Village of Spring Lake
Regular Council Meeting Agenda
July 11, 2023 at 7:30 pm
Village of Spring Lake Council Chambers
990 Bauer Avenue, Spring Lake, AB

1. Call to Order

2. Adoption of Agenda

2.1 Regular Council Meeting Agenda – July 11, 2023

Recommendation: Motion to adopt

3. Adoption of Council Minutes

3.1 Regular Council Meeting Minutes – June 13, 2023

Recommendation: Motion to approve

4. Presentations

None

5. Delegations

None

6. Correspondence

6.1 Information Correspondence

- Financial Statements
- Parkland County, Re: May 2023 Enforcement Services Activity Report
- June Speed Sign Statistics
- Alberta Municipal Affairs, Re: Rick McIver Introduction
- RCMP, Re: March to June 2023 Village of Spring Lake Crime Statistics

6.2 Other Correspondences

- None

Recommendation: Motion to approve the above Correspondence

7. *Reports*

7.1 Capital Region Assessment Services Commission – Councillor Quinn
7.2 Yellowhead Regional Library – Mayor Shewchuk
7.3 Environmental Advisory Committee – Councillor MacCormack
7.4 Website/Social Media Advisory Committee – Councillor Zaplotinsky
7.5 Event Planning Committee – Deputy Mayor Sera
7.6 Community Recreational League – Councillor MacCormack
7.7 Administration/Public Works – Emily House

Recommendation: Motion to accept as information

8. *New Business Items*

8.1 Beaver Management

Recommendation: Discussion and direction from Council

9. *By-Laws and Policies*

9.1 Bylaw No. 403 – Fireworks Bylaw

Recommendation: Discussion and motions from Council

10. *Unfinished Business*

10.1 Safety Code Services

Recommendation: Table to the August Council Meeting

UNADOPTED

10.2 **Community Sustainability Plan Update**
Recommendation: Set Meeting Date and table to the August Council Meeting

10.3 **Lake Aeration**
Recommendation: Update and table to the August Council Meeting

10.4 **Smith Crescent Meadow Lane Access**
Recommendation: Update and table to the August Council Meeting

10.5 **Firesmart Committee**
Recommendation: Update and table to the August Council Meeting

10.6 **Enhanced Video Communications Strategy**
Recommendation: Discussion and direction from Council

11. ***Additions***
(none)

12. ***Public Question/Answer***
- Maximum time allotment of 15 minutes

13. ***Closed Sessions***

13.1 **Lands – Proposed Recommendations and Advice**
As per FOIP Section 22

13.2 **Lands – Enforcement – Plan 2219CL, Block 5, Lot 2**
As per FOIP Section 24

13.3 **Lands – Enforcement - Plan 2586CL, Block 2, Lot 5**
As per FOIP Section 24

13.4 **Personal – Disclosure Harmful to Personal Privacy**
As per FOIP Section 17

14. ***Adjournment***

UNADOPTED

VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
June 13, 2023
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Chief Administrative Officer:	Emily House
Administrative Manager:	Janet Zaplotinsky
Public Works Supervisor:	Randy Denby
Others Present:	R. Williams, Wilcor Homes

There were 11 members of the public present.

1. CALL TO ORDER

Mayor Shewchuk called the June 13, 2023, Regular Council Meeting to order at 7:30 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – June 13, 2023

Motion 2023-100 **MOVED BY** Councillor Quinn that Village Council adopt the June 13, 2023, Regular Council Meeting Agenda as presented.

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting – May 9, 2023

Motion 2023-101 **MOVED BY** Deputy Mayor Sera that Council adopt the May 9, 2023, Regular Council Meeting minutes as presented.

CARRIED

4. PRESENTATIONS

None

5. DELEGATIONS

None

UNADOPTED

6. *CORRESPONDENCE*

6.1 Information Correspondence

- Financial Reports including:
  - Bank Reconciliation April 2023
  - Bank Statement – Servus Credit Union – April 2023
  - Payment of Accounts – May 2023
  - Revenue and Expense Summary – as of May 31, 2023
- May 11, 2023, Parkland County, Re: April 2023 Enforcement Services Activity Report
- May 2023 Traffic Speed Sign Statistics
- Social Media Calendar – June 2023

6.2 Other Correspondence

None

Motion 2023-102 **MOVED BY** Councillor Zaplotinsky to accept and file the above correspondence for information purposes.

CARRIED

7. *REPORTS*

7.1 Assessment – Councillor Quinn

There is a CRASC Meeting scheduled for Thursday, June 15, 2023.

7.2 Yellowhead Regional Library – Mayor Shewchuk

There is a YRL Meeting on Monday, June 19, 2023

7.3 Environmental Advisory Committee – Councillor MacCormack

There is an EAC Meeting scheduled for Jun 20, 2023. Also, two presentations are scheduled; Backyard Bird Feeding on June 27, 2023 and GFL Question and Answer Presentation on June 29, 2023.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Report attached. There is a meeting scheduled for Thursday, June 29, 2023.

