VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
JANUARY 9, 2024
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Chris Zaplotinsky
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager
Public Works	Randy Denby, Public Works Supervisor Tony Siegel, Public Works Manager
Regrets:	Kasey Quinn, Councillor

There were 10 members of the public present.

1. *CALL TO ORDER*

Mayor Shewchuk called the January 9, 2024 Regular Council Meeting to order at 7:30 p.m.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – January 9, 2024

Motion 2024-001 **MOVED BY** Councillor Zaplotinsky that Village Council adopt the January 9, 2024 Regular Council Meeting Agenda as presented.

CARRIED

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Regular Council Meeting – December 12, 2023

Motion 2024-002 **MOVED BY** Deputy Mayor Sera that Council adopt the December 12, 2023, Regular Council Meeting minutes as presented.

CARRIED

4. *PRESENTATIONS*

None

5. *DELEGATIONS*

None

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Reports including:
  - Payment of Accounts – December 2023
  - Revenue and Expense Summary – as of December 31, 2023
- December 12, 2023, Parkland County, Re: November 2023 Enforcement Services Activity Report
- December 2023 Electronic Speed Sign Statistics
- December 15, 2023, Alberta Municipal Affairs, Re: LGFF Funding
- December 20, 2023, Alberta Environment & Protected Areas, Re: Drought Conditions in Alberta

6.2 Other Correspondence

None

Motion 2024-003 **MOVED BY** Councillor MacCormack to accept and file the above correspondence for information purposes.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Quinn

No report.

7.2 Yellowhead Regional Library – Mayor Shewchuk

Mayor Shewchuk verbally reported that the YRL will be holding a meeting towards the end of January 2024 so an update will be available for the February 2024 Regular Council Meeting.

7.3 Environmental Advisory Committee – Councillor MacCormack

Councillor MacCormack verbally reported the next EAC Meeting is scheduled for January 10, 2024 so an update will be available for the February 2024 Regular Council Meeting.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Report attached.

7.5 Event Planning Committee – Deputy Mayor Sera

The Santa Run was again a success with over 500kgs of food and $255 being donated to the Parkland Food Bank.

7.6 Community League – Councillor MacCormack

Report attached.

7.7 Administration/Public Works – Emily House/Randy Denby

Report attached.

Motion 2024-004 **MOVED BY** Councillor Zaplotinsky that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

8.1 Speed Limit Change Request

Council was presented with a request from a resident for Council to look at changing the speed limit on Range Road 20.

Motion 2024-005 **MOVED BY** Councillor MacCormack to direct Administration to verify the placement of the speed limit signage on Rage Road 20, contact Parkland Enforcement Services to review traffic stats, and create posts for the Village's website and socials to gather information from residents regarding times that are problematic for speeding.

CARRIED

9. BYLAWS AND POLICIES

9.1 Bylaw No. 394 – Urban Henkeeping Bylaw – Request for Exception

Council was presented with a request from a resident for an exception to the Henkeeping Bylaw to allow for them to have six to eight instead of four hens as per the bylaw. There are no provisions in the bylaw to grant a variance to this number or grant an exception.

Motion 2024-006 **MOVED BY** Deput Mayor Sera to direct Administration to prepare an amendment to Bylaw No. 394 – Urban Henkeeping Bylaw to allow for up to eight hens to be presented to Council at the February 2024 Regular Council Meeting.

CARRIED

9.2 Policy No. 2014-02 – Roadway Snow and Ice Control Policy Review

Council was presented for review, Policy No. 2014-02 – Roadway Snow and Ice Control Policy, for possible amendments.

Motion 2024-007 **MOVED BY** Councillor MacCormack to table Agenda Item No. 9.2 - Policy No. 2014-02 – Roadway Snow and Ice Control Policy, to the February 2024 Regular Council Meeting to provide time for Councillors to review.

CARRIED

9.3 Policy No. 2019-02 – Roadway and Municipal Land Maintenance Policy Review

Council was presented for review, Policy No. 2019-02 – Roadway and Municipal Land Maintenance Policy, for possible amendments.

Motion 2024-008 **MOVED BY** Councillor MacCormack to table Agenda Item No. 9.3 - Policy No. 2019-02 – Roadway and Municipal Land Maintenance Policy, to the February 2024 Regular Council Meeting to provide time for Councillors to review.

CARRIED

10. *UNFINISHED BUSINESS*

10.1 Community Sustainability Plan Update

No report

Motion 2024-009 **MOVED BY** Deputy Mayor Sera to table Agenda Item No. 10.1 Community Sustainability Plan Update to the February 2024 Regular Council Meeting.

CARRIED

10.2 Smith Crescent Meadow Lane Access

Administration reported that adjacent landowners of the Smith Crescent Meadow have been sent letters regarding the removal of the old gate and fence on January 5th. We have requested any objections to be submitted by February 7th.

Motion 2024-010 **MOVED BY** Councillor MacCormack to accept the report from Administration, as verbally presented, and to table Agenda Item No. 10.2 Smith Crescent Meadow Lane Access to the February 2024 Regular Council Meeting.

CARRIED

10.3 Firesmart Committee

Administration reported will be applying for a $500 grant from Firesmart Canada for a neighbourhood project and that a Firesmart online presentation is being scheduled for the end of February or beginning of March to give information to residents on how they can Firesmart their properties before the start of this year's fire season.

Motion 2024-011 **MOVED BY** Deputy Mayor Sera to accept the report from Administration, as verbally presented, and to table Agenda Item No. 10.3 – Firesmart Committee to the February 2024 Regular Council Meeting.

CARRIED

10.4 Enhanced Video Communications Strategy

No report.

Motion 2024-012 **MOVED BY** Councillor MacCormack to table Agenda Item No. 10.4 – Enhanced Video Communication Strategy to the February 2024 Regular Council Meeting.

CARRIED

11. *ADDITIONS*

None

12. PUBLIC QUESTION AND ANSWER

There were questions and comments regarding drought conditions in Alberta, LGFF Program, Range Road 20 speed issues, FireSmart Canada grant, Smith Crescent Meadow access letter, and the Henkeeping Bylaw.

13. CLOSED SESSION

Motion 2024-013 **MOVED BY** Deputy Mayor Sera to close the meeting to the public to discuss Agenda Item No. 13.1 Lands – Enforcement - Plan 2586CL, Block 2, Lot 5 as per FOIP Section 24 and Agenda Item No. 13.2 Lands – Proposed Recommendation and Advice as per FOIP Section 22, at 8:38 pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Zaplotinsky, Chief Administrative Officer Emily House, Administrative Manager Janet Zaplotinsky, and Public Works Manager Tony Siegel.

13.1 Lands – Enforcement – Plan 2586CL, Block 2, Lot 5
FOIP Section 24

13.2 Land – Proposed Recommendation and Advice
FOIP Section 22

Motion 2024-014 **MOVED BY** Councillor MacCormack to open the meeting to the public at 9:35pm.

CARRIED

No motions arose from the Closed Session.

14. ADJOURNMENT

Motion 2024-015 **MOVED BY** Deputy Mayor Sera that the January 9, 2024 Regular Council Meeting be adjourned at 9:36 pm.

CARRIED

Jason S

Mayor

Emily House

Administrator