverables in the first year of this plan of service, with the goal of ensuring supportive services from YRL so that the libraries can support their communities. Priorities shifted as the environment changed, partnerships were grown, and pilot programs developed."

Karla Palichuk
Director

PUBLIC LIBRARY INTERACTIONS

41 Visits

110 In-person Consultations

1,295 Virtual Consultations

SCHOOL LIBRARY CONSULTATIONS

13 In-person Visits

206 Virtual Interactions

COLLECTIONS

2,309 Total Print Materials

32 eResources

424 Total Non-print Materials

"The Library Development Services team provided enhanced training and resources, outreach and services to our school libraries, and supported our public libraries, through their celebrations and challenges, as a hub for connection and learning. We are dedicated to the promotion and use of YRL services — from eResources to high-quality training — to be a foundation for the excellent library services offered to patrons within the YRL region."

Jessica Knoch
Manager, Library Development Services

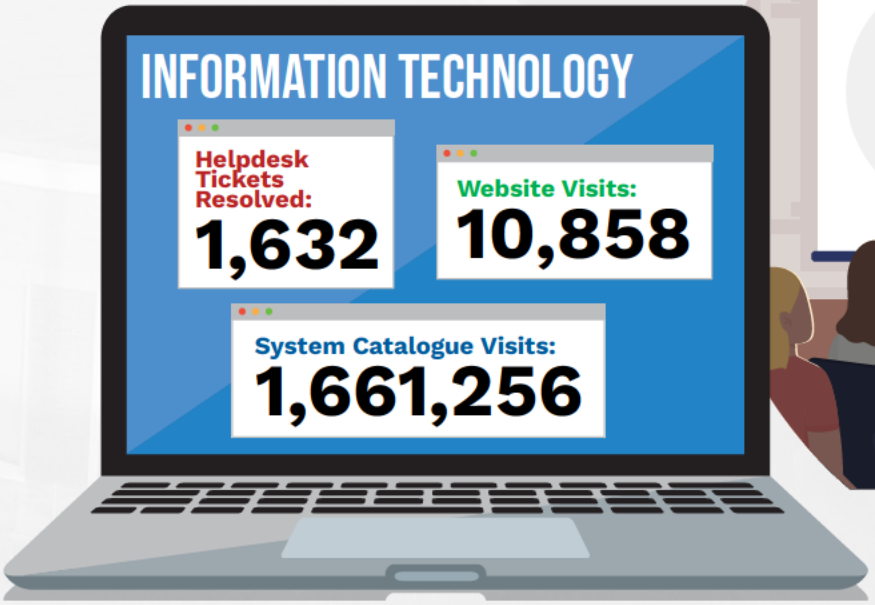
"With a focus on increased efficiency and community impact, Technology Services spearheaded projects, like new websites that can be translated into the language of your choice, and implemented solutions to position YRL and its libraries for sustained success in an ever-evolving landscape of information access and technology."

Stephanie Thero
Manager, Technology Services

INDIGENOUS SERVICES

Program and Initiative Hours

In-library or Community Programs



"In order to connect library collections to patrons, Collections and Resource Sharing staff facilitated the movement of more than 1.9 million items through YRL in 2023. To strengthen the Coordinated Collection Development tool, we invited two other library systems to share in the tool to generate sustainable funding for future innovations."

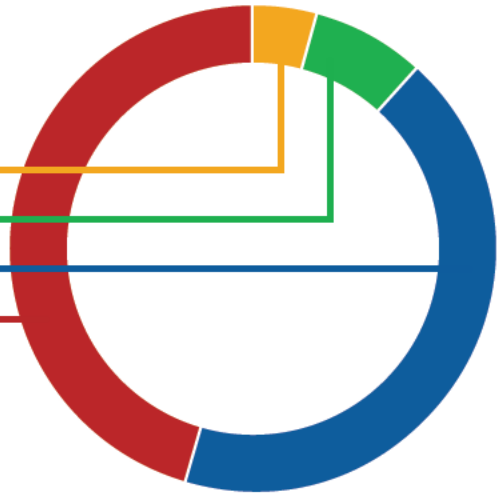
Jocie Wilson
Manager, Collections and Resource Sharing

"In Administrative Services, we focused on getting a new vehicle for our fleet and maintaining our building premises to keep our core operations safe and secure."

Wendy Sears Ilnicki
Deputy Director and
Manager, Administrative Services

Revenue

School Levies	$147,278 (4.2%)
Contract Services	$261,989 (7.5%)
Provincial Government	$1,493,214 (43.0%)
Municipal Levies	$1,574,103 (45.3%)
Total	$3,476,584



Expenses

Administration	$197,944 (5.4%)
Building and Capital	$308,160 (8.4%)
Direct Services	$1,354,594 (36.8%)
Staffing	$1,816,505 (49.4%)
Total	$3,677,203

Yellowhead Regional Library

Mailing Address
Box 4270, Spruce Grove, AB T7X 3B4

Building Location
433 King Street, Spruce Grove, AB T7X 2C6

Phone
780-962-2003

Toll-free
1-877-962-2003

yrl.ab.ca

ENFORCEMENT SERVICES
Phone: 780-968-8400 Fax: 780-968-8403

June 11, 2024

The Village of Spring Lake
990 Bauer Avenue
Spring Lake AB T7Z 1S9

Dear Emily,

Subject: Enforcement Services Invoice for the Month of May 2024

I am pleased to provide the Village of Spring Lake with a breakdown of the services provided by Parkland County Enforcement Services.

In the month of May 2024 there were three calls for service.

Date	File No.	Officer	Incident Type	Outcome	Cost
2024/MAY/21	2024-148-0989	BEREZANSKI	Spring Lake – Other	Still under investigation.	$0.00
2024/MAY/24	2024-148-1018	WELLS	Spring Lake – Other	Still under investigation.	$0.00
2024/MAY/29	2024-148-1080	KLIMOSKO	Spring Lake – Traffic Bylaw	Still under investigation.	$0.00
TOTAL					$0.00

The pro-active patrols and traffic enforcement were provided as follows:

Contract Hours			
Date/Time Start	Hours	Officer	Fine Revenue
2024/MAY/01 1241Hrs	0.67	BEAUMONT	
2024/MAY/02 1720Hrs	0.50	BEAUMONT	
2024/MAY/03 1105Hrs	0.33	BEAUMONT	
2024/MAY/07 1038Hrs	0.50	BEAUMONT	
2024/MAY/08 0800Hrs	0.50	BEAUMONT	
2024/MAY/11 1649Hrs	0.50	BEAUMONT	
2024/MAY/12 1734Hrs	0.67	BEAUMONT	
2024/MAY/13 1656Hrs	0.67	BEAUMONT	
2024/MAY/14 1958Hrs	0.42	BEAUMONT	
2024/MAY/19 0959Hrs	0.33	BEAUMONT	
2024/MAY/20 0854Hrs	0.67	BEAUMONT	
2024/MAY/20 1306Hrs	0.25	BEAUMONT	
2024/MAY/29 2134Hrs	0.17	BEAUMONT	

Total Man Hours:		6.93 Hrs.		
Violation Tickets				
Date/Time	Charge	Ticket #	Officer	Fine Amount
Total				$669.00