7.5 Event Planning Committee – Deputy Mayor Sera

The Community Garage Sale and Vendor Market had a good turnout that was held on June 10, 2023. There is a meeting scheduled for June 22, 2023..

7.6 Community League – Councillor MacCormack

The Community League has submitted an application to gain its Non-Profit Status. They are appointing two additional directors.

UNADOPTED

7.7 Administration/Public Works – Emily House/Randy Denby

Report attached.

Motion 2023-103 **MOVED BY** Councillor MacCormack that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

8.1 Enhanced Video Communications Strategy Proposal

Council reviewed the proposal submitted by Mr. Armstrong for a video communications strategy. As the 2023 Municipal Budget has already been approved, Council discussed the possibility of trying a couple of videos this year, if the funds can be found within the budget.

Motion 2023-104 **MOVED BY** Councillor Quinn to direct Administration to provide suggestions on where the Village can find funding within the 2023 Budget to possibly fund two videos this year and to table Item No. 8.1 Enhanced Video Communications Strategy Proposal until the July 2023 Regular Council Meeting.

CARRIED

8.2 Health and Safety Program

Administration presented the new Health and Safety Program that ensures the Village of Spring Lake is compliant with Occupational Health and Safety legislation and regulations. Council suggested that the Village audit the new program after a year to ensure that we are compliant with it.

Motion 2023-105 **MOVED BY** Councillor MacCormack that Council approve the Health and Safety Program for the Village of Spring Lake and direct Administration to schedule an audit of the program for 2024.

CARRIED

8.3 Alberta Municipalities – Municipal Leaders Caucus

Administration presented to Council an opportunity to attend the Alberta Municipalities Municipal Leaders Caucus to be held in Spruce Grove and virtually on June 22, 2023. The main topic of the event is the future of municipal collaboration.

Motion 2023-106 **MOVED BY** Deputy Mayor Sera that Council approve Councillor MacCormack and Councillor Quinn to virtually attend the Alberta Municipalities Municipal Leaders Caucus on June 22, 2023.

CARRIED

9. *BYLAWS AND POLICIES*

None

UNADOPTED

10. UNFINISHED BUSINESS

10.1 Safety Codes Services

Administration reported that there is no update to this agenda item.

Motion 2023-107 **MOVED BY** Councillor MacCormack to table Agenda Item No. 10.1 Safety Codes Services to the July 2023 Regular Council Meeting.

CARRIED

10.2 Community Sustainability Plan Update

Administration presented the results of the Community Sustainability Survey and Meeting to Council. Council will review the comments and set a date for a Special Council Meeting in July.

Motion 2023-108 **MOVED BY** Councillor Zaplotinsky to table Agenda Item No. 10.2 Community Sustainability Plan Update to the July 2023 Regular Council Meeting.

CARRIED

10.3 Lake Aeration

Administration reported that the Edmonton Trout Fishing Club will be attending the August 2023 Regular Council Meeting.

Motion 2023-109 **MOVED BY** Deputy Mayor Sera to accept the report as verbally presented and to table Agenda Item No. 10.3 Lake Aeration to the August 2023 Regular Council Meeting.

CARRIED

10.4 Smith Crescent Meadow Lane Access

Council discussed the feedback that was received regarding the gate and the decision to stop maintenance of the South Meadow. Council also heard from residents that were present regarding their concerns

Motion 2023-110 **MOVED BY** Councillor Quinn to direct Administration to send a letter to the residents of Smith Crescent explaining that the Village of Spring Lake will resume maintaining the South Meadow if the new gate is locked whenever it is accessed, ask residents to provide feedback or attend the August Council Meeting, and to provide a map showing the location of the old gate and fence and new gate, to get a legal opinion on the removal of the old gate and fence and to table Agenda Item No. 10.4 Smith Crescent Meadow Lane Access to the July 2023 Regular Council Meeting.

CARRIED

10.5 Firesmart Committee

Administration reported that although a quote has been requested for a Forest Hazard Assessment, however, it still has not been received.

Motion 2023-111 **MOVED BY** Councillor Zaplotinsky that Council accept the update as verbally presented and to table Agenda Item No. 10.5 – Firesmart Committee to the June 2023 Regular Council Meeting.

CARRIED

UNADOPTED

11. ADDITIONS

None

12. PUBLIC QUESTION AND ANSWER

There were questions and comments from the public regarding Alberta Crime Watch, security camera database, the Lightcatch App, speed stats, new aerial photograph, and rink shack door painting.

13. CLOSED SESSION

Motion 2023-112 **MOVED BY** Councillor Quinn to close the meeting to the public to discuss Agenda Item No. 13.1 Lands – Proposed Recommendation and Advice as per FOIP Section 22 and Agenda Item No. 13.2 Lands – Enforcement as per FOIP Section 24 at 9:11 pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Zaplotinsky, Chief Administrative Officer Emily House, Randy Denby, Janet Zaplotinsky and Rainbow Williams, and Ken Megill.