Speed Stats

Month:June		Location: 324 Smith Cr		Camera:402612	
Day:	# Vehicles:	# Violators:	Top Speed:	Time:	Avg. Speed:
1	45	7	45	1400	25
2	63	13	56	1630	25
3	75	11	95	1400	19
4	53	10	93	1600	26
5	53	10	85	1600	26
6	61	12	104	1600	26
7	60	8	83	1430	23
8	67	12	48	2030	24
9	39	4	46	1630	21
10	56	7	105	1600	25
11	73	14	107	1600	27
12	54	11	80	1430	25
13	38	5	93	1430	25
14	61	12	82	1430	24
15	84	12	67	1630	21
16	48	7	43	1030	22
17	72	14	85	1430	24
18	51	8	101	1630	25
19	44	6	85	1430	22
20	53	3	41	1100	19
21	80	12	80	1500	22
22	64	6	45	1130	21
23	41	2	92	1800	21
24	75	7	93	1430	22
25	45	7	95	1200	25
26	34	7	87	1430	24
27	40	4	85	1430	18
28	56	10	57	830	23
29	49	10	45	1130	23
30	35	6	40	1830	25
31					

Speed Stats

Month: June		Location: 517 Lakeside Drive		Camera:402617	
Day:	# Vehicles:	# Violators:	Top Speed:	Time:	Avg. Speed:
1	104	22	46	1530	26
2	99	23	45	1230	25
3	88	20	43	2030	26
4	113	23	48	2030	26
5	104	23	53	2200	26
6	118	25	59	1130	26
7	91	19	41	1430	26
8	81	19	41	1430	25
9	99	15	51	2000	24
10	120	18	43	2030	25
11	103	20	45	1430	25
12	84	20	69	1530	26
13	91	19	49	1230	26
14	146	22	51	230	21
15	205	19	41	1500	20
16	102	15	59	1530	24
17	104	21	66	1230	26
18	104	22	43	830	26
19	99	23	51	2330	25
20	143	20	46	1230	25
21	117	26	41	630	26
22	112	22	50	1530	25
23	106	22	49	1400	25
24	94	22	43	1100	27
25	92	14	45	700	25
26	111	26	46	1000	26
27	92	22	46	1530	26
28	111	19	53	930	25
29	104	19	48	2330	25
30	107	14	53	2030	23
31					

Weekly Report: Statistics Summary

Location: 2042 Spring Lake Dr.
Address: 2042 Spring Lake Drive, Spring Lake, Alberta, T7Z 0G8
Speed Limit: From schedule 30 km/h

Report Period: 2024-05-27 to 2024-06-30
Total Vehicle Count: 5215

Hour	Total Vehicle	Average Vehicles	Total Violations	PercentViolations	MIN Speed	MAX Speed	Speed Average	85% Speed km/h
00:00 - 01:00	57	11	11	19 %	6	46	20	32
01:00 - 02:00	10	2	3	30 %	6	53	15	40
02:00 - 03:00	42	8	6	14 %	6	H 76	15	13
03:00 - 04:00	82	16	n/a	n/a	6	12	4	9
04:00 - 05:00	69	14	1	1 %	6	35	4	10
05:00 - 06:00	22	4	4	18 %	6	36	22	34
06:00 - 07:00	23	5	7	30 %	H 7	45	24	33
07:00 - 08:00	151	30	54	36 %	6	53	26	35
08:00 - 09:00	223	45	77	35 %	5	47	28	35
09:00 - 10:00	171	34	64	37 %	5	55	27	35
10:00 - 11:00	287	57	93	32 %	5	59	26	34
11:00 - 12:00	373	75	120	32 %	5	49	27	34
12:00 - 13:00	434	87	119	27 %	5	49	25	34
13:00 - 14:00	382	76	132	35 %	6	54	26	35
14:00 - 15:00	453	91	127	28 %	5	48	26	34
15:00 - 16:00	450	90	155	34 %	5	47	27	35
16:00 - 17:00	H 506	H 101	147	29 %	5	54	26	34
17:00 - 18:00	404	81	H 164	41 %	5	60	27	36
18:00 - 19:00	246	49	126	H 51 %	6	55	30	37
19:00 - 20:00	272	54	98	36 %	5	47	27	35
20:00 - 21:00	215	43	82	38 %	5	57	28	35
21:00 - 22:00	156	31	65	42 %	6	60	29	36

Speed (km/h)	Count
1-5	29
6-10	757
11-15	284
16-20	363
21-25	704
26-30	1360
31-35	1060
36-40	440
41-45	158
46-50	41
51-55	14
56-60	4
61-65	0
66-70	0
71-75	0
76-80	1
81-85	0
86-90	0
91-95	0
96-100	0
101-105	0
106-110	0
111-115	0

22:00 - 23:00	73	15	34	47 %	6	44	27	37	**116-120**	0
23:00 - 24:00	114	23	29	25 %	6	45	29	33	**121-125**	0
Summary	5215	1042	1718	AVG: 30 %	5	76	AVG: 24	AVG: 32	**126-130**	0
									131-135	0
									136-140	0
									141-145	0
									146-150	0
									151-155	0
									156-160	0
									Total	5215

H - highest value in the column, **bolded H** is highest H value in report
** "n/a" - means the sign did not collect any data at the time stipulated in the report. "n/a" values are NOT included in calculations.

Vehicle Count

Location:	243 Range Road 20 Southbound	Report Period:	2024-05-27 to 2024-06-30
Address:	243 Range Road 20, Spring Lake, Alberta, T7Z 2V2, Canada	Total Vehicle Count:	6271
Speed Limit:	From schedule 50 km/h		

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Weekday Average	Weekend Average	Week Average	Speed Average	85% Speed(km/h)
00:00 - 01:00	n/a	n/a	n/a	1	n/a	1	4	1	3	2	41	52
01:00 - 02:00	n/a	n/a	1	n/a	n/a	2	2	1	2	2	60	71
02:00 - 03:00	n/a	n/a	n/a	1	n/a	1	n/a	1	1	1	51	51
03:00 - 04:00	n/a	n/a	n/a	n/a	1	1	n/a	1	1	1	58	71
04:00 - 05:00	n/a	n/a	1	n/a	n/a	1	n/a	1	1	1	50	54
05:00 - 06:00	n/a	n/a	n/a	7	4	3	2	6	3	4	50	57
06:00 - 07:00	n/a	n/a	n/a	10	8	7	1	9	4	7	52	60
07:00 - 08:00	n/a	n/a	n/a	14	16	2	1	15	2	8	47	53
08:00 - 09:00	n/a	n/a	n/a	13	7	6	4	10	5	8	47	54
09:00 - 10:00	n/a	n/a	n/a	6	9	15	3	8	9	8	48	56
10:00 - 11:00	n/a	n/a	n/a	6	15	16	15	11	16	13	46	53
11:00 - 12:00	n/a	n/a	n/a	11	18	28	15	15	22	18	47	53
12:00 - 13:00	n/a	n/a	**H 123**	**H 17**	18	17	23	53	20	40	47	53
13:00 - 14:00	n/a	n/a	10	15	14	**H 34**	**H 26**	13	30	20	40	52
14:00 - 15:00	n/a	n/a	30	14	14	26	22	19	24	21	43	51
15:00 - 16:00	n/a	n/a	18	11	23	17	15	17	16	17	46	52
16:00 - 17:00	n/a	n/a	25	4	**H 24**	14	24	18	19	18	45	52
17:00 - 18:00	n/a	n/a	20	5	20	17	12	15	15	15	45	53
18:00 - 19:00	n/a	n/a	17	15	17	23	8	16	16	16	47	55
19:00 - 20:00	n/a	n/a	14	11	16	20	18	14	19	16	46	52
20:00 - 21:00	n/a	n/a	18	6	12	9	15	12	12	12	48	56
21:00 - 22:00	n/a	**H 5043**	5	4	3	6	5	1264	6	844	48	60
22:00 - 23:00	n/a	5	6	4	7	8	6	6	7	6	48	58
23:00 - 24:00	n/a	2	1	1	10	3	2	4	3	3	53	55
Total	n/a	5050	289	176	256	277	223	1530	256	1101	AVG: 48	AVG: 56

H - highest value in the column, **bolded H** is highest H value in report
** "n/a" - means the sign did not collect any data at the time stipulated in the report. "n/a" values are NOT included in calculations.

ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

AR114222

Dear Chief Elected Officials:

The Government of Alberta administers federal funding through the Canada Community-Building Fund (CCBF) to provide Alberta communities with flexible capital funding to invest in local infrastructure priorities. As you may be aware, the Canada-Alberta agreement for the CCBF for 2014-24 expired on March 31, 2024. The Alberta government is in active negotiations with the Government of Canada on a 10-year renewal agreement that will cover the 2024-34 period.

The Government of Canada sent a draft renewal agreement to Alberta late in 2023, and the agreement has several aspects that are concerning for Alberta and for local governments. As a result, we are standing up for the interests of Alberta in negotiations and doing our utmost to ensure funding continues to flow to local governments with as much flexibility as possible to address local priorities without unnecessary administrative burdens. As these negotiations are ongoing, there may be delays in the 2024 program, including the notification of allocation amounts and timing of payments to local governments.

As discussions with the federal government continue, we are working with the municipal associations to ensure the Alberta government understands the perspectives of local governments. We will continue to advocate for your interests and the interests of the province, and I will provide more information on the signing of the agreement as soon as possible.

Thank you for your understanding and patience during this renewal process.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers

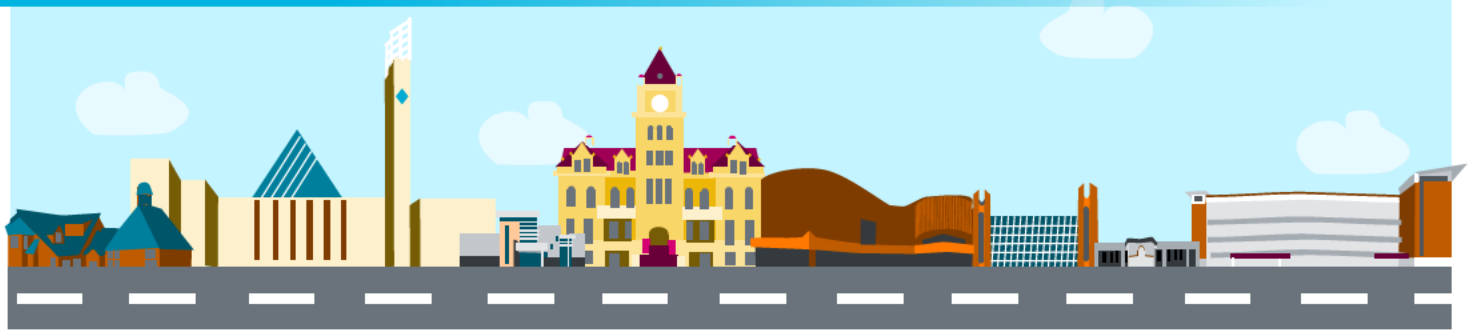
320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Printed on recycled paper

Classification: Protected A

Municipal Musings | June 2024

Municipal Services Division Newsletter



Welcome to the Municipal Services Newsletter

Welcome to the first issue of the Municipal Services newsletter. This communication is intended to share updates with CAOs across the province. Each issue will provide key updates from Municipal Affairs, including upcoming events and dates, and a profile of different teams within the Municipal Services Division.

Key Updates

Intermunicipal Collaboration Framework (ICF) Engagement

The ICF engagement wrapped up on April 19, 2024. Over 180 completed survey responses were received between March 1 and April 19, 2024. The feedback from the survey and engagement sessions is being reviewed and will inform possible amendments to the *Municipal Government Act (MGA)* in 2025.

Bill 20: the *Municipal Affairs Statutes Amendment Act, 2024*

The recently passed Bill 20 will modify two key pieces of legislation for Alberta municipalities – the *MGA* and the *Local Authorities Elections Act* (*LAEA*). Municipal Affairs prepared a fact sheet providing more information on Bill 20 changes. For more information on Bill 20, **click here**. In addition, Municipal Affairs will be providing more detailed information on the various changes included in Bill 20, and any actions municipalities need to take as a result, in the coming weeks. The ministry will also be engaging with municipal stakeholders in the near future on regulations flowing from Bill 20.

Municipal Statistics: Development, Subdivision, and Business Licenses

Municipal Affairs updated the municipal profiles dashboard that provides easy access to find statistical, financial, and other information about municipalities in Alberta. New statistics are available for development and subdivision permits, business licenses, and approval timelines.

Bill 18: the *Provincial Priorities Act*

The recently passed Bill 18 will support Alberta's government in pushing back against overreach by the federal government. Bill 18 will require provincial entities to obtain prior approval from Alberta's government before entering into, amending, extending, or renewing an agreement with the federal government. For more information on Bill 18, **click here**. Municipal Affairs will be engaging with municipal stakeholders in the coming weeks to develop a regulation implementing the requirements of Bill 18.

Municipal Affairs on the Road

We hope to see you at:

- **LGAA Conference:** Canmore, June 19 - 21
- **ARMAA Conference:** Lethbridge, August 28 - 29

Save the Date

- **Summer 2024:** Bill 20 regulations engagement (date TBC)
- **June 5, and June 12, 2024: Elected Officials Education Program** (EOEP) Regional Partnerships and Collaboration
- **June 17 – July 12, 2024:** ABmunis Fall Convention meeting request submissions
- **June 19, 2024:** Land and Property Rights Tribunal (LPRT) New clerk and clerk refresher course
- **August 9 – 30, 2024:** RMA Fall Convention meeting request submissions
- **September 25, 2024:** LPRT New clerk and clerk refresher course
- **October 9, 16, 23, 30, 2024:** EOEP Municipal Corporate Planning and Finance
- **Fall 2024:** Municipal Affairs Administrators' Training (MAATI)

Profile on Municipal Affairs: Engagement Team

Contact the Engagement Team:
ma.engagement@gov.ab.ca

In our Inaugural newsletter, the Municipal Affairs Engagement Team, Municipal Services Division, is in the spotlight. This segment of the newsletter will introduce a different area of the ministry each issue, share the work they do, and how to connect with them.

The Engagement Team focuses on maintaining and building relationships on behalf of the ministry. The team consists of six members who organize ministry participation in conventions, lead engagements with key ministry stakeholders, and provide advice to the Minister on feedback received from stakeholders.

The Engagement Team strives to understand the concerns of all stakeholder groups impacted by Municipal Affairs' legislation and policies. As an example, the team led the planning and hosting of engagement sessions regarding potential changes to the *LAEA* and the *MGA*.

The Engagement Team looks forward to another year of building strong relationships and working with our key stakeholders.

Additional Resources

Recently updated resources:

- Municipal Affairs Administrators' Training Initiative 2023 virtual session recordings
- 2023 Municipal Affairs Population List
- Alberta Municipal Sustainability Strategy Self-Assessment Questionnaire
- Municipal data and statistics dashboards
- Recall of a municipal councillor handbook

July 01, 2024.