13.1 <u>Land – Proposed Recommendation and Advice</u>
FOIP Section 24

Rainbow Williams left the meeting at 9:26 pm and did not return.

13.2 <u>Lands – Enforcement</u>
FOIP Section 24

Ken Megill joined the meeting at 9:27 pm, left the meeting at 9:36 pm and did not return.

Motion 2023-113 **MOVED BY** Councillor MacCormack to open the meeting to the public at 9:37 pm.

CARRIED

No motions arose from the closed portion of the meeting.

14. ADJOURNMENT

Motion 2023-114 **MOVED BY** Deputy Mayor Sera that the June 13, 2023, Regular Council Meeting be adjourned at 9:38 pm.

CARRIED

_____
Mayor

_____
Administrator

UNADOPTED

Website – June Councillor Report

This month we have updated the Weed Control Act page under the “Notices & News” drop down menu. The new page is titled “Weed Control in Spring Lake”. Under this tab we have the Alberta weed Control Act, with The Village of Spring Lake Weed Control Bylaw #330, and the Fertilizer and Herbicide bylaw #399. The page ends with a list of Noxious Weeds, Prohibited Noxious weeds as identified by the government of Alberta. This is followed by a PDF link of the Alberta Invasive Plant Identification Guide Book list at the very bottom of the page.

Below are the Facebook, Instagram, and Website numbers for the month of May.

Our next Website Meeting is scheduled for June 29, 2023.

Web Page visits this year so far – 103,351

Facebook reach: May - 3,299 with 525 followers

June – 2,726 with 537 Followers

Instagram reach: May - 72 with 41 followers

June – 49 with 53 followers

Village of Spring Lake

CAO Report – June 2023

Capital Projects

A meeting took place with Nichols Engineering on May 31st to review preliminary plans for the Water's Crescent Upgrade Project, finalize the plans for the Lakeside Drive Upgrade Project and review the Shady Crescent and 1st Phase Road in Spring Lake Ranch Project. Tender documents will be received and published the week of June 11, 2023 for the Lakeside Drive Upgrade project.

Conceptual plans were submitted for the Community Center and Office and were reviewed; however, the building would not fit within the building pocket. A surveyor was retained and revised plans will be submitted.

Community Sustainability Plan

Administration will be presenting all feedback from both the Community Sustainability Plan Survey and Meeting to Council at the June 2023 Council Meeting. The updated plan will be drafted over the next three months for review by Council in the Fall of 2023.

Smith Crescent Lane Gate

A letter was sent to all residents regarding the status of the gate and the maintenance of the area as per Council's motion at the May 2023 Council Meeting. No feedback has been received.

2023 Property Taxes

The 2023 Property Taxes were mailed on May 17, 2023 with a due date of June 30, 2023. The Village Office has received substantial feedback but there have been no official requests from residents to be included on the Agenda for the June 2023 Council Meeting.

ENFORCEMENT SERVICES
Phone: 780-968-8400 Fax: 780-968-8403

June 8, 2023

The Village of Spring Lake
990 Bauer Avenue
Spring Lake AB T7Z 1S9

Dear Emily,

Subject: Enforcement Services Invoice for the Month of May 2023

I am pleased to provide the Village of Spring Lake with a breakdown of the services provided by Parkland County Enforcement Services.

In the month of May 2023 there were six (6) calls for service and one (1) brought forward from April:

Date	File No.	Officer	Incident Type	Outcome	Cost
2023/APR/30	2023-148-0400	BEAUMONT	Spring Lake – OHV Bylaw	Complaint was received regarding OHVs in Spring Lake. Officers ran patrols and spoke with SOC and educated on bylaws.	$100.00
2023/MAY/03	2023-148-0440	BEAUMONT	Spring Lake – Dog Bylaw	Complaint was received about dog-on-human bite in Spring Lake. Officer investigated and issued a summons.	$200.00
2023/MAY/03	2023-148-0441	BEAUMONT	Spring Lake – Dog Bylaw	Secondary complaint about dog bite. Closed to file 2023-148-0440.	$0.00
2023/MAY/11	2023-148-0517	BLATZ	Spring Lake – Fireworks Bylaw	Complaint was received regarding fireworks being set off in Spring Lake. Officer issued written and verbal warnings to SOCs.	$50.00
2023/MAY/11	2023-148-0518	BEREZANSKI	Spring Lake – Other	Complaint was received regarding overweight truck/trailer in Spring Lake. Officers ran patrols but could not locate the truck in question.	$50.00
2023/MAY/17	2023-148-0613	BLATZ	Spring Lake - Traffic	Complaint was received regarding people running stop signs in Spring Lake. Officer ran a patrol and closed file to Officer BEAUMONT for continued patrols.	$50.00
2023/MAY/30	2023-148-0774	LUTZ	Spring Lake – Dog Bylaw	Complaint was received regarding a barking dog in Spring Lake. Officer issued verbal warning and had SOC purchase dog licences.	$100.00
				Total	$550.00

parkland county

Village of Spring Lake

The pro-active patrols and traffic enforcement were provided as follows:

Contract Hours			
Date/Time Start	Hours	Officer	Fine Revenue
2023/MAY/03 2249Hrs	0.50	BEAUMONT	
2023/MAY/09 1619Hrs	0.50	BEAUMONT	
2023/MAY/10 0750Hrs	0.50	BEAUMONT	
2023/MAY/13 1412Hrs	0.50	BEAUMONT	
2023/MAY/13 2117Hrs	0.33	BEAUMONT	
2023/MAY/14 1452Hrs	0.50	BEAUMONT	
2023/MAY/14 2213Hrs	0.58	BEAUMONT	
2023/MAY/15 1428Hrs	0.50	BEAUMONT	
2023/MAY/15 2245Hrs	0.50	BEAUMONT	
2023/MAY/20 0834Hrs	0.50	BEAUMONT	
2023/MAY/21 0734Hrs	0.75	BEAUMONT	
2023/MAY/21 1454Hrs	0.42	BEAUMONT	
2023/MAY/22 0733Hrs	0.50	BEAUMONT	
2023/MAY/31 1814Hrs	0.42	BEAUMONT	
Total Man Hours:	7.00		

Violation Tickets				
Date/Time	Charge	Ticket #	Officer	Fine Amount
2023/APR/29	6(1)(b) Animal Control Bylaw	A91749523R	BEAUMONT	$2000.00
Total				$2000.00

Calls for Service:	$ 550.00
Proactive Patrols Fee:	$ 600.00
Monthly Admin. Fee:	$ 2,500.00
Total Cost	**$3,650.00**

Should you have any questions, please do not hesitate to contact me.
Yours truly,

Mackenzie Blackburn
Enforcement Services Coordinator, Community Peace Officer #16715
Phone: 780-968-8888 Ext.8277
Email: mackenzie.blackburn@parklandcounty.com

Traffic Stats - June 2023

Location:	517 Lakeside Drive	Northbound	Camera: 612

Jun-23	# of Vehicles	# of Violators	Top Speed	Time of Top Speed	Average Speed	
1	92	25	87	10.15	26.00	<-glitch
2	115	20	46	18.00	24.60	
3	105	22	51	23.00	24.70	
4	103	21	41	13.15	25.50	
5	89	17	43	17.45	25.50	
6	102	22	41	12.45	26.20	
7	93	20	41	0.15	24.50	
8	94	20	45	14.30	25.40	
9	107	22	46	17.15	26.10	
10	121	25	41	8.15	25.00	
11	95	17	48	11.00	24.70	
12	91	16	64	11.15	25.00	
13	111	26	48	13.00	21.00	
14	71	13	40	13.15	24.70	
15	86	24	48	13.45	25.60	
16	112	24	57	20.00	25.30	
17	96	14	48	19.15	24.40	
18	63	15	46	12.15	25.80	
19	84	17	46	18.30	25.80	
20	76	18	45	18.45	27.00	
21	94	20	50	19.00	25.60	
22	113	24	43	19.30	24.60	
23	111	18	51	16.45	25.10	
24	103	19	50	14.15	24.60	
25	110	15	45	20.45	23.70	
26	90	26	48	19.30	26.50	
27	117	25	59	20.00	25.40	
28	135	30	46	22.00	24.70	
29	103	23	48	17.15	25.90	
30	118	23	51	18.00	26.00	

Traffic Stats - June 2023

Location:	508 Lakeside Drive	Westbound	Camera: 617

Jun-23	# of Vehicles	# of Violators	Top Speed	Time of Top Speed	Average Speed	
1						<- Scrambled Data
2	182	57	53	10.00	27.80	
3	310	74	64	17.30	27.10	
4	305	95	51	15.30	28.20	
5	200	73	53	11.00	28.60	
6	177	57	57	12.00	28.50	
7	190	61	51	12.30	27.70	
8	207	63	48	19.30	27.50	
9	219	81	51	8.30	28.30	
10	308	73	49	20.30	27.20	
11	287	90	50	20.00	28.20	
12	189	62	49	11.00	28.00	
13	182	47	54	16.30	27.70	
14	205	74	48	15.00	27.20	
15	161	58	51	11.30	28.30	
16	199	70	51	20.00	28.60	
17	286	81	54	16.30	27.40	
18	261	105	53	16.30	29.20	
19	126	56	46	10.30	30.00	
20	175	55	46	16.30	27.60	
21	168	74	53	21.00	29.80	
22	201	66	54	14.30	28.00	
23	220	69	48	11.30	28.10	
24	326	93	54	16.30	27.10	
25	297	88	53	10.00	28.00	
26	191	63	91	9.30	28.50	glitch
27	188	68	83	9.30	29.00	glitch
28	222	77	57	12.00	28.40	
29	246	78	53	9.30	28.30	
30	307	86	46	16.30	27.30	

ALBERTA
MUNICIPAL AFFAIRS
Office of the Minister
MLA, Calgary-Hays

AR111695

June 20, 2023

Dear Chief Elected Officials:

I am pleased and excited to return as the Minister of Municipal Affairs. It is an honour and a privilege to serve in this role, and I am eager to work together to build stronger, safer local communities that contribute to greater economic prosperity for all Albertans.

As Minister of Municipal Affairs, I continue to believe in the importance of supporting our local communities, as they play a significant role in creating the economic and social conditions that contribute to Alberta's vibrancy and prosperity. My ministry will continue to develop the tools, training, and programs to support fiscally responsible, accountable, and sustainable local government, and improve the long-term viability of municipalities. I am also committed to my ministry's role in providing Albertans with safe buildings, homes, and communities through the province's safety codes system.

Together, we can continue to reduce unnecessary government oversight with regulatory approaches and program delivery that emphasize outcomes, in order to attract investment, support innovation, and grow Alberta's businesses.

I look forward to once again working together to strengthen Alberta's municipalities and collaborating on areas of mutual interest.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Classification: Protected A

Village of Spring Lake Crime Stats

2023-03-01 to 2023-06-01 – 17 reported occurrences

Break and Enter – Residence	2
Disturbing the Peace/Cause Disturbance	1
Harassing Communications	3
Items Lost/Found	1
Off-Road Vehicle Act	1
Other Moving Traffic Violations	1
Other Provincial/Territorial Statutes	1
Possession of Property Obtained by Crime for Purpose of Trafficking	1
Theft of Vehicle	2
Theft Under $5000	2
Trafficking in Property Obtained by Crime	1

From: Jason Shewchuk
To: Janet Zaplotinsky
Cc: Emily House
Subject: June 19 YRL Board Meeting Update
Date: June 19, 2023 12:05:51 PM

The June 19 YRL Board Meeting had enough attendance for quorum. Good discussions during the meeting. The majority of the duration was the training video.

-> Training for YRL and also possibly individual libraries will have access. The focus is diversion and inclusivity. The services will be provided by HRDownloads a Canadian company.
-> 2024 Auditor was appointed.
-> 2024 Budget Planning committee was selected and will begin budget review.
-> Reviewed executive committee meeting minutes.
- New standardized Policies

Next meeting is Oct 16, 2023.

Regards,
Jason

Environment Advisory Committee
Meeting Summary
June 20, 2023

TO PROMOTE EDUCATION, ENVIRONMENTAL AWARENESS, AND PROVIDE ADVICE FOR THE ENHANCEMENT OF THE VILLAGE OF SPRING LAKE

❁ **B**ird house kits – there have been approximately 30 kits done and 11 were handed out at the Backyard Bird Feeding presentation on June 27, of which there were 22 residents attending. There were only two registered that could not make it. The setting was full and quite warm though, a bit uncomfortable for some. Myrna Pearman the presenter camped overnight in the Village and kayaked the lake the next morning. She reported seeing 10 Grebe nests, 2 two Bitterns, only 1 set of loons with the baby tough. She spoke of how nice it is to see so much of the shoreline left untouched and what a unknown gem of a lake we have here in the Village. Very impressed with us all around and donated a total of six of her books for door prizes at our Fall Festival.

❁ Unfortunately GFL cancelled out for June 29th. They should still be coming to the Fall Festival in September. We will look at asking them out again for a presentation in November.
.
❁ Aerators – It seems the issue of the ACA not putting aerators in is a situation throughout the province due to being short staffed. They have approached other community groups to take responsibility for the aerators as well not just Spring Lake.

❁ Fall festival – we will be setting up a table again this year. We have managed to collect up some interesting items to hand out such a flashlights with "Spring Lake Environmental Advisory Committee" printed on them. We will also be getting some books from Nature Alberta to use as door prizes.

❁ Shoreline clean-up – It was decided there is no need to organize a shoreline clean up this year after two members went out to check the shoreline when the ice first went out.

❁ Loon signage and update - there have been two pairs of loons that have hatched one chick each from what has been observed so far. The pair in the west bay did not nest at all this year. Discussion took place as to why not, it was suggested that it could have been too hot for them as this was such a hot May and that platform is not shaded by the shoreline at all. Tattered Loon signs around the Village have been replaced.

❁ Lake water samples – discussion took place as to whether this would be beneficial or not to see if the water is still potable. It was decided there would not be any benefit at this time as Lake Watch had completed a water study a few years ago, and the Mayatan Water Study with David Tewes was completed with a chemical composition

two years ago. We will contact Lake Watch though and see if Spring Lake can get on their list again for 2024. There is a large amount of crayfish in the lake this year. We will send a photo of them into ALMS to see what they have to say about the increase of the crayfish in the lake.