We live at [redacted] Range Road 15, Spring Lake. On Saturday, June 29, 2024, my husband was mowing our lawn. There is a small stretch of reserve land between [redacted] Shady Crescent. that he's been mowing half of for over 2 years now. The mowing of this little stretch of reserve land seems to have become an issue with the resident at [redacted] Shady Crescent.

On Saturday, June 29th, 2024, my husband was mowing our lawn and the little stretch of municipal reserve. The neighbour from [redacted] Shady Crescent suddenly appeared and asked my husband to stop mowing this little piece of land. My husband asked the neighbour why this was an issue, to which the neighbour advised that this was reserve land. To which my husband advised him that he was aware of this fact but he didn't want the massive amounts of weeds spreading on to our lawn. The neighbour threw his arms up in the air and walked away. My husband continued to mow.

Later on that afternoon, someone had pulled dandelions and threw them on the little stretch of mowed reserve land and a large roll of metal mesh fencing was rolled up next to his neighbour's yard. Not sure where the fencing came from but it is attached to his neighbours fence. His next door neighbour had chickens at one point in time. It was intimated to me that I had reported her for having chickens. Her rooster lived in my yard for approx. 2 to 3 months with no complaint from me. But as I've said previously this is not true.

We don't know what has happened to make him so combative as we have no interactions with him or any of the other neighbours on that street.

We would like someone from the Village office/council to visit us at our property to check out the area in question. We would like to speak to someone face-to-face and not via emails. If we are not allowed to mow this little stretch of municipal reserve land it would be nice to get a reasonable explanation as to why not. Or if this gentleman has been appointed to police this little stretch of municipal reserve, it would be prudent for council to have notified his neighbours and avoid this petty interaction.

We have another neighbour's black and white dog visit us often and a very large black and white cat, a large gray cat, a large black cat and any other stray dog that wants to wander by. My wife has stopped this dog a few times from going out onto the range road. She even escorted him home. He was getting out through a hole in the mesh fence. If we were such horrible neighbours we would be calling Animal Control or Bylaw. Mowing this tall grass was our way of hoping to reduce the likelihood of ticks spreading to these critters. Also, to minimize any fire hazards.

Sincerely,

Michael & Anne Hunt

[redacted]

p.s. I would not normally advise you of a situation as petty as this, but I have a strong feeling that this is not the last we'll hear from this gentleman.

Environment Advisory Committee

Meeting Summary
June 18, 2024

TO PROMOTE EDUCATION, ENVIRONMENTAL AWARENESS, AND PROVIDE ADVICE FOR THE ENHANCEMENT OF THE VILLAGE OF SPRING LAKE

Drought management – Since we have been getting the rain that we have, it was decided that to post dry conditions/drought management information at this time would not be feasible.

Fishing line disposal – the containers have been received and are installed, one by the Trout Club and one on the north shore.

Pitch In Canada – the community is pretty clean this year. If water levels go down more there are however bottles, barrels, pallets, that need to get pulled from the shoreline.

Loon platforms – the one on the east side is good, the west side one needs repairs before it gets launched next year.

Surveys – discussion took place as to whether there a need to put another one together. It was decided to develop more with social media for the EAC before we look at a new survey.

Discussion took place as to how most people now-a-days acquire information. Currently we have a once a year newsletter in December, the community bulletin boards, community photo boards, the Village web site link. A member volunteered to set up a QR code, develop a facebook page and instagram for the EAC. This will be discussed further at our next meeting.

Earth Day 2025 – discussion took place as to whether we should, as an environmental committee, be promoting Earth Day. This is tabled to our September and January meetings, since Earth Day is in April.

Fall Festival – discussion took place as to what type of give-a-ways we can get this year. Two members volunteered to work the table this year.

Lake Keepers – our member reported that Lake Keepers have shipped the testing material out. Once it is received plans can be made for getting out on the lake for the samples.

Information for our web site link was updated from what was identified at our last meeting. It was decided to change this agenda item to read Social Media rather than Web Site.

Next Meeting: September 12, 2024

The Village of Spring Lake Website Stats (For Reference)

Mouth	Facebook Followers 2023	Facebook Followers 2024	Facebook Reach 2023	Facebook Reach 2024	Instagram Followers 2023	Instagram Followers 2024	Instagram Reach 2023	Instagram Reach 2024	Total Unique Web Page Views 2023	Total Unique Web Page Views 2024	Total Web Page Views 2023	Total Web Page Views 2024
January	594	594	1300	664	60	81	60	64	5,861	7,116	21,759	25,977
February	512	593	1600	571	55	81	51	90	3,715	4,761	17,471	14,104
March	512	594	699	338	81	82	41	71	5,224	5,478	20,720	17,858
April	525	599	3,299	974	41	84	72	69	5,156	8,610	19,143	22,443
May	537	599	2,726	775	53	90	49	130	5,738	8,025	20,720	23,313
June	538	606	1,698	245	53	91	53	245	7,097	8,274	24,070	33,101
July	552		1,835		60		44		5,807		22,703	
August	557		2,437		62		58		5,650		24,159	
September	574		4,891 (Spiked Sept 15th)		65		73		7,569		23,840	
October	575		773 (Down 83%)		59		59		8,811		26,426	
November	576		804		69		67		8,592		24,505	
December	589		2,807		78		76		8,159		24,480	
	Monthly Average - 558		Monthly Average - 2,363		Monthly Average - 60		Monthly Average - 61		Year Total - 77,379		Year Total - 269,385	Total to Date - 138,865

Definitions:

Followers - The # of people that have opted-in to "Follow" your profile or Page.
Reach - The # of people who saw any content from your page or about your page.
Unique Web Page Views - A person who has viewed the website at least once and is counted only once in the reporting time period

The Village of Spring Lake May 2024 Website Report

Continued to keep the home page up to date and current
Worked on trying to add some pop ups to some of the web pages (Techweavers new update doesn't support them) - On Going
Started working on and updating the" Welcome to Spring Lake package" so that we can add it onto the website

Next Meeting - Sept. 25, 2024

Village of Spring Lake

FireSmart Committee – July 2024

We meet with Kyle from Fire smart on June 20th as planned. Spring Lake will be the first Fire Smart Committee to go through the start up process! We introduced Tony Sera to Kyle Scherman and informed Kyle that Tony was planning on becoming our Spring Lake Fire Champion. Thanks, Tony, for stepping up in that roll for the village! We have started planning a Fire Smart information and demo day on Saturday August 17th from 10am – 3pm. We will be starting in the village office with about a 2-hr information session. Followed with a free lunch with food sponsored by the village. Followed by a site clean up and demo. We have chosen to start the fire smart cleanup within the village with the park and walking path at Hermitage Ave and Lakeside Drive. There will be a few Fire Smart Inspectors at the park area during the time that we are there that will be able to do home inspections that day if anyone would like them done! Kyle and his team will be running the equipment but have requested a few volunteers to help them out. They are planning on bring some PPE swag (gloves, safety glasses, possibly even some shirts) for those that would like to attend / help during the Fire Smart demo. We just ask that if you are planning on attending to ware proper shoes / boots for the task. After the demo is done there will be some free firewood for anyone that is interested in getting some. You will also start seeing some signs around the village and on the website advertising the Fire Smart Information Session soon. Please book Saturday August 17th in your calendar for the Fire Smart Event and I hope to see everyone there!

Our next Meeting is scheduled for July 11, 2024

Village of Spring Lake

CAO Report – July 2024

Capital Projects

The Engineer is continuing to work with Alberta Environment and Protected Areas regarding the drainage outlet. An onsite meeting was conducted with the landowner to review the project and we are hoping to receive the signed URW Agreement soon. Administration has requested an ACO Account as another requirement for the approval is Aboriginal Consultation. Once we receive this information, it will be forward to the Village's Engineer to coordinate.

FireSmart

A FireSmart Committee Startup Meeting was held on June 20, 2024. A FireSmart Event is being held on August 17th. It will include an educational workshop, lunch and then a clean up event.

2024 Taxation Notices

The Village has received all tax payments except for 23 properties. There was an increase of etransfers this year and we have received an additional nine TIPPs agreements. A letter will be sent to the properties that have not paid their taxes advising them of the next penalty on September 1st.

Municipal Assessor Presentation to Council

The Municipal Assessor has confirmed they will be attending the August 2024 Council Meeting to speak to Council about the municipal assessment process relating to Spring Lake.

Village of Spring Lake

Public Works Report – July 2024

Overview of Public Works tasks in June 2024 is as follows:

- Grass maintenance on going
- Clean up tree clearing activities from FORTIS, Davey Tree Services
- Hired new Public Works laborer to replace Ken. Kens last day was June 14 2024
- Fence and gate removed from south meadow
- Seasonal summer laborer confirmed. Tanner will be returning for July and August
- TORO mower has been taken back to Future AG on June 26 as it started having hydraulic power issues

Municipal Affairs

Grants and Education
Property Tax Branch
15th Floor, Commerce Place
10155 – 102 Street
Edmonton, Alberta T5J 4L4
Telephone 780-422-7125

File No. 02317-CF-0099

June 21, 2024

Emily House
Chief Administrative Officer
Village of Spring Lake
990 Bauer Avenue
Spring Lake, AB T7Z 2S9

Dear Ms. House:

The long-term Municipal Sustainability Initiative (MSI) memorandum of agreement (MOA) administers the MSI capital funding allocations. It currently allows local governments to carry forward a capital funding allocation to the next subsequent five years.

As previously communicated, your local government was at risk of refunding and/or forfeiting MSI capital because it hadn't fully expended their 2007-2018 allocations, including credit items. However, since your local government has reported sufficient expenditures on the 2023 Statement of Funding and Expenditures to fully expend these allocations, an amendment to the funding agreement has been provided.

The amending agreement is be signed by up to two individuals duly authorized by council to sign agreements under Section 213(4) of the *Municipal Government Act*. Please return the signed agreements to ma.msicapitalgrants@gov.ab.ca. A seal in lieu of signature will not be accepted.

Should you have any questions, please contact me, toll-free at 310-0000, then (780) 641-9235.

Yours truly,

Karen Arsenault
Manager, Provincial Infrastructure Programs

Attachment

Alberta Municipal Affairs
Municipal Sustainability Initiative

AMENDING MEMORANDUM OF AGREEMENT

BETWEEN: HIS MAJESTY THE KING in Right of the Province of Alberta as represented by the Minister of Municipal Affairs

(hereinafter called "the Minister")

and

Village of Spring Lake, in the Province of Alberta

(hereinafter called "the Municipality")

(hereinafter called "the Parties")

WHEREAS the Parties entered into a Municipal Sustainability Initiative Memorandum of Agreement (hereinafter called the "Original Agreement") dated November 02, 2007;

AND WHEREAS the Parties have, by written agreement, amended the Original Agreement on June 09, 2009, July 08, 2014, June 13, 2017, March 27, 2019, February 14, 2020, August 09, 2021, and March 8, 2022;

AND WHEREAS the Parties wish to amend the Original Agreement;

THEREFORE the Parties agree as follows:

1. The Original Agreement is amended by:

   a. deleting clause 7(v) and replacing it as follows:

      7(v) "All capital funds provided and income earned, not expended prior to December 31 in the year that funding is received, may be retained by the Municipality and expended in accordance with the Municipality's Application for Program Acceptance under this Agreement during the subsequent five years. Thereafter, all unexpended funds shall be returned to the Minister. With the exception of:

      "2016 capital funds provided must be expended prior to December 31, 2023. Any funds that have not been expended by that date may have to be returned to the Government of Alberta forthwith."

      and

      "2017 capital funds provided must be expended prior to December 31, 2023. Any funds that have not been expended by that date may have to be returned to the Government of Alberta forthwith."

Classification: Protected A

2. Except as amended herein, all other provisions of the Original Agreement as amended from time to time remain in full force and effect.

3. This Amending Memorandum of Agreement shall come into effect on the date that the Municipality's representatives sign this Agreement.

The parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HIS MAJESTY IN RIGHT OF ALBERTA,
as Represented by the Minister of Municipal Affairs

Signed by the duly authorized representative of the Minister of Municipal Affairs of the Province of Alberta

Per:_____
Name: Susan McFarlane
Title: Director, Grant Program Delivery
Date: June 18, 2024

LOCAL GOVERNMENT

Signed by a duly authorized representative of the Local Government

Per:_____
Village of Spring Lake
Name of signatory:
Title:
Date:

Signed by a duly authorized representative of the Local Government

Per:_____
Village of Spring Lake
Name of signatory:
Title:
Date:

Classification: Protected A

VILLAGE OF SPRING LAKE

BY-LAW #408

A Bylaw of the Village of Spring Lake, in the Province of Alberta, to regulate Community Standards for Safety, Health, Welfare, Nuisances and Livability.

WHEREAS the Municipal Government Act, RSA 2000 c M-26, authorizes council to pass bylaws for municipal purposes respecting the safety, health and welfare of people and protection of people and Property; and

WHEREAS the Municipal Government Act, RSA 2000 c M-26, authorizes council to pass bylaws for municipal purposes respecting nuisances, including unsightly property;

WHEREAS the Municipal Government Act, RSA 2000 c M-26, authorizes council to pass bylaws respecting the enforcement of bylaws, including the creation of offences, providing for inspections to determine if bylaws are being complied with, and remedying contraventions of bylaws;

NOW THEREFORE the Council for the Village of Spring Lake, duly assembled enacts the following:

TITLE

1. This bylaw shall be known as the "Community Standards Bylaw".

DEFINITIONS

2. The following definitions will apply to the corresponding words in this bylaw:
   - (a) “Address” means the address that is assigned and designated by the Village;
   - (b) "Appliance" means larger devices that are plugged into electricity mains, namely refrigerators but not limited to washing machines, dishwashers and dryers;
   - (c) “Boulevard” means that part of a highway that:
     - i. is not a roadway; and
     - ii. is that part of the sidewalk that is not especially adapted to the use of or ordinarily used by pedestrians;
   - (d) "Bow" means a device from which a projectile such as an arrow or bolt may be Discharged through the release of tension on a string or cable, and includes those devices commonly referred to as compound Bows, recurve Bows, long Bows and cross Bows;
   - (e) "Chief Administrative Officer" or "CAO" means the Chief Administrative Officer for
     - i. the Village appointed pursuant to the *Municipal Government Act,* RSA 2000 c M-26, or their delegate;
   - (f) “Collection date’’ means the date prescribed by the CAO.
   - (g) "Council" means the Council for the Village of Spring Lake;
   - (h) "Court" means the Alberta Court of Justice;

(i) "Discharge" means the propulsion of a projectile from a Bow, Gun, Slingshot or Other Firearm within the municipal boundaries of the Village of Spring Lake;