- Village Office renovations – discussion took place regarding the benefits of an environmental audit or an energy assessment to be completed on the current building before renovations begin. Discussion included the benefits of being able to measure the environmental efficiency of the renovations as compared to the current building. Without an original baseline to compare to, it would be unknown if the renovations really did improve the environmental impact of the Village building. It is suggested by the EAC that this gets done for the small amount that it costs to have completed and the bigger benefit of energy grants that could be available by having it done.

- County waste water increase – discussion took place around the letter the County of Parkland has sent out about the increase of charges the Alberta Capital Region Wastewater Commission is now charging due to the excessive amount of supposedly "over-strength wastewater" that is being received from the County. Thus, this higher amount is being passed onto all wastewater haulers and then the customers. It is approximately a 30% increase as of May 1, 2023 and there will be another 15% increase January 1, 2024. Discussion took place regarding how this affects the residents of our Village and the strong possibility that people will start to pump their wastewater in the bush or the lake rather than pay these much higher costs. Discussion also took place about the type of wastewater systems other small communities such as Spring Lake have in place.

- Environmental Action Plan: a suggestion came forth regarding an update to the idling policy to include all vehicles. It was decided to reword the area affected in the EAP to expand it to everyone in the village via information and education.

- Next Meeting: September 13 at 7 p.m.

Website – July Councillor Report

We held our June website meeting on June 29th as scheduled. This past mouth we have updated the "Public Services" page under the "Municipal Info" header and added some quick link buttons to the Parkland Enforcement Services and Superior Safety Codes web sites for more direct info for everyone. We are going to continue this trend and add them into the website for Face Book and Instagram. Plus anywhere else we can to link all information together on the website.

We would also like to start posting more information and events held by the Yellowhead Regional Library, Environmental Advisory Committee, Community League, and Event Committee on the website, Facebook, and Instagram. We are finding that as we our cleaning up various parts of the website up the pages are becoming a bit bare. Along with our Facebook and Instagram posts are becoming a bit repetitive! I would like the above committees to send me (chris@springlakealberta.com) any informational links or pre-done posters on what they would like us to display on the Village of Spring Lakes' website, or post on the villages social media would be great! We will also add all postings into our social media calendar so everyone knows when it will be posted. Please remember the office will need about a week to get them added! If I could get the councillor representative to please gather any information, documents or pictures would be appreciated.

I would like to set a firm date for councillors and staff to get pictures taken so that we can add them onto the website. This is long overdue!

Our next Website Meeting is scheduled for August 24, 2023.

Below are the Facebook, Instagram, and Website numbers for the month of May.

- Web Page visits this year so far – 126,892 with 34,786 unique visitors
- Facebook reach: May - 3,299 with 525 followers

  June – 2,726 with 537 Followers

  July – 1,698 with 538 followers

- Instagram reach: May - 72 with 41 followers

  June – 49 with 53 followers

  July – 53 with 53 followers

From: Melanie Sera
To: Janet Zaplotinsky; Emily House
Subject: RE: Councillors Reports
Date: July 5, 2023 9:09:52 AM

Events Report

Fall Festival planning is well underway. A save the date poster and postcards are being made and posted at all the mailboxes along with being on Facebook and the website. Event is set for Sept 16 from 3-8pm with the drive-in movie to follow at 8:30ish. There are 3 food trucks booked and Danny Cole is booked again for live music.
We are looking for vendors and volunteers. Space rental is $20. If you would like to be either, please email events@springlakealberta.com.

Melanie

[redacted]

From: Adam MacCormack
To: Emily House; Janet Zaplotinsky
Subject: Community league update
Date: July 7, 2023 8:34:10 AM

See below for an update on community league

Begin forwarded message:

From: Spring Lake Village Community League
[redacted]

Hello,

We are pleased to inform you significant strides have been made in the organization and execution of the Spring Lake Community League's activities. As of June 30, we have successfully received our incorporation documents from Corporate Registries, laying the legal groundwork for our operations.

Our Treasurer has thoroughly reviewed banking options from various institutions. Given the temporary absence of our President, the Vice President and Treasurer are coordinating to set an appointment with Servus Credit Union for account establishment. Concurrently, the Treasurer is finalizing insurance applications.

Our Fundraising Director is collaborating with the Social and Membership Directors to conceptualize our inaugural event for the upcoming Fall Festival. This collaboration aims to foster community participation and camaraderie.

Moreover, we are excited to announce the launch of a community-inclusive Logo Design Contest. We invite all members to showcase their creativity by submitting potential logo designs for our Community League. As a token of appreciation, every participant's name will be included in a draw to win a one-year community league membership. Further, should there be a standout design requiring minimal adjustments, the creative mind behind it will be featured in a social media video story, thus fostering community engagement and recognition.