(j) "Disorderly Conduct" means any behavior that tends to disturb the public order or decorum, scandalize the community or offend the public sense of morality;

(k) "Dwelling Unit" means a self-contained residence comprising of a kitchen, washroom, living and sleeping facilities with a separate entrance from the exterior of a Building or from a common hall, lobby or stairway inside a Building;

(l) "Fight" means any confrontation involving violent physical contact between two or more people;

(m) "Graffiti" means any words, figures, letters or drawings scribbled, scratched or spray painted on a surface without the consent of the Owner of the Property on which they are placed;

(n) "Gun or Other Firearm" means any device from which a projectile may be Discharged by an explosion, chemical reaction or release of compressed air or other gas;

(o) "Highway" means a Highway as defined in the *Traffic Safety Act,* RSA 2000, c T-6 as amended;

(p) "Industrial Fluids" includes, but is not limited to engine oil, brake fluid, anti-freeze or hydraulic fluid;

(q) "Land Use Bylaw" means the Village of Spring Lake's Land Use Bylaw;

(r) "Motor Vehicle" means a Motor Vehicle as defined in *Traffic Safety Act,* RSA 2000, c T-6;

(s) "Naturalization" means a portion of a lot where a lawn or perennial garden previously maintained by the owner which has been allowed to re-establish a reproducing population of native species, through a combination of natural regeneration and deliberate plantings of species or other species to emulate a natural area;

(t) "Occupant" means any Person other than the registered Owner who is in possession or control of the Property, including but not limited to, a lessee, licensee, tenant or agent of the Owner;

(u) "Order" means an Order as described in Section 545 or Section 546 of the Municipal Government Act, or the Fees and Charges Bylaw;

(v) "Owner" means:

  (i) The Person as registered on the title at the Land Titles Offices;

  (ii) A Person who is recorded as the Owner of the Property of the Village's Assessment roll;

  (iii) A Person who has purchased or otherwise acquired Property, whether purchased or otherwise acquired directly from the Owner or from another purchase, and has not become the registered Owner thereof;

  (iv) A Person controlling the Property under construction, or;

  (v) A Person who is the Occupant of the Property under a lease, license, or permit;

(w) "Peace Officer" has the same meaning as in the Provincial Offences Procedure Act, RSA 2000, c P-34, and includes a Village appointed Bylaw Officer;

(x) "Person" means any individual, firm, partnership, association, corporation, or society;

(y) "Property" means any land, buildings, structures or premises, or any personal property located thereupon within the municipal boundaries of the Village;

(z) "Public Place" means any place including privately and publicly owned or leased Property, which the public reasonably has or is permitted to have access to, whether on payment or otherwise;

(aa) "Residential Area" means any residential area including a multiparcel residential subdivision;

(bb) "Slingshot" means any "Y" shaped device from which a projectile such as a ball bearing or similar object may be Discharged through the release of tension on an elasticized band commonly referred to as a Slingshot;

(cc) "Unsightly Condition" means:

i. In respect of a structure, a structure whose exterior shows signs of significant physical deterioration, relative to adjacent lands and land uses or relative to other lands and land uses that could reasonably be considered to be in the neighbourhood;

ii. In respect of land, land that shows signs of serious disregard for general maintenance and upkeep, relative to adjacent lands and land uses or relative to other lands and land uses that could reasonably be considered to be in the neighbourhood; and

iii. Nothing shall prohibit a property owner from undertaking naturalization efforts.

(dd) "Village" means the Village of Spring Lake;

(ee) "Violation Ticket" means a violation ticket as defined in the Provincial Offences Procedure Act, RSA 2000, c P-34.

INTERPRETATION

3. The headings in this bylaw are for reference purposes only.

ORDERS AND REVIEW

4. If a designated officer finds that a person is contravening this or any other enactment that the municipality is authorized to enforce or a bylaw, the designated officer may, by written Order, require the person responsible for the contravention to remedy it if the circumstances so require pursuant to sections 545 and 546 of the Municipal Government Act, RSA 2000 c M-26.

5. Every Person who fails to comply with an Order issued pursuant to this Bylaw within the time set out in the Order commits an offence.

ENFORCEMENT

General Penalty Provision

6. A person who contravenes this Bylaw by:

(a) doing any act or thing which the Person is prohibited from doing; or

(b) failing to do any act or thing the Person is required to do;

is guilty of an offence.

7. Any Person who is convicted of an offence pursuant to the Bylaw is liable on summary conviction to a fine not exceeding ten thousand dollars and in default of payment of any fine imposed to a period of imprisonment not exceeding six months.

Violation Tickets and Penalties

8. Where a Peace Officer believes that a Person has contravened any provision of this Bylaw, the Peace Officer may commence proceedings against the Person by issuing a Violation Ticket pursuant to the Provincial Offences Procedures Act, RSA 2000, c P-34.
9. Where there is a specified penalty listed for an offence in the Village of Spring Lakes Fees and Charges Bylaw, that amount is the specified penalty for the offence.
10. Where there is a minimum penalty listed for an offence in the Village of Spring Lakes Fees and Charges Bylaw, that amount is the minimum penalty for the offence.
11. This section does not prevent any Peace Officer from issuing a Violation Ticket requiring a Court appearance of the defendant, pursuant to the provisions of the Provincial Offences Procedures Act, RSA 2000, c P-34, or from laying an Information in lieu of a Violation Ticket.
12. The levying and payment of any fine or the imprisonment of any period provided in this Bylaw shall not relieve a Person from the necessity of paying any fees, charges, or costs from which that Person is liable under the provisions of this Bylaw or any other Bylaw.
13. The Village can exercise discretion in the application of this Bylaw and its contents as defined in Section 529 of the Municipal Government Act, RSA 2000 c M-26.
14. If the complainant fails to supply evidence to a Village of Spring Lake representative on any issue within this Bylaw, the Village may elect not to investigate the complaint.
15. A Peace Officer may use discretion, mediation and provide increased awareness and education in lieu of applying Violation Tickets and penalties.
16. All Violation Tickets issued by the Village and heard by the Court are to be supported by witness statements and may require Court attendance by the complainant to validate facts. The final decision to proceed with a specified penalty will be at the discretion of the Court, when the matter is heard, and will be based on supporting evidence.

False Information

17. No person shall provide false or misleading information to any Peace Officer, or Village employee.

Interference with a Peace Officer

18. No person shall interfere with or obstruct a Peace Officer in the exercise of their powers and duties pursuant to this bylaw.

UNSIGHTLY PROPERTIES

Scope

19. The standards, requirement and prohibitions contained in this Part shall apply to all lands.

Accumulation of Materials

20. No Owner or Occupant of a Property shall allow on the Property, the accumulation of;
    (a) any material that creates unpleasant odors; or
    (b) animal remains, parts of animal remains or animal feces.
21. No Owner or Occupant of a Property shall allow the open or exposed storage on the Property of any industrial fluid.
22. No Owner or Occupant of a Property shall allow the following to accumulate on the Property such that the accumulation is visible to a Person viewing from outside the Property:
    (a) loose garbage;
    (b) bottles, cans, boxes or packing materials;
    (c) household furniture or other household goods;
    (d) automobile parts;
    (e) parts of, or disassembled machinery, equipment, or appliances;
    (f) yard waste, including grass, tree and hedge cuttings;
    (g) smelly or messy compost heaps; or
    (h) uncut grass, which in the opinion of the Peace Officer, is excessive or which demonstrates neglect.