We are grateful for the council's continuous support and look forward to reporting more positive updates in the future.

Best regards,

SLCL Executive

[redacted]

Village of Spring Lake

CAO Report – July 2023

Capital Projects

A phone meeting took place with Nichols Engineering on July 7 to review requirements to draft access agreements for the Lakeside Drive Upgrades. Tender documents are being published the week of July 10, 2023.

An updated conceptual plan was submitted for the Community Center and Office and were reviewed and it has been determined that the building will now fit within the building pocket.

Smith Crescent Lane Gate

A letter has been sent to residents of Smith Crescent regarding the update on the Smith Crescent Gate on July 6, 2023 and we have asked that input be received by September 1, 2023 for discussion at the September Council Meeting.

VILLAGE OF SPRING LAKE

BYLAW #403

A BY-LAW OF THE VILLAGE OF SPRING LAKE, IN THE PROVINCE OF ALBERTA, TO RESTRICT THE FIRING OF FIREWORKS WITHIN THE VILLAGE BOUNDARIES.

WHEREAS, the Council of the Village of Spring Lake may pass a By-law pursuant to Section 7 (a) of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta and amendments thereto, for purposes of respecting the safety, health and welfare of people and the protection of people and property thereof;

AND WHEREAS, the Village of Spring Lake wishes to regulate the firing of fireworks within the Village of Spring Lake;

NOW THEREFORE, the Council of the Village of Spring Lake in council assembled herein enacts as follows:

1. This By-law may be cited as the Village of Spring Lake Fireworks Bylaw;

2. In this Bylaw;

   (a) "CAO" means the person appointed as the Chief Administrative Officer of the Village of Spring Lake.

   (b) "Council" means the Council of the Village of Spring Lake.

   (c) "Consumer Fireworks" are commonly referred to as low-hazard fireworks generally used for recreation. Examples include, but are not limited to: showers, golden rain, lawn lights, pinwheels, roman candles, volcanoes, and sparklers. These are classified as type F.1 explosives in the Regulation.

   (d) "Commercial Fireworks" are commonly referred to as high-hazard fireworks generally used for public by trained professionals. Examples include but are not limited to: rockets, serpents, shells, bombshells, tourbillions, maroons, large wheels, bouquets, barrages, bombardos, waterfalls, fountains, batteries, illumination, set pieces, pigeons and firecrackers. They are technically called "fireworks in Subdivision 2 of Division 2" in the Regulation.

   (e) "Fireworks" means the Fireworks listed in Class 7, Division 1, and Class 7, Division 2, Subdivision 1 and 2 in Section 14 of the *Explosives Act (Canada)* and regulations under the Act.

   (f) "Fire Ban" means a provincial ministerial order or an order by the Village of Spring Lake may at their discretion cancel any or all Consumer or Commercial fireworks permits and prohibit the discharging of fireworks;

   (g) "Fire Department" means the Parkland County Fire Services.

   (h) "Owner" means:
      i. The person as registered on title at the Land Titles Offices;
      ii. A person who is recorded as the owner of the property on the assessment roll of the Village;
      iii. A person who has purchased or otherwise acquired the property, whether purchased or otherwise acquired from the owner or from another purchase and has not become the registered owner thereof;
      iv. A person controlling the property under construction; or

v. A person who is the occupant of the property under a lease, license, or permit.

(i) "Peace Officer" means a person appointed as a peace officer under Section 7 of the Peace Officer Act.

(j) "Village" means the Village of Spring Lake in the Province of Alberta.

(k) "Violation Tag" means a tag or similar document issued by the Municipality pursuant to the Municipal Government Act.

(l) "Violation Ticket" means a ticket pursuant to Part II of the Provincial Offences Procedure Act, S.A. 1988, c. P-21-5, as amended.

3. An application to discharge Consumer or Commercial Fireworks shall be made to the Village Office in writing by the Owner at least 30 days before the intended date of the fireworks display.

4. The Village Office shall receive and forward the application to Council for their consideration at the next scheduled regular council meeting and may refuse issuance of a permit on reasonable and probable grounds that a public interest risk exists for the proposed fire.

5. The application shall include all of the following information:
   a. the name, address and signature of the person or persons sponsoring the fireworks display;
   b. the name, certification number and signature of the Fireworks Supervisor for Commercial Fireworks;
   c. the name of the person that is conducting the fireworks display;
   d. the date and time of the proposed display;
   e. a detailed description of the proposed display;
   f. the exact location planned for the fireworks display including a diagram of the grounds on which it will be held, showing the point from where the fireworks will be discharged, the location of all highways, railroads, overhead wires and obstructions, buildings and other structures, and the lines behind which the audience will be restrained;
   g. written consent from the owner of the property on which the fireworks display will be held;
   h. the manner and place of storage of all fireworks prior to, during and after the display;
   i. the name and address of the vendor or vendors that supplied all the fireworks used in the fireworks display;
   j. proof of General Liability Insurance with coverage of at least $5,000,000 per occurrence in a form acceptable to the Village Council;
   k. any other information requested by the Village Council.