Appliances

23. No Owner or Occupant of a Property shall allow an appliance to remain on the Property without first ensuring that the hinges and latches or lid or doors of the unit have been removed.
24. No Owner or Occupant of a Property shall allow any appliance to remain on the Property such that the appliance is visible to a Person viewing from outside the Property.
25. Notwithstanding Clauses 33 and 34, it shall not be an offence for an Owner or Occupant of a Property to allow an appliance on a Property:
    (a) if the appliance is not visible to a Person viewing from outside the Property; and
    (b) the appliance always remains locked with a padlock and key or similar device.

Outdoor Storage of Building Materials

26. No Owner or Occupant of Property shall allow on the Property the accumulation of building materials, whether new or used, unless that Owner or Occupant can establish that Construction or renovation is being carried out on the Property and that:
    (a) construction/renovation has begun, or the beginning of work is imminent;
    (b) the materials found on the Property relate to the construction/renovation taking place on the Property in a quantity that is reasonable to complete the construction/renovation; and

(c) construction/renovation has not been suspended for a period in excess of one hundred and twenty days.

27. Owner or Occupant of a Property shall ensure that all building materials stored on a Property that are not in contravention of Clause 36 are stacked or stored in an orderly manner.

28. Notwithstanding anything in this part, it shall not be an offence to store a small amount of neatly stacked materials on a Property for basic Property maintenance, as determined by the sole discretion of a Peace Officer.

VEHICLES

29. No Owner or occupant of a Property shall keep more than two unregistered or inoperative motor vehicles on the Property.

GRAFFITI PREVENTION AND ABATEMENT

30. No Person shall create or apply Graffiti.

31. Every Owner or Occupant of a Property shall ensure that Graffiti placed on their Property is removed, painted over or otherwise permanently blocked from public view.

NOISE

Scope

32. The provision contained in this part shall not be interpreted to prevent:
    - (a) the ringing of bells in churches, religious establishments and schools;
    - (b) the sounding of any alarm or warning to announce a fire or other emergency;
    - (c) the playing of a band in connection with a parade allowed pursuant to any Village Bylaw; or
    - (d) the use of Signaling Devices on vehicles in the normal operation for the purpose of giving warning to other vehicles or Persons.

33. For the purpose of this part:
    - (a) "Concrete Mixer" means a machine that is mounted on a Truck chassis or Trailer capable of carrying concrete in a mixed or partially mixed form and pouring it at the location where it is to be used;
    - (b) "Construction" means the temporary process of demolishing or building any structure or repairing or improving a building that already exists, including landscaping, home repairs, Property improvement and any work in connection with that process;
    - (c) "Continuous Sound" means any sound, other than Construction noise, continuing for three minutes or more in any fifteen minute period;
    - (d) "Day-time" means the period beginning at:
        - i. 7:00 A.M. and ending at 10:00 P.M. on a Weekday; and
        - ii. 9:00 A.M. and ending at 10:00 P.M on a Weekend
    - (e) "Night-time" means the period beginning at 10:00 P.M. and ending the following day:
        - i. 7:00 A.M. if the following day is a Weekday; and

ii. 9:00 A.M. if the following day is a Weekend.

(f) "Point of Reception" means any location at the place of work or residence where the noise is heard by complainant;

(g) "Power Tool" includes any tool powered by an engine or motor, including those powered by compressed air, electricity or fossil fuel;

(h) "Signaling Device" means any device that produces an audible sound used for the purpose of drawing an individual's attention, including a horn, gong, bell, klaxon or public address system;

(i) "Truck" means any vehicle that has a gross allowable maximum vehicle weight in excess of four thousand five hundred kilograms as listed on the official registration certificate issued by the government of the Province of Alberta, regardless of the vehicles' actual weight at a specific time and includes a Truck-Tractor and Tractor Trailer including Refrigeration Unit, but does not include a Concrete Mixer;

(j) "Weekday" means Monday through Friday, inclusive unless it falls on a holiday as defined in the Interpretation Act, RSA 2000, c 1-8; and

(k) "Weekend" means Saturday and Sunday and any other holiday as defined in the Interpretation Act, RSA 2000, c 1-8.

34. This part does not purport to regulate the cumulative effect of noise created by vehicular traffic on roads.

General Prohibitions of Noise from Properties

35. Except as authorized pursuant to this Bylaw no Person, Owner or Occupant of a Property shall make or cause or allow to be made or continue any noise which emanates from the Property and disturbs or annoys a Person including any loud outcry, clamor, shouting, movement, music, or activity.

36. No Person, Owner or Occupant of a Property shall permit a Motor Vehicle located on the Property to emit noise which emanates from that Property and disturbs or annoys a Person, including noise from excessive engine revving and stereo and amplification equipment in the Motor Vehicle.

Activities In Residential Areas

37. During the Night-time, no Person shall operate:

(a) a lawn mower;

(b) a Power Tool outside of any building or structure;

(c) a snow clearing device powered by an engine of any kind; or

(d) an Off-Highway Vehicle.

38. No Person shall load or unload a Truck or Concrete Mixer in a Residential Area or within one hundred and fifty meters of a Residential Area during Night-Time.

39. A Person who owns, occupies, or controls a Truck must not at any time allow it to remain running for longer than twenty minutes when it is stationary in a Residential Area or within one hundred and fifty meters of a Residential Area.

LIGHTS

40. No Owner or Occupant of a Property shall allow an outdoor light to shine directly into the adjacent dwelling or structure unless permitted or required pursuant to the Land Use Bylaw, a development permit, or similar approval.

MAINTENANCE OF BUILDINGS, STRUCTURES AND FENCES

41. For the purposes of this part:
    - (a) "Fence" includes a privately built Fence and a developer-built community screening Fence.
    - (b) "Good Repair" means a condition where something is free from:
        - i. significant damage;
        - ii. a peeling surface;
        - iii. broken, missing, or fallen parts;
        - iv. rot or other significant deterioration;
        - v. openings which are not secured against trespassers or infiltration or air and precipitation; or
        - vi. other visual evidence of a lack of general maintenance.
    - (c) "Structure" includes any building, retaining wall, scaffolding, garbage, container, shed or portable shack.

Obligation to Maintain

42. No Owner or Occupant of a Property shall allow a Structure or Fence to become a safety hazard.
43. Every Owner or Occupant of a Property shall ensure the following are maintained in Good Repair:
    - (a) Structure and their structural members, including:
        - i. foundations and foundation walls;
        - ii. exterior walls and their components;
        - iii. roofs;
        - iv. windows and their casings;
        - v. doors and their frames;
        - vi. protective and decorative finishes of all exterior surfaces of a Structure or Fence;
        - vii. exterior stairs, landings, porches, balconies, and decks; and
        - viii. fences and their structural members.

ADDRESSING

44. The Owner or the Occupant of Building in the Village is responsible for displaying an Address.
45. An Urban Address shall be affixed to Building no higher than the ceiling level of the ground floor or in an equivalent height in the case of other Buildings, and at least 1.2 above ground and be on contrasting background and; the Urban Address displayed shall be clearly visible from the Roadway.

46. The minimum size of the characters of an Address shall meet the standards specified below:

Building Setback from Adjacent Roadway	Minimum Character Size
0 – 15 m (0 – 49.2 ft.)	10 cm (4 inches)
15 – 20 m (49.2 – 65.6 ft.)	15 cm (6 inches)
Greater than 20 m (65.7 ft.)	20 cm (8 inches)

47. No Person shall display an Address that is not legible or clearly visible from the Roadway.
48. No Person shall display an incorrect Address that was not assigned by the Village.
49. No Person shall fail to maintain or otherwise allow an Address sign to fall into disrepair.
50. No Person shall fail to make any required changes to an Address within fourteen (14) days of written notification from the Village.