6. The approval of the application to discharge Commercial or Consumer Fireworks shall not be transferable.

7. Any person who discharges fireworks for the purposes described in this Bylaw is responsible to ensure that it is conducted in a safe manner.

8. No person shall discharge fireworks during a Municipal or Provincial Fire Ban.

9. Where an emergency or a potential emergency exists, the Village of Spring Lake shall be empowered to suspend the discharging of fireworks within all or portions of the Village for such a period of time and on such conditions as may be determined.

10. If a fire should result from the discharging of fireworks, the person in which the application was approved and/or the owner of the property shall:
    a. Extinguish the fire immediately; or

b. if unable to extinguish the fire immediately, report the fire to the Fire Department; and
c. be liable to prosecution under conviction and/or costs incurred by the Village of Spring Lake and/or Fire Department to respond, suppress and extinguish the fire at the discretion of the Village of Spring Lake and/or Parkland Fire Department.

11. Where the Fire Department has taken any action whatsoever for the purpose of extinguishing a fire, responding to a fire call or incident in the Village, or for the purpose of preserving life or property from injury or destruction by fire or other incident on property within the Village, including any action taken by the Fire Department on a false alarm, the Fire Chief and/or CAO may, in respect of any costs incurred by the Fire Department in taking such action, charge these costs to the owner or occupant of the property in respect of which the action was taken.

12. The costs for Fire Department services rendered shall be determined by the Fire Chief and/or the CAO. In the event that the owner shall feel aggrieved by any action taken by the Fire Chief and/or CAO Section 12, he or she shall have a period of thirty (30) days from the date of mailing of the notice to appeal to Council the action. The decision of Council on any such appeal shall be final and binding upon the owner or occupant of the property.

13. In respect of any costs or fees levied or charged under this Bylaw:
(a) The Village of Spring Lake may recover such costs or fees as an amount due and owing to The Village of Spring Lake pursuant to Section 552 of the M*unicipal Government Act* R.S.A. 2000, Chapter M-26; and
(b) in default of payment, where permitted by the *Municipal Government Act* R.S.A. 2000, Chapter M-26 Section 533(1) (c), add the amounts due to the tax roll of the property in question.

14. That failure to comply with any section shall constitute an offence under this bylaw, the penalty for which shall be a fine of $250.00 with the exception of failure to comply with Section 8 shall constitute an offence under this bylaw where the penalty for which shall be a fine of $1,000.

15. Every Peace Officer is hereby granted authority and charged with the duty of enforcing the provisions of this By-Law.

16. Any fine or penalty imposed under this By-Law shall ensure the benefit of the Village of Spring Lake.

17. A Peace Officer is hereby authorized and empowered to issue a Violation Tag to any person whom the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this bylaw.

18. A Violation Tag may be issued to such person:
a. personally;
b. by mailing a copy to such person at his last known post office address; or
c. by leaving it for the defendant at his residence with a person on the premises who appears to be at least 18 years of age.

19. The Violation Tag shall be in a form approved by the Village Administrator and shall state:
(a) the name of the defendant;
(b) the offence;
(c) the appropriate penalty for the offence as specified by this Bylaw;
(d) that the penalty shall be paid within 30 days of the issuance of the Violation Tag;
(e) any other information as may be required by the Village Administrator

21. Where a contravention of this By-Law is of a continuing nature, further Violation Tags may be issued by a Peace Officer, provided however, that no more than one Violation Tag shall be issued for each day that the contravention continues.

22. Where a Violation Tag is issued pursuant to this By-Law, the person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay to the Village Treasurer the penalty specified on the Violation Tag.

23. Nothing in the By-Law shall prevent a Peace Officer from immediately issuing a Violation Ticket.

24. In those cases where a Violation Tag has been issued and if the penalty specified on the Violation Tag has not been paid within the prescribed time, then a Peace Officer is hereby authorized to issue a Violation Ticket pursuant to Part II of the Provincial Offences Procedure Act, to any person whom the Peace Officer has reasonable grounds to believe has contravened any provision of this By-Law.

25. Any person to whom a Violation Ticket has been issued may make voluntary payment in respect of the Violation Ticket by delivering the Violation Ticket along with an amount equal to that specified for the offence as set out in this By-Law, to the Provincial Court office specified on the Violation Ticket.

26. Should any section or part of this Bylaw be found to have been improperly enacted, for any reason, then such section or part shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

27. This By-Law repeals By-Law #395.

28. This By-Law shall come into full force and effect upon final passing thereof.

Read a first time this 11th day of July, 2023.

Read a second time this 11th day of July, 2023.

Read a third time this 11th day of July, 2023.

Village of Spring Lake

_____

Mayor

_____

Chief Administrative Officer