EXCAVATION

51. No Owner or Occupant of a property shall allow an excavation, drain, ditch or other depression in the ground to become or remain a danger to public safety.

LITTERING

52. For the purpose of this part "Refuse" means:
    a. rubbish, garbage, waste materials, paper, packages, containers, bottles, cans, or parts thereof;
    b. any article, product, machinery, Motor Vehicle, building materials, or other manufactured goods; or
    c. trees, shrubs, sewage, straw, hay, soil, gravel, rock, dead animals, dead fowl, or any material considered foreign to a Highway or Public Place.
53. No Person shall dispose of Refuse on any Highway or Public Place unless they dispose of it:
    a. in a container placed for the purposed of collecting it;
    b. at a sanitary landfill; or
    c. through a Village refuse disposal system.
54. No Person shall transport Refuse in or on a Motor Vehicle or Trailer on a Highway, if the refuse is likely to fall off or blow off the Motor Vehicle or Trailer, unless the Refuse being transported is adequately secured to prevent it from falling off or adequately covered to prevent it from blowing off the Motor Vehicle or Trailer.
55. If Refuse is disposed of from a Motor Vehicle or Trailer and it cannot be determined who the driver of the Motor Vehicle was, the Owner of the Motor Vehicle or Trailer shall be determined to be the Person who disposed of the Refuse from the Motor Vehicle or Trailer, unless they prove to the satisfaction of the Court that at the time of the offence the Motor Vehicle was not driven, the Trailer was not being towed or the Motor Vehicle or Trailer was not parked or left by them or by any other Person with his consent, express or implied.
56. No Person shall dispose of Refuse on any land other than their own unless the Owner or Person in control of the other land agrees to its disposal.

WASTE BINS AND COLLECTION

57. A Person shall not place, cause or permit to be placed any waste bin on land they own or occupy unless the waste bin is:
    (a) equipped with a lid or cover capable of completely covering the waste bin; and
    (b) kept closed or covered at all times except for actual loading or unloading of waste.
58. A person shall not set out waste for collection on a highway or road collection location before 4:30 p.m. on the day before the collection date.
59. A Person shall not leave waste containers on a highway or road collection location later than 6:00 a.m. of the date after the collection date.

PUBLIC BEHAVIOUR

60. A Person shall not urinate or defecate in public except in a facility designed and intended for such use.
61. No Person shall Discharge a Bow, Gun, Slingshot or Other Firearm within the Municipal boundaries of the Village of Spring Lake unless such Discharge occurs in accordance with the following:
    (a) a Discharge made by a Police Officer, Peace Officer, or a Fish and Wildlife Officer during the course of their duty.
62. No Person shall participate in a Fight or similar physical confrontation in any Public Place, or any place to which the public reasonably has access; this prohibition does not apply to the participants in a sanctioned organized sporting event who are governed by the rules of conduct of that sporting event.
63. Any Person not being in a Dwelling Unit, shall not cause a disturbance in or near a Public Place by any of the following:
    (a) Fighting, screaming, shouting, swearing or using insulting or obscene language;
    (b) being intoxicated by alcohol or other substances;
    (c) loitering in a Public Place;
    (d) disturbing the peace and quiet of the Occupants of a Dwelling Unit by Disorderly Conduct in a Public Place.
64. No Person shall vandalize public, private or Village property by:
    (a) removing, destroying, damaging, rendering inoperable, causing damage to or altering the appearance, characteristic, or feature, tampering with, mutilating, defacing, or climbing on any Building, Structure, fixture, chattel, monument, art, vase, fountain, wall, fence, wire, netting, Vehicle, tool, gate, seat, bench, exhibit, cage or ornament.
    (b) this prohibition shall not apply to any Person climbing on a Structure, wall or piece of equipment expressly designed for that purpose, including playground equipment, climbing wall or similar recreational equipment.

SEVERABILITY

65. Should any provision of this bylaw be deemed invalid then such invalid provision will be severed from this bylaw and such severance will not affect the validity of the remaining portions of this bylaw, except to the extent necessary to give effect to such severance.

REPEAL

66. Bylaws 178, 310, 318 are hereby repealed.

EFFECTIVE DATE

67. This bylaw shall come into force and take effect on the day of third reading and signing thereof.

READ A FIRST TIME this day of , 2024.
READ A SECOND TIME this day of , 2024.
READ A THIRD TIME this day of , 2024.

_____
Mayor

_____
Chief Administrative Officer

Title:	Committee Guidelines
Policy No:	2024-01
Approval:	Village Council
Effective Date:	
Supersedes Policy No:	None
Amendments:	

Policy Statement: The Council of the Village of Spring Lake will provide direction to standardize the guidelines for the formation, funding and reporting of committees.

1. Definitions

1.1 **Committee** - Made up of a combination of citizens, organizational representatives, Village staff representatives and members of Council to help handle Village affairs efficiently and orderly by representing the broader community by proving Council information, advice and recommendations regarding important community issues and topic

1.2 **Council** - the Council of the Village of Spring Lake, in the Province of Alberta.

1.3 **CAO** - the person appointed as the Chief Administrative Officer of the Village of Spring Lake.

1.4 **Village** - the Village of Spring Lake in the Province of Alberta.

2. Types of Committees

2.1 Standing Policy Committees
Council's Standing Policy Committee model allows our local government to look at issues throughout the Village with a more focused lens, providing for more Council deliberation and public participation. Standing Policy Committees are ongoing, permanent committees that report to Village Council.

2.2 Standing Committees
Standing Committees are ongoing committees established by Council, specializing in a specific matter or topic related to the community.

2.3 Special Purpose Committees
Special Purpose Committees are formed under the legislated powers of the Village but have their own constitution or bylaws.

2.4 Ad Hoc Committees
Ad Hoc Committees are short-term committees which have a specific purpose and clearly defined life span.

2.5 Joint Committees
Joint Committees are created through an agreement between two or more organizations.

2.6 External Boards/Committees
Community focused, grassroots boards and committees that have been formed by Village residents/members of the general public to address various issues of concern and advance the public interest.

3. Requests to Form Committee

3.1 When a request to create a Committee is brought to Council, Council will require the following information:

- Terms of reference
- Desired outcomes or goals of the committee
- How the outcomes and goals align with the needs of the Village and its residents.

4. Requests for Funding

4.1 If a committee is requesting funding from the Village, Council will require the following information:

- Plan, timeline, and budget outlining the steps, activities, resources, and costs required to execute the mandate of the Committee.
- Expected milestones of the Committee's activities.

5. Budgeting/Reporting

5.1 Council will require a request for funding by September 30 for the next year.

5.2 If a Council Liaison is appointed to the committee, the committee chair will provide a monthly written report to the Council Liaison to be received by the 30th of each month.

5.3 Council will require on an annual basis, the following:

- Progress report including analysis of the results of objectives and achievements.
- Budget vs Actual Financial Report.

6. Procedures

6.1 All committees must follow the Village of Spring Lake Procedural Bylaw, as amended from time to time.

7. Dissolution

7.1 A committee can dissolve if it is determined that the committee has fulfilled its mandate, no longer serves its intended purpose or for any other reason brought to the attention of Council